

Housing Authority of the City of Paso Robles

Board Meeting Minutes

June 25, 2014

Present: Chairman: Mr. Bob Fonarow
Commissioners: Ms. Sheryl Bragg
Mr. Harry Ovitt
Ms. Beatriz Espinoza
Mr. Jason Boonstra
Sec/Dir: Mr. David Cooke
Recorder: Ms. Jessica Aguilar
Accountant: Ms. Betian Webb
Absent: Mr. Dick Willhoit
Ms. Sherry Goforth

1. Meeting called to order by the Chairman, Mr. Fonarow at 5:30 p.m.
2. **Public Comment:** None.
3. **City Liaison Report-** None.
4. The Chairman amended the agenda and moved (item 4) Consent Agenda before Director's Report and would like this change to be permanent.
5. **Consent Agenda:** Mr. Ovitt made a motion to approve the May 13, 2014 minutes as presented, seconded by Mr. Boonstra. The motion passed unanimously.

Fiscal: April 2014, Ms. Webb reported financially the HA in good shape. Revenue is down slightly but expenses are really down. Mr. Ovitt made a motion to approve the Financials for April as presented, seconded by Ms. Espinoza. The motion passed unanimously.

6. **Director's Report:** Mr. Cooke reviewed the Dashboard Report. He reported to the Board that the bid came back regarding the 2 units where the fire was. The cost would be \$13,000-\$14,000 to put the units back online. The deductible is \$10,000 that would have to be paid by Housing Authority and the insurance would pay the difference. Mr. Cooke reported that it would not be cost effective because the units will be demolished in December because they are located in phase 2. The Housing Authority will receive \$831.00 from insurance proceeds for not electing to rebuild.

Mr. Cooke reported recent security issues at Oak Park. Mr. Cooke recently met with the Chief of Police regarding the recent activity. The Chief said he would be open to bringing back the Community Oriented Police Officer if the City Council approved and there were monies in the City budget to cover the cost. The cost would be approximately \$120,000.00.

The Housing Authority would be responsible for approximately one-third (1/3) to one-half (1/2) of the cost. Mr. Cooke will continue to pursue when appropriate.

Oak Park 1: HA staff has continued to interview existing tenants for Oak Park 1 development. July 18 had been slated for an Open House but has been postponed until possibly August or even later. The installation of the pervious concrete at the back road will likely hold up getting C of O's for all the building until end of August or beyond. It is still anticipated that they may receive C of O s for 4 or 5 buildings in August.

Mr. Cooke and Mr. Fonarow announced to the Board that we received a preliminary allocation of Tax Credit Funding for Phase 2.

Tenant Services: Ms. Webb reported on. Youth Works has hired teens from outside of Oak Park to participate but won't be paid from Oak Park monies. Acorns have asked First 5 if the monies given to our soccer program could be used for the purpose of Acorns and they said yes. Ms. Espinoza asked about Youth Works and Acorn programs. Ms. Webb invited Ms. Espinoza to sit on a strategic planning meeting of the future of Youth Works and Acorns.

7. **Old Business:**

Mr. Cooke reported that the Final Settlement for the Lam lawsuit is ready to be signed.

8. **New Business:**

Mr. Ovitt made a motion to approve the 2014/2015 Budget, seconded by Mr. Boonstra. The motion passed unanimously. Mr. Fonarow requested Mr. Cooke to bring to the next board meeting a flow chart of the 3 entities. Mr. Ovitt stated that the Paso Robles Non-Profit has done this before where there's a glossary of funding sources listed. Mr. Cooke pointed out that this was presented at previous meetings but will try and put something together.

Mr. Ovitt discussed forming a development ad hoc committee consisting of Dick Willhoit and himself to communicate with Mr. Cooke regarding various issues for phase 2. Mr. Fonarow also volunteered to be on the committee. After some discussion, Mr. Ovitt made a motion to form an ad hoc committee consisting of Dick Willhoit, Bob Fonarow, and himself regarding the development of Oak Park 2, seconded by Ms. Espinoza. The motion passed unanimously.

9. There was discussion regarding cancelling the July 8, 2014 board meeting because Mr. Cooke will not be available. Mr. Ovitt made a motion to cancel the July board meeting, seconded by Ms. Espinoza. The motion passed unanimously.

10. The Meeting adjourned at 7:00 pm.

11. The next meeting is scheduled at **5:30 pm on August 12, 2014 at the Chet Dotter Senior Housing, located at 801 28th St, Paso Robles, CA.**

Secretary: _____

Chairman: _____

Date: _____

8/12/14