

**HOUSING AUTHORITY OF THE CITY OF PASO ROBLES
BOARD MEETING MINUTES
February 15, 2017**

Present:	Chairman:	Mr. Harry Ovitt
	Vice Chairman:	Mr. Wes Willhoit
	Commissioners:	Mr. Tracey Hockett
		Mr. Bob Fonarow
		Ms. Beatriz Espinoza
		Mr. David Cooke
	Sec/Dir:	Mr. Brent Weickert
	Director of Finance	Ms. Liz Lopez Byrnes
	Staff:	Ms. Betian Webb
	Recorder:	Ms. Dianne Hanlon
Absent:	Commissioners:	Mr. Jason Boonstra
		Ms. Eloisa Medina
	City Liaison:	Mr. Steve Martin

Meeting called to order by Mr. Harry Ovitt at 5:35 p.m.

1. **Public Comment:** None
2. **Introduction of Newly Elected Board Members:** Mr. Cooke introduced Mr. David Anderson, Commissioner, and Mr. Earl Ward, Tenant Commissioner.
3. **Guest Laurie Doyle, VP of Development for REDS:** Ms. Doyle provided a power point presentation regarding REDS and Oak Park 3, which provided their corporate make up, information about their founder, and years in business. Ms. Doyle provided current and previous business/partnership references, and the current organizational structure of REDS. Ms. Doyle explained the partnership structure between REDS and PRHA. During and after the presentation Ms. Doyle answered questions from the Board.
4. **City Liaison Report:** None
5. **Consent Agenda:**
 - a. **Financials:** Mr. Willhoit ask about an entry of \$65,000 YTD, Mr. Weickert referred to footnote on page 9, explaining as non-operating depreciation, investment gain/loss. Mr. Cooke explained overall, PRHA is doing better than budgeted. Mr. Willhoit motioned to approve the financials, Ms. Espinoza seconded, the motion passed unanimously.

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- b. **Approval of January 10, 2017 minutes.** Mr. Willhoit motioned to approve the minutes, Ms. Espinoza seconded, the motion passed unanimously.

6. **Director's Summary Report:**

- a. **Old Oak Park (OOP):** 100% occupied, currently, there are no major maintenance issues.
- b. **Oak Park 1 (OP1):** Two vacant USDA units, we are looking into bringing current OOP tenants into those units, currently there are no major maintenance issues.
- c. **Oak Park 2 (OP2):** Currently, 100% occupied, an eviction notice has been issued, however; there is someone lined up to fill the unit.
- d. **Phase 3 and 4:** TCAC application for Phase 3 is due March 1, 2017, REDS and PRHA are working on this. Relocation issues are being addressed, a relocation specialist has been hired. PRHA will meet with the relocation specialist at the end of this week.
- e. **Resident Services:** Ms. Webb stated they have been very busy; Dignity Health is providing a Healthy Eating class in Spanish; in April Dignity will provide a class on Diabetes. First 5 is currently providing a literacy program to 3-5 year olds. This summer, a self-esteem class for middle school girls is being offered. 4-H received a STEM grant (Science, Technology, Engineering and Math) from Lockheed Martin to focus on under-served youth, which will utilize our Community Room. Ms. Webb stated there are many success stories within Acorns, and YouthWorks.

7. **Old Business:**

- a. **Memorandum: Update regarding HDC assignment to PRHA:** Mr. Cooke reviewed the memorandum with the Board. One correction to note; the last sentence states PRHA assigned 45% of its ownership to AHPR as the member of **AHPR**. This sentence should read; PRHA assigned 45% of its ownership to AHPR as the member of **PRLLC (not AHPR)**.
- b. **Resolution #2017-02-15-1:** The resolution was reviewed and discussed by the Board. Mr. Willhoit motioned to approve the resolution, Mr. Fonarow seconded, the motion passed unanimously.

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c. **Resolution #2017-02-15-2:** The resolution was reviewed and discussed by the Board. Mr. Willhoit motioned to approve the resolution, Mr. Fonarow seconded, the motion passed unanimously.

8. **New Business:** None


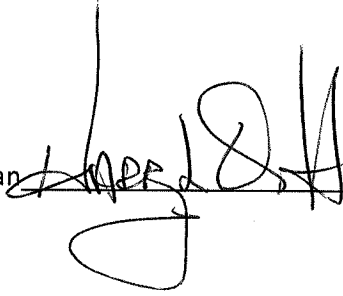
9. **FYI:** None

10. **Adjourn to Private Session:** Staff dismissed to private session at 7:15pm.

11. **Re-adjourn from Private Session:** Staff returned from private session at 7:30pm. The Board made no decisions during private session.

12. **Adjourn to AHPR Board Meeting:** The meeting adjourned at 7:32pm to AHPR Board meeting.

a. Next scheduled PRHA meeting; 5:30pm on March 14, 2017.

Secretary  Chairman 

Date 14 MAR 2017