

# Housing Authority of the City of Paso Robles Board Meeting Minutes

July 14, 2015

Present:	Chairman:	Mr. Bob Fonarow
	Commissioners:	Mr. Wes Willhoit
		Ms. Beatriz Espinoza
		Ms. Eloisa Medina
		Mr. Harry Ovitt
		Mr. Jason Boonstra
	Sec/Dir:	Mr. David Cooke
	Recorder:	Ms. Jessica Aguilar
	Staff:	Ms. Liz Lopez Byrnes
		Ms. Betian Webb
Ms. Sherri Goforth		
Absent:	Vice-Chair	Mr. Wes Willhoit
	Commissioner:	

Meeting called to order by the Chairman, Mr. Fonarow at 5:30 p.m.

1. **Public Comment:** None.
2. **City Liaison Report:** None.
3. **Director's Summary Report:** Mr. Cooke reported on vacancies at the various properties. Oak Park 1 is all leased up with the exception of 6 USDA units but anticipate 4 move-ins by 7/31/15. Although there has been much more recent activity. PRHA staff continues to do outreach.  
OP2 Construction appears to be on time and overall completion is 45-50%. Mr. Cooke handed out a draft of new brochures for OP2.  
Phase 3 and 4, Mr. Cooke reported that he recently wrote a memorandum to HCD to try and avoid litigation. Mr. Fonarow complimented Mr. Cooke for his ability to attempt to compromise with HDC.

PRHA Preliminary Financials- Mr. Cooke reviewed.

YouthWorks/Acorns: Ms. Webb reported that the 3 current summer programs are successful and consist of about 100 children. Today, they went and shot a video for the Community Foundation in which Acorns had received \$1,500 grant for a science project that they completed. Ms. Webb reported that Acorns lost their supervisor but that position has been temporarily filled but soon will be conducting interviews for the position.

4. **Financial:** Ms. Espinoza asked about the security deposit clearing account on the Balance Sheet. Ms. Webb explained that when a tenant moves out CA law allows 21 days to refund the tenant's security deposit. Ms. Fardanesh is working on this matter and by the end of the fiscal year this amount will not be a negative number. Motion to approve the May 2015 Financials made by Mr. Ovitt and seconded by Ms. Medina. The motion passed unanimously.

5. **Approval of June 9, 2015 meeting minutes:** Motion to approve by Mr. Boonstra and seconded by Ms. Espinoza. The motion passed unanimously.

6. **Old Business:** None.

7. **New Business:**

Mr. Cooke handed out a larger print version of the 2015/2016 Budget. Mr. Cooke reported that the 2015/2016 budget could lose \$12,683. There was some discussion about the budget. Motion to approve the 2015/2016 Budget by Mr. Ovitt and seconded by Ms. Espinoza. The motion passed unanimously.

Mr. Cooke reported that AHPR received its Property Tax Exemption from the Board of Equalization and this is really good news moving forward. Now we must apply to get proper exemption through the County.

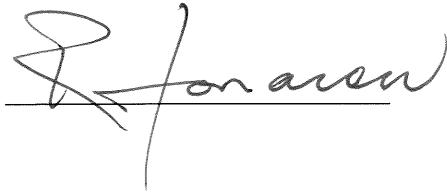
8. Mr. Fonarow is recommending to cancel the August 11, 2015 board meeting if there is no urgent matter at hand. Although, if needed a special meeting could be called.

9. The Board adjourned at 6:30 pm.

Secretary: \_\_\_\_\_



Chairman: \_\_\_\_\_



Date: \_\_\_\_\_

9.15.15