

THE CARAVAN AND MOTORHOME CLUB

DEVON AND CORNWALL CENTRE

Minutes of the 436th Committee Meeting

Held on Monday 21st May 2018

At Fox & Hounds, Bridestowe

PRESENT	Chairman	Mrs Michelle Stuttaford
	Acting Vice Chairman	Mr Rob Biddle
	Secretary	Mrs Sarah Vercoe
	Treasurer	Mrs Katrina Shipp
	Rally Secretary	Mrs Sue Biddle

Committee: Miss Claire Madge; Ms Catherine Jenkins (Minutes Secretary)

Meeting opened at 1905

27/18	APOLOGIES Mrs Lorraine Kirtland, Mr Stuart Sproat	
28/18	CO-OPT NEW COMMITTEE Chair welcomed ClairAnn Foster, Mark Scantlebury & Sue Jackson to the meeting. All committee members agreed to Co-Opt all three on committee	
29/18	MINUTES OF THE 435TH MEETING Read, agreed and signed by the Chairman	
30/18	MATTERS ARISING Replacement flags – Designs discussed, ongoing for next meeting Rally kits. Started to go out, flag holders required. Ongoing 2019 Dinner dance guest speaker required. Mr Brian Philp to be asked	RB / Chair RB / Chair SV
31/18	CORRESPONDENCE John Matthews (web editor) asked for disclaimer to be issued to absolve him of responsibility of content on the website. GDPR training available online for committee members who require it	SV Chair, SB,SV,KT

<p>32/18</p>	<p>CHAIRMAN'S REPORT</p> <p>Welcome new members to our centre, Clairann Foster, Mark Scantlebury – it's nice to see your return, and Sue Davies</p> <p>Unfortunately, we're running with a small committee, this impacts on rallies running with no flag officers, which I am trying to address, but if you haven't got a flag officer for your rally, I'm sorry.</p> <p>Now there are new protocols on data protection coming into place, but this doesn't stop rallies having an attendance list, you just need to put name – i.e. Michelle and Dave, D&C, Bude – no vehicle reg.</p> <p>I would like to rescind any minutes or comments that have been suggested in the past years on committee, which have suggested our Centre Chairman / Chairlady cannot steward any rallies for our centre. This will now not be the case and it will be actioned in favour of, for the benefit of the D&C Centre.</p> <p>Our rally numbers are expanding and it's lovely to see new family members attending our rallies.</p> <p>We recently had Open Forum – questions were asked around the 4000th rally & various locations were suggested as to where it would be held. A sub-committee was given the option to help us. Thank you to all the members that supported the rally.</p> <p>New flags are going to be purchased with the new logo on them.</p> <p>Rally book vouchers are going to be bought in and available for the AGM 2018 hopefully.</p> <p>Should you request a rally book, or maybe an 'at a glance' planner will be made available, if you don't require a rally book, at a cheaper cost to the member.</p> <p>As a committee, we are trying to improve our Centre time after time.</p> <p>So thank you stewards, members and the volunteers for helping out like you do.</p>	
<p>33/18</p>	<p>SECRETARY'S REPORT</p> <p>Centre member numbers were notified – from beginning of the year, member numbers have increased –</p> <p>Lead members – (Jan 2086) April 2392 Joint members – (Jan 1792) April 2040 Family members – (Jan 54) April 62</p> <p>Incidents happening on rallies – these should be recorded by stewards on an incident form. Forms to be sent with covering letter to stewards</p>	<p>SV</p>
<p>34/18</p>	<p>TREASURERS REPORT</p> <p>With regards to free stewards pitches, every ten pitches booked should get one free pitch. If two</p>	<p>Chair</p>

	<p>itches are given by the site, the Flag Officer should get the second pitch on smaller rallies. Ongoing to discuss at July meeting</p> <p>Accounts system currently used is Sage, slow and out of date with no software support. Suggestion made to move to Xero – cloud based, works directly with bank accounts. Expenditure is £22.00 per month – committee agreed to cost.</p>	
35/18	<p>RALLY SECRETARY'S REPORT</p> <p>Rally calendar for next year is currently being worked on</p> <p>Business rallies will not be booked until stewards have booked their rallies in to avoid dates clashing</p> <p>After weather events at Easter rallies, a contingency needs to be put into place so sites can take other rallies and not have to cancel completely</p>	<p>SB</p> <p>SB</p>
36/18	<p>4000th RALLY</p> <p>Suggested date is August Bank Holiday 2019</p> <p>Requires a dedicated social budget</p> <p>Venue required</p> <p>Sub committee to be put into place just for 4000th rally</p> <p>KS read email from Stuart Sproat (Absent from meeting)</p>	ALL
37/18	<p>RULES FOR BUSINESS RALLIES</p> <p>To be discussed in July meeting</p>	
38/18	<p>RALLY BOOK DISTRIBUTION 2019</p> <p>To be discussed at July meeting</p>	
39/18	<p>RALLY VISITORS ON THEME PARK SITES</p> <p>Committee discussed option of having a visitors book for day visitors to members, particularly when using theme park sites</p> <p>Reminder of rule 22 in the rally book – Any visitors to the rally field should be asked to see the steward on arrival. Visitors are the responsibility of the member whilst attending any event</p>	SB
40/18	<p>WESSEX REPORT</p> <p>None received</p>	

41/18	REGIONAL REPORT None received	
42/18	PLAQUES Distributed.	
43/18	ANY OTHER BUSINESS Sunday July 15 th at Exmouth Rugby Club rally, some committee members are meeting to discuss rules and business rallies 11am start. Past history dictated that the outgoing Chair receives a gift from the incoming Chair and this is reciprocated. This tradition is now rescinded and will no longer take place.	

MEETING CLOSED 2153

DATE OF NEXT COMMITTEE MEETING – MONDAY 16TH JULY 2018 @7PM SOURTON VILLAGE HALL

Signed  Date 15th JULY 2018

CHAIRMAN