

Housing Authority of the City of Paso Robles

Board Meeting Minutes

January 13, 2015

Present:	Chairman:	Mr. Bob Fonarow
	Vice-Chair	Ms. Sherri Goforth
	Commissioners:	Mr. Harry Ovitt
		Mr. Dick Willhoit
		Ms. Beatriz Espinoza
		Mr. Jason Boonstra
	Sec/Dir:	Mr. David Cooke
	Recorder:	Ms. Jessica Aguilar
	Staff:	Ms. Betian Webb
		Ms. Liz Lopez Byrnes
	City Liaison:	Mr. Fred Strong
	Absent:	Ms. Eloisa Medina

1. Meeting called to order by the Chairman, Mr. Fonarow at 5:30 p.m.
2. **Public Comment:** None.
3. **City Liaison Report-** Mr. Fred Strong reported that the Housing Authority new liaison alternate will be recently elected Councilmen Mr. Jim Reed and he will continue to be our liaison. Mr. Strong gave an update to the latest Council activities and developments at the City.
4. **Minutes:** Mr. Willhoit made a motion to approve the December 16, 2014 Minutes as presented, seconded by Mr. Boonstra. The motion passed unanimously.
5. **Financials:** There was discussion. Mr. Fonarow had a question on the balance sheet, under Assets and "Cash Mission Community Bank." Ms. Webb stated she needs to correct that to "Heritage Oaks." The Board decided to table the financials until the following month due to the lack of October not on the DASH report.

Mr. Fonarow would like the format of the agenda to be revised. The new order have the DASH report to come after the City Liaison Report, effective February 2015.

6. **Director's Report:** Mr. Cooke reviewed the DASH Report. Mr. Cooke gave an updates of Old Oak Park, OP1, OP2 & OP3&4. He reported that construction in Phase 2 has started well and anticipates construction work to be completed in December 2015. Mr. Cooke reported the Housing Authority received \$328,500 from Monterey County Housing Authority (\$175,000 for loss rent, \$100,000 relocation fee and \$53,500 partial developer fee) for phase 2. The Housing Authority should receive the remainder of the developer fee of approximately \$214,000 over the next 1.5 years. Mr. Cooke asked if there were any questions regarding the OP2 construction progress reports. Mr. Cooke is working on the RFQ for Phase 3. Mr. Cooke reported there are some issues to work out with Monterey Housing Authority for phase 3 & 4.

Youth and Acorns - Ms. Webb gave an update on both programs. One issue is they have currently have limited space at the temporary space in the OP1 maintenance building. Mr. Willhoit suggested they look into bringing in a modular during this period.

7. **Old Business:**

Ms. Medina was unable to attend the board meeting due to a family emergency.

Mr. Willhoit stated that his son would be applying for one of the available commissioners open seats.

8. **New Business:**

Mr. Cooke reported that the new auditors, Bowman should be submitting their results in the next couple of weeks and will present their results in person or via phone to the Board. Mr. Fonarow offered his office as a place to meet, if need be.

Mr. Cooke presented Resolution 2015-1-13-1. After some discussion it was explained the Housing Authority will subsidize the AHPR for Youth Works/Acorns. This will help AHPR demonstrate income and show some activity as a 501 (c) (3). Ms. Espinoza asked if there were any negatives to passing this resolution. Mr. Willhoit stated the AHPR would be basically subsidize Youth Works and the Housing Authority would still be responsible for budgeting the program. Mr. Ovitt moved to approve Resolution No. 2015-01-13-1 as presented, seconded by Ms. Espinoza. The motion passed unanimously.

Mr. Ovitt informed the board of the passing of Mr. Gordon Marshall, who served on the Non-Profit board.

9. Mr. Ovitt moved to approve the removal of Commissioner Dick Willhoit as an authorized signer on all accounts from Coast National Bank and replace with the current Chairman Bob Fonarow as an authorized signer on the accounts. Seconded by Mr. Willhoit. The motion passed unanimously.

10. The Board proceeded to Closed Session at 7:01 pm. No action was taken.

11. The Board returned to Open Session at 7:20 pm and adjourned.

12. Next meeting is scheduled at 5:30 pm on **February 10, 2015 at the Chet Dotter Senior Housing, located at 801-28th St. Paso Robles, CA.**

Secretary: _____

Chairman: _____

Date: _____

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