

Instrument Rental Contract & Agreement 2016-2017

Lane Tech Band Program

www.lanetechband.org

<https://www.facebook.com/lanetechband.org/>

Rental Fee \$75.00 per School Year (instrument goes home over summer if student returns to band)

The following instrument rental agreement must be read, filled out completely and signed by both student and parent.

This instrument rental agreement is a contract between (student) _____ and the Lane Tech Band Program. The student and parent agree that while this instrument in fact belongs to and is owned by the Lane Tech Band Program, it is the student's responsibility to care for this instrument until the instrument is returned to the school.

The students & parents assume the responsibility of full repair or replacement of the instrument in the event of damage due to negligence which also includes letting other people handle the instrument as well as not caring for the instrument properly or putting it away in a manner that could damage it. Theft while in possession of the instrument which includes instrument being left somewhere, out of a car, house, locker without a lock, transferring out of Lane Tech without returning the instrument.

General maintenance is the responsibility of the Lane Tech Band Program. We do periodically send as many instruments out as we can to be adjusted or parts replaced.

What to do in case you break the instrument or it becomes lost?

First and foremost come and inform your director. Most instruments that have been lost in the past have been returned to us because we get the word out quick or it ends up in another teachers class. Some repairs that look horrible may be an easy fix, so inform us immediately.

If a part falls off or a screw falls out try your best to find all the parts and keep them together. Some repair companies will charge \$15.00 for a screw so small you can barely see it.

Lastly, if you have a valve or key that is sticking or won't move, do not give it to a family member to get it unstuck or oil it, while they mean well, there are very specific oils we have to use on these instruments. If someone uses WD-40 or a typical household oil on a trumpet valve, you just turned that into a \$65.00-\$75.00 complete cleaning job.

Instruments are expensive and we must treat them carefully. Please report any issues with your instrument to your director.

Please sign and bring back the first week of school. DO NOT fill out the instrument information until we do it in class as a group, this is information for our new Inventory Program

I have read, understand and agree to the contents of this rental agreement:

Parents: _____, Student _____, Date _____, Period _____

Some of The Following Information will be Filled Out In Class The First Week For Inventory (only those renting)

Students Name Printed _____, Division _____, Phone _____

Address _____ Type of Instrument _____

Brand Name _____ Model _____, Serial Number _____

Case Tag Number if present _____

Other than basic wear or any type of discoloration or small tiny dents, is there anything wrong with the instrument that you can see or feel? Stuck tuning slides, braces that have become detached, large dents, stuck valves etc? If so write them down below so we can take care of the problem immediately.