

Housing Authority of the City of Paso Robles Board Meeting Minutes

September 9, 2014

Present:	Chairman:	Mr. Bob Fonarow
	Commissioners:	Ms. Sheryl Bragg Mr. Harry Ovitt Mr. Dick Willhoit Ms. Beatriz Espinoza Mr. Jason Boonstra
	Sec/Dir:	Mr. David Cooke
	Recorder:	Ms. Liz Lopez Byrnes
	Accountant:	Ms. Betian Webb
	City Liasons:	Councilman Fred Strong Councilman Steve Martin
Absent:	Vice-Chair:	Ms. Sherri Goforth

1. Meeting called to order by the Chairman, Mr. Fonarow at 5:30 p.m.
2. **Public Comment:** None.
3. **City Liason Report-** Councilman Strong and Councilman Martin reported on the latest developments at the City including the water issues and the fee increase for Runabout bus services.
4. **Consent Agenda:** Mr. Ovitt made a motion to approve the August 12, 2014 Minutes as presented, seconded by Mr. Willhoit. The motion passed unanimously.

Fiscal: Ms. Webb corrected her statement made in the August minutes where she would present the June and July financials at this September meeting. A preliminary June financial report was available, but July's report would be delayed due to our post office box cancellation and the late delivery of the bank statement. Mr. Fonarow asked about the timing of the meeting date and the expectations for the previous month's financials. Mr. Willhoit stated that the reports would always be 30-45 days behind. Because June was a preliminary report and is pending an audit closeout, there was no vote to approve. July and August Financials will also be preliminary reports.

5. **Director's Report:** Mr. Cooke reported that he will be on vacation October 6-14, 2014. Oak Park 1 starting to move in tenants. Certificates of Occupancy have been received for 7 buildings, and 6 more buildings await their Certificates of Occupancy. Oak Park 2 received funding from the Tax Credit Allocation Committee and the project is moving forward. Construction to start in December with Ashwood Construction from Fresno will be the general contractor. Mr. Willhoit is familiar with Ashwood and commented that they go out of their way to hire local. The Equity Investors will be Wells Fargo Advisors with Rabobank as the construction lender. Paul Davis and North County Engineering is the same team of professionals as Phase I. Initial plans have been submitted to the City. We anticipate a 12 month construction schedule.

Tenant Services: Ms. Webb reported that 160 youth are involved in Youthworks, 40 of which are not Oak Park residents, but resident in the nearby trailer park and apartments. The youth are mostly boys and they are hard workers. Involvement in Youthworks gives them a place to complete their homework, have college conversations, and learn new grammar, speech and poetry. The demand is there with 2-3 new recruits each week. Funds to cover kids who are not Oak Park residents are very limited. Mr. Strong and Mr. Martin made some suggestions for fundraising. In the Acorn program, there are currently 50 children in the program.

6. **Old Business:** None.

7. **New Business:**

- a) Although her resignation was approved at the August 12, 2014 meeting, Ms. Bragg said she would be willing to stay as a Board Commissioner for an additional 60 days. Mr. Ovitt moved to rescind the resignation, Mr. Willhoit, seconded, the motion passed unanimously.
 - b) Liz Lopez Byrnes, the new Director of Property Management was introduced.
 - c) Due to Ms. Bragg's continuing to serve an additional 60 days, the discussion regarding possible replacement candidates was postponed.
 - d) The Oak Park 1 Open House will take place on Friday, September 12th starting at 9am with music and gathering. There will be speakers, a buffet and tours.
8. It was suggested that the next Board of commissioners meeting be changed to Tuesday October 21 due to Mr. Cooke's vacation. Mr. Ovitt moved and Mr. Willhoit seconded, motion passed unanimously.

a) The Meeting adjourned at 7:00 pm.

b) Next meeting is scheduled at 5:30 pm on October 21, 2014 at the Chet Dotter Senior Housing, located at 801-28th St. Paso Robles, CA.

Secretary: _____

Chairman: _____

Date: _____

10-21-14