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**QUALITY POLICY**

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Novotech's quality policy is to achieve sustained, profitable growth by providing products and services that consistently satisfy the needs and expectations of our customers. This level of quality is achieved through adoption of a system of procedures that reflect the competence of the Company to existing customers, potential customers, and independent auditing authorities.


Achievement of this policy involves a staff, who are all individually responsible for the quality of their work, participating in continually improving their working environment. Our management will provide leadership and training to all employees to constantly seek improved quality at reasonable costs that strive to exceed our customer's expectations. This policy is provided and explained to each employee by the President, and the Quality System Manager or other manager responsible for one of Novotech's operating areas.

To achieve and maintain the required level of assurance, the President retains senior management responsibility for the Quality System with daily operation controlled by the Quality System Manager. Our Quality Management System includes control of the Quality Management Manual and the issuance of procedures to assure quality throughout Novotech.

The objectives of Novotech's Quality Assurance System are:

- A) To maintain an effective Quality Assurance System complying with International Standard, ISO 9001: 2000(Quality Systems).
- B) To achieve and maintain a level of quality which enhances the Company's reputation with customers.
- C) To ensure compliance with relevant statutory and safety requirements.
- D) To endeavor at all times to deliver "On Time" the finest quality infrared and service s related to these products to our customers' requirements and expectations.

**Issued and Approved by:**

  
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**Mr. Michael Hulen**

President and CEO

Dated: 7/6/18

Q U A L I T Y M A N A G E M E N T M A N U A L Addendum		
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