

Category	Examples (2 per box)
direct quotation	
paraphrase	
Visual (cartoon, chart, graph, painting, etc.)	

Category	Appropriate Text-Talkers
direct quotation	(according to) believes expresses pleads relates states
	acknowledges claims illustrates points out replies suggests
	adds declares imagines proves reports supports
	affirms demands inquires purports requests supposes
	announces disagrees justifies questions responds tells
	argues discusses maintains reflects reveals thinks
	asks examines mentions refutes shows writes
	assumes explains
paraphrase	acknowledges assumes explains points out reports suggests
	adds believes expresses proves requests supports
	affirms claims imagines purports responds supposes
	announces conjectures inquires questions reveals tells
	argues declares justifies relates shows thinks
	asks discusses maintains replies states writes
	asserts examines mentions
Visual (cartoon, chart, graph, painting, etc.)	estimates maintains proves reveals
	illustrates mentions relates shows
	informs points out reports suggests

Incorporating Quotations in Writing

In your writing, never have a quotation standing alone as a complete sentence. Think of a quotation as a helium balloon. When you let go of a helium balloon, it flies away. In a way, the same thing happens when you present a quotation that is standing all by itself in your writing, a quotation that is not "held down" by one of your own sentences. The quotation will seem disconnected from your own thoughts and from the flow of your sentences.

Text-Talkers