

# Housing Authority of the City of Paso Robles

## Board Meeting Minutes

June 9, 2015

Present:	Chairman:	Mr. Bob Fonarow
	Vice-Chair:	Ms. Sherri Goforth
	Commission	Mr. Wes Willhoit
		Ms. Beatriz Espinoza
		Ms. Eloisa Medina
		Mr. Harry Ovitt
		Mr. Jason Boonstra
	Sec/Dir:	Mr. David Cooke
	Recorder:	Ms. Jessica Aguilar
	Staff:	Ms. Liz Lopez Byrnes
		Ms. Betian Webb

Meeting called to order by the Chairman, Mr. Fonarow at 5:30 p.m.

1. **Public Comment:** None.
2. **City Liaison Report:** None.
3. **Director's Summary Report:** Mr. Cooke reported on vacancies at the various properties. Oak Park 1 is all leased up with the exception of 6 USDA units. Although there has been much more recent activity. PRHA staff continues to do outreach. We anticipate to be all leased up by the end of July in order to convert the construction loan to a permanent loan in August 2015.  
The Commissioner's went on a "Dusty shoe walk of OP-2 with the Marcos Pruneda, Ashwood Construction superintendent and Mr. Cooke. Construction appears to be on time and is scheduled to be completed by the end of December 2015. Three to four buildings could potentially be completed by end of October. If the City agrees to provide a temporary Certificate of Occupancy we could start leasing those apartments.  
Phase 3 and 4, Mr. Cooke referred to the memorandum dated June 9, 2015 re: HCD and issues with Phase 3 & 4. Mr. Willhoit asked Mr. Cooke, at what point will he pursue legal action with HCD. Mr. Cooke response was, basically he would give them 30 days to make some progress on their talks on any differences regard phase 3 &4.

PRHA Preliminary Financials- Mr. Cooke reviewed.

YouthWorks/Acorns: Ms. Webb reported this is the first time there has been a 4<sup>th</sup>-5<sup>th</sup> grade summer program. There are 55 children for both Acorns summer programs in the afternoon. Both programs are doing well. YouthWorks has another 50 kids working in the mornings.

YouthWorks received a grant from SLO County Community Foundation for \$10,000. Last year, Youth Works applied for this grant in the amount of \$5,000 but didn't receive it because we didn't provide enough information on measuring the success of our programs. The Community Foundation also provided \$1,500 for the science project that Acorns just

completed, which was a big success. Mr. Cooke stated that he will issue a press release re: these monies.

4. **Financial:** Mr. Fonarow asked for Income information for OP1. Mr. Cooke stated that he would incorporate this into the DASH report. Motion to approve the April 2015 Financials made by Mr. Boonstra and seconded by Mr. Ovitt. The motion passed unanimously.
5. Ms. Goforth excused herself from the meeting at 5:55 pm.
6. **Approval of May 12, 2015 meeting minutes:** Motion to approve by Mr. Willhoit and seconded by Ms. Medina. The motion passed unanimously.

7. **Old Business:**

Mr. Cooke reported that he received a response from Union Pacific Railroad Company and conversation has started re: 28<sup>th</sup> St. hole in the fence. The Grocery Outlet will be opening in September 2015 and this will create much more foot traffic.

8. **New Business:**

Mr. Cooke reported that he has been working on 2015/2016 budget with Ms. Webb to provide information to board members at the next board meeting. Mr. Cooke informed the board that there is currently some staff changes. Ms. Nora Gaisi will be working 30 hours a week, per her request. The Housing Authority will be looking for a part time administrative person to help with this lapse. Eventually this year, we will be looking for a full time accounting person to replace Ms. Webb. Ms. Webb indicated she wants to continue concentrate on working with YouthWorks and tenant services as she originally was hired for.

9. The Board adjourned at 6:05 pm.

10. Next meeting is scheduled at **5:30 pm on July 14, 2015 at the Chet Dotter Senior Housing, located at 801-28<sup>th</sup> St. Paso Robles, CA.**

Secretary: \_\_\_\_\_

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_