

Housing Authority of the City of Paso Robles

Board Meeting Minutes

February 14, 2014

Present:

Chairman:	Mr. Dick Willhoit
Vice-Chairman:	Mr. Bob Fonarow
Commissioners:	Ms. Sherri Goforth
	Mr. Steve Sylvester
	Ms. Sherryl Bragg
Sec/Dir:	Mr. David Cooke
Recorder:	Ms. Jessica Aguilar
Accountant:	Ms. Betian Webb
Guest:	Mr. Steve Martin

1. Meeting called to order by the Chairman, Mr. Willhoit at 5:35 p.m.
2. The Chairman clarified that the agenda should have been titled "Annual Meeting" which is required by our By-Laws.
3. **Public Comment:** None.
4. **Director's Report:** Mr. Cooke reviewed the Dash board Report attachment. He reported that Oak Park 1 buildings are approximately 55-90% completed, onsite improvements are 55% complete and solar is still pending. New tenants probably won't be able to move in until April 2014. It was suggested at the next Board meeting, prior to the meeting starting, the commissioners can do another walk through. Mr. Cooke reported that Phase 2 has been reconfigured. The original plan was to tear down 27 units but that number has changed to 46. Regarding Phase 3, there is no change. Mr. Willhoit expressed the increase of 20 units being demolished in Phase 2, will be a financial decrease and should be included in the pro forma. Under Services, soccer is moving forward and should be starting again in April. Ms. Webb spoke about Youth Works currently being under budget and reviewed there current status.
5. **City Liaison Report-** Mr. Martin reported on the latest developments at the City.
6. **Consent Agenda:** Mr. Fonarow moved to approve the January 14, 2014 Minutes providing some corrections. Seconded by Ms. Goforth. Passed unanimously. Mr. Willhoit informed the Board that Mr. Jon Goetz sent out an email regarding New Voting Rules and Minutes.
7. **Old Business:** Mr. Sylvester departed at 6:25 pm, due to a conflict of interest.

Mr. Cooke spoke regarding the Letter of Intent status with Housing Authority. The Housing Authority will be listed on the next Tax Credit application, as the Co-Developer for Phase 2. Mr. Willhoit asked Mr. Cooke if Ms. Warren would be signing Letter of Intent. Mr. Cooke said they have been working on this and yes, she will be signing.

Mr. Sylvester returned to the meeting at 6:40 pm.

Mr. Fonarow moved to approve the Residential Property Management Agreement as presented. Seconded by Mr. Sylvester. Passed unanimously.

Ms. Goforth moved to approve the YouthWorks Acorns Program, after school program geared for K- 5th grade, to begin in February. Seconded by Ms. Bragg. Passed unanimously.

8. **New Business:**

Election of New Officers: Mr. Willhoit nominated Mr. Fonarow for Chairman. The Board voted in favor. Passed unanimously. Mr. Fonarow nominated Ms. Goforth for Vice-Chairman. The Board voted in favor. Passed unanimously.

Mr. Fonarow took over the meeting.

Mr. Willhoit moved to approve the Resolution to Tax Defer Member Paid Contributions. Seconded by Mr. Sylvester. Passed unanimously.

9. **March Agenda:** Mr. Willhoit spoke about the Housing Authority board member terms ending in February but the Annual Meeting is in February. It was suggested that afterwards to amend the By-Laws and change the election of new officers to March.

10. Mr. Willhoit acknowledged Mr. Sylvester for serving as a Board Commissioner of the PRHA. Mr. Sylvester has been instrumental in all of the changes of the Oak Park community and will be greatly missed. He was presented a Thank You card and a gift card. Mr. Sylvester expressed that it has been a pleasure working with the PRHA. He would like to be invited to the ribbon ceremony for Oak Park 1.

11. Meeting adjourned at 7:17 pm.

12. Next meeting is scheduled at 5:30 pm on **March 11, 2014 at the Chet Dotter Senior Housing, located at 801-28th St. Paso Robles, CA.**

Secretary: _____

Chairman: _____

Date: _____

3/11/14

