

Please fill in the form and send it to: info@mpkglobaltrainingcorp.co.za

REGISTRATION DETAILS

Kindly use CAPS

1) Name: _____

Company name: _____

Designation: _____

Email: _____

Tel / Mobile: _____

2) Name: _____

Designation: _____

Email: _____

3) Name: _____

Designation: _____

Email: _____

4) Name: _____

Designation: _____

Email: _____

5) Name: _____

Designation: _____

Email: _____

6) Name: _____

Designation: _____

Email: _____

AUTHORISING SIGNATURE

Name of the authorizing Manager: _____

Designation: _____

Email: _____

Tell: _____

TERMS & CONDITIONS

Payment Terms:

Payment must be completed 7 days from the date of invoice. Admission to event is dependent on the completion of full payment.

Event Changes:

For reasons beyond our control, the main content, interpreter and speakers of an event may be altered if our event is postponed or cancelled, delegate payments will be credited to any future MPK Global Training Corporate event (such credit is available for a year). No Cash Refunds are available for cancellations or postponements. MPK Global Training Corporate is absolved from, and indemnified against any loss or damage as a result of any cancellation, postponement, substitution or alteration arising from any cause whatsoever.

Funded Event:

All our funded events are for free and are subject to the contract between MPK Global Training Corporate and the concerned organization; however delegates are required to pay a minimal fee to supplement the cost of accommodation, meals, limited refreshments, training materials and airport pick-ups. NB; All payments to be made through MPK global Training Corporate business account.

7) Name: _____

Designation: _____

Email: _____

8) Name: _____

Designation: _____

Email: _____

9) Name: _____

Designation: _____

Email: _____

10) Name: _____

Designation: _____

Email: _____

11) Name: _____

Designation: _____

Email: _____

12) Name: _____

Designation: _____

Email: _____

13) Name: _____

Designation: _____

Email: _____

Funded In-house or on-Site Trainings

All of our Funded In-house or on-Site Trainings are subject to the contract between MPK Global Training Corporate and the concerned Company (client), Client will provide two return flight tickets for the facilitator and event organizer, training materials, security, meals, refreshments, accommodation, airport pick-ups, \$ 200.00 USD daily up-keep allowance and organize the training venue all at the client's cost. Accommodation and the training venue should be held at a three, four or five star hotel.

Time and dates

Time and date should be arranged for any booking to avoid crushing of schedules, and this will be fair enough for the presenters and coordinators to prepare in advance, therefore the expected period of time after registration prior to the event is 60 days. NB; one presenter will be coming from overseas whilst the coordinator from South Africa.

Delegate Cancellations:

All cancellations must be received by MPK Global Training Corporate in writing. Any cancellation received 30 working days prior to the event being held will attract a 50% Cancellation fee. Should cancellations be received between 21 working days and the date of the event, the Conference fee is payable and non-refundable. On-payment and non-advance does not constitute cancellation. No show will be charged the full registration fee. Cash alternatives will not be offered, however substitutes at no extra charge are welcome. Any cancellations received less than 21 working days before the event start - dates do not entitle the delegate to a refund or credit note and the full fee must be paid. None advance without notification is treated as cancellation with no entitlement to any refund or credit. Bookings including accommodation are subject to the contract between MPK Global Training Corporate and the Hotel concerned.