

USC Choral Booster Minutes
April 3, 2017

Call to Order

The April meeting was called to order by President Melissa Epler at 7:02 p.m. The minutes from the March 2017 meeting were approved.

Executive Report

President-Melissa Epler

No report

Vice President-Maureen McDonough

No report

Incentives-Lisa Henricks

No report

Membership-Brooke Tarcson

No report

Secretary-Michele Sandford

No report

Treasurer-Lisa-Ann Smith

If anyone has any outstanding expenses, please submit them as soon as possible.

- Checking account started at \$16,289.13
- Checking account Income of \$21,940.63
- Checking account expenses of \$3,699.63
- Checking account ending balance of \$18,241.00
- Savings account balance \$27,777.07
- Savings account interest of \$1.49
- Savings account ending balance \$27,778.56

Motion to approve the report was approved.

Faculty Reports

Faculty Advisor-Don Pickell

No report

Producing Artistic Director-Tom Hunsberger

No report

Choral Director-Lorraine Milovac

The Chamber Choir Festival is on May 8th at Westminster Church at 7p.m. Schools that participate in the festival will bring cookies and drinks. We are hosting this event and will need to set up the reception area in the entry way, provide napkins, cups and lemonade. Ellen Halloran, Neena John, and Melissa Epler will help with this.

Committee Reports**Giant Eagle Gift Cards-Wanda Reynolds**

Sales have been slow perhaps due to fundraising questions.

Sarris Candy-Susan Speer

No report

Spring Musical Backstage Greetings

Cheryl Welch sent flowers on behalf of the USC Choral Boosters to the funeral for Janice Swann, also known as the USC cookie lady. Janice made cookies for the USC musicals for years.

Spring Musical Raffle Baskets

We are looking for a new volunteer to chair the Spring Musical Raffle Baskets next year.

Choral Trip-Tara Rankin

Everything is on schedule for the Norfolk trip. Your child's chaperone should reach out to you and your child to schedule a meeting. Every student needs a black belt, nice black shoes (no sneakers or white rubber trim around bottom edge of shoes).

Pantheon Banquet-Alysia Keating

The banquet will be held Friday, May 19th at St. Clair Country Club. Last year the banquet started at 6:30p.m. and many students left early. Alysia asked if we should we consider starting the banquet earlier in an effort to get everyone to stay longer. Alysia is working on gifts for the seniors possibly insulated cups or a musical note picture frame that could attach to balloon center pieces. Seniors will be able to take home balloon center pieces.

The budget for the Pantheon Banquet includes the printing of the program, decorations, senior gifts and the banquet fee for Ms. Milovac and other invited teachers/administrators.

Alexa Rieger is making a video to be presented at the banquet.

Cake will be provided by the country club and included in the per person charge to attend banquet.

There are 24 choral seniors graduating.

Junior parents will be needed to help set up for the event.

Senior Recital-Holly Jones & Gary DeCock

The senior recital is set for June 3rd at Christ United Methodist Church. The sanctuary has been reserved from 9:00 a.m. until 12:30 p.m. with the actual recital starting at 11:00 a.m. Reception following in the Otterbein room. Holly asked if we would like to have juniors bake cookies for the recital as has been tradition in the past or do we want to buy cookies as was done the past few years. The consensus was to have the junior students and possibly younger students bake cookies for the recital and supplement with store bought cookies, if needed.

Old Business

New Business

Our next Choral Booster meeting was scheduled for May 8th but we are changing the date for the meeting to May 15th due to a conflict with the Chanteclairs who will be performing on May 8th.

President Melissa Epler explained that the Choral Boosters currently have a surplus of money and would like to purchase gifts that would benefit all of our choral students. She handed out the following list of proposed gifts:

1. Commissioned piece for Pantheon Choir – \$650

- * Director is from Baldwin and teaches at Wilmington.

- * He has about ten published pieces and our Clarion has sung two of his songs (girls loved them). Ms. Milovac's PITT choir has also sung some, and he has composed a piece for the PMEA All-State Choir.

- * Not all pieces get published, but those that do have a dedication at the top stating for whom it was written!

- * Charges a flat fee/bargain compared to other composers who charge by the minute.

2. Director's Chair – \$769

- * Ms. Milovac requested this because she hasn't had one in years. The old one was broken.

- * She was willing to forego this chair for the commissioned piece of music, but the exec board felt we could do both.

3. Hand-held microphones – up to \$1000

- * Quick estimate was approximately \$800, but it will depend on what models are purchased and what will work with the existing/new soundboard.

In addition to the above list, we continue to be in the process of purchasing scarves for the Clarion and Women's Ensemble. This purchase would cost approximately \$520-\$600 including shipping.

Melissa Epler called a vote to approve the above purchases. The purchases were approved with the note that we will make sure no other microphones or sounds systems are currently in the process of being ordered.

Maureen McDonough approved the vote, and Ellen Halloran seconded the vote. No one was opposed.

The USC Choral Booster board needs to make a few changes to our bylaws. The current bylaws and the proposed changes to the bylaws will be posted on the website for 30 days starting April 3, 2017. Some of the proposed changes include adding Associate Principal as an ex-officio member of choral boosters, USC Choral Booster webpage duties will be shared between the president and the secretary, and the treasurer's job will extend beyond the end of the school year for tax and job transition purposes.

A vote on the bylaw changes will be held at our next meeting on May 18, 2017. Please go to uscchoralboosters.com for a full list of the proposed changes.

Lisa-Anne Smith is going to investigate getting liability insurance for the choral boosters to cover any booster member who is handling our cash. Other USC booster groups such as the BPA currently have liability insurance and choral boosters does not.

The proposed Choral Booster board for 2017/2018:

President-Maureen McDonough

Vice President-Rachel Lowden

Membership Accounts-Lisa Henricks

Secretary-Michele Sandford

Treasurer-open position

Parent Advisor-Melissa Epler

Adjournment

The meeting was adjourned at 8:43 p.m.