

Pound Officers

Pound Keeper

- ❖ Preside at all Pound Growls and Pound Initiations.
- ❖ Require the obedience of all laws, rules and regulations.
- ❖ Shall Appoint other officers and committees that are deemed necessary.
- ❖ Be the custodian along with the Dog Robber of all monies, property, securities, and records of the Pound.
- ❖ Countersign all orders for the disbursement of monies when approved by the proper authority.
- ❖ Perform such other duties and issue such other orders as are necessary.

Senior Vice Pound Keeper

- ❖ Assist the Pound Keeper
- ❖ Preside at the Pound Growls in the absence of the Pound Keeper
- ❖ Be responsible for the growth and expansion of the Pound
- ❖ Perform such other duties as the Pound Keeper may direct.
- ❖ Help the Pound Keeper supervise all other Pound officers in the performance of their duties.

Junior Vice Pound Keeper

- ❖ Assist the Pound Keeper and the Senior Vice Pound Keeper
- ❖ Be responsible for all activities seeking to increase the revenue of the Pound
- ❖ Shall Supervise the entertainment and amusement provided at all Pound Growls
- ❖ Perform such duties as the Pound Keeper may direct.
- ❖ Work closely with the Pound Dog Robber being responsible for and supervising all Devil Dog roasts, registrations desk, sales of Devil Dog supplies and raffles.

Smart Dog

- ❖ Interpret and explain the Constitution and By-Laws of the Pound and any / all rules and regulations set up by the Kennel or Pack, the Kennel Staff, Pack Staff, Pound Staff and Pound Keeper
- ❖ Be responsible to the Pound Keeper and the Senior Vice Pound Keeper
- ❖ Perform any other duties as the Pound Keeper desires.

Dog Robber

- ❖ Be responsible to the Pound Keeper for all records and accounts of the Order.
- ❖ See that a dog keeps the scratchings (minutes) at all Pound Growls
- ❖ Be the custodian along with the Pound Keeper of all monies, properties, securities, and records of the Pound
- ❖ Keep on deposit in a reputable bank all monies and securities of the Pound
- ❖ Perform such duties customarily executed by recording secretaries, financial secretaries, and treasurers.
- ❖ Make full and correct accounting and reports, including financial statements to the Pound Growls
- ❖ Perform all duties assigned by the Pound Keeper or any other competent authority.
- ❖ Work with the Junior Vice Pound Keeper in preparing Pound roasts, the registration desk and sales and ordering the Devil Dog and Ship's Store gear and raffles.

Mad Dog

- ❖ Be responsible for all initiations at the Pound Growls
- ❖ Supervise all initiates attending Pound Growls and will closely monitor their behavior
- ❖ Shall Inform the Pound Staff prior to initiations just what the initiation will entail
- ❖ Perform any other duties assigned by the Pound Keeper

Dog Trainer

- ❖ Act as chaplain at all Pound Growls, memorial services, and ceremonies
- ❖ Keep the Pound, Pack and Kennel informed of any deceased Dogs and shall send sympathy cards to the next of kin
- ❖ Keep the Pound informed of any Dogs that are sick or in distress
- ❖ Perform any other duties designated by the Pound Keeper

Police Dog

- ❖ Maintain order and decorum in all Pound Growls
- ❖ Expel from the Growl any Dog exceeding the bounds of decency, creating a disturbance or hindering the orderly conduct of the Growl
- ❖ Be responsible for the setting up of the location where the Growl will be held, see that the Bible, Colors and charter are displayed correctly; The Watch Dog and the Barking Dog are to assist with those duties
- ❖ Perform other duties as the Pound Keeper may direct.

Watch Dog

- ❖ Guard the hatches of the Pound at all times, permitting no one to enter without authority
- ❖ Be responsible to the Pound Keeper for the worthiness and eligibility of every Dog at the Growl
- ❖ Assist the Junior Vice Pound Keeper and Dog Robber at the registration desk, the sales of Devil Dog gear and raffles
- ❖ Assist the Police Dog in setting up the Growls
- ❖ Perform other duties as the Pound Keeper may direct

Barking Dog

- ❖ Supervise all publicity for the Pound
- ❖ Assist the Junior Vice Pound Keeper and Dog Robber in handling the registration desk, the sales of Devil Dog gear and raffles,
- ❖ Assist the Police Dog in setting up the Growl.

League Liaison Officer

- ❖ Be responsible for the exchange of information that is of mutual benefit to the Order and the League
- ❖ Assist the Junior Vice Pound Keeper and Dog Robber at all Growls
- ❖ Perform any other duties assigned to him by the Pound Keeper