

Housing Authority of the City of Paso Robles

Board Meeting Minutes

August 12, 2014

Present: Chairman: Mr. Bob Fonarow
Vice-Chair: Ms. Sherri Goforth
Commissioners: Ms. Sheryl Bragg
Mr. Harry Ovitt
Mr. Dick Willhoit
Ms. Beatriz Espinoza
Mr. Jason Boonstra
Sec/Dir: Mr. David Cooke
Recorder: Ms. Jessica Aguilar
Accountant: Ms. Betian Webb
City Liaison: Councilman Mr. Fred Strong

1. Meeting called to order by the Chairman, Mr. Fonarow at 5:30 p.m.
2. **Public Comment:** None.
3. **City Liaison Report-** Mr. Strong reported on the latest developments at the City.
4. **Consent Agenda:**
 - a. **Minutes:**

Mr. Ovitt made a motion to approve the June 25, 2014 minutes as presented, seconded by Ms. Espinoza. The motion passed unanimously.
 - b. **Fiscal:** Ms. Webb reported on May 2014 financials, Mr. Fonarow asked what financials would be available at the September 2014 meeting. Ms. Webb answered that she would present June and July's financials. Ms. Webb explained the delay was due to working on open ended items that need to be resolved. Mr. Willhoit made a motion to approve the financials for May as presented, seconded by Ms. Goforth. The motion passed unanimously.
5. **Director's Report:** Mr. Cooke reviewed the Dashboard report. He reported to the Board that vacancies in old Oak Park will be increasing as we lease up at OP1. Mr. Cooke let the board members know that the Grand Opening for OP1 will be on September 12, 2014. There was discussion regarding the grand opening date and the board members were very concerned if the Housing Authority would have actual apartments available to lease up by that date. The board members want Mr. Cooke to put pressure on Ms. Warren regarding this delay in lease up. Mr. Willhoit expressed that Mr. Cooke really can't do anything about this issue. The matter is between Monterey and ROEM (General Contractor) Tenant Services: Ms. Webb reported on the current affairs of Youth Works and Acorns.
6. **Old Business:** None.

7. New Business:

- a) Mr. Fonarow asked board members if they approved of receiving an electronic version of the board packet. All board members were fine with this except for Mr. Fonarow and Mr. Boonstra, they want to continue receiving a hard copy.
- b) Mr. Ovitt made a motion to accept Ms. Bragg's resignation as presented, seconded by Mr. Willhoit. The motion passed unanimously.
- c) Mr. Cooke reported that the Ad Hoc Committee met and discussed phase 2. No meeting has been scheduled until we receive draft agreement for between PRHA and HDC.
- d) Mr. Cooke reported to the board that the position for the Director of Property Management has been filled. Ms. Liz Lopez Byrnes will start as of 8/18/14.
- e) Mr. Willhoit made a motion to accept the Resolution No. 2014-08-12-1, seconded by Mr. Ovitt. The motion passed unanimously.

8. The Meeting adjourned at 7:15 pm.

9. Next meeting is scheduled at 5:30 pm on **September 9, 2014 at the Chet Dotter Senior Housing, located at 801-28th St. Paso Robles, CA.**

Secretary: _____

Chairman: _____

Date: _____

9/9/14