

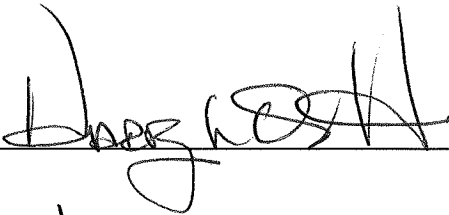
**HOUSING AUTHORITY OF THE CITY OF PASO ROBLES  
BOARD MEETING MINUTES  
May 9, 2017**

<b>Present:</b>	Chairman:	Mr. Harry Ovitt
	Vice Chairman:	Mr. Wes Willhoit
	Commissioners:	Mr. Tracey Hockett
		Mr. Earl Ward
		Mr. David Anderson
		Ms. Beatriz Espinoza
	Sec/Dir:	Mr. David Cooke
	Director of Finance:	Mr. Brent Weickert
	Staff:	Liz Lopez Byrnes
	Recorder:	Ms. Jessica Aguilar
	City Liaison:	Mr. Steve Martin
<b>Absent:</b>	Staff:	Betian Webb

Meeting called to order by Mr. Harry Ovitt at 5:30 p.m.

1. **Public Comment:** None
2. **City Liaison Report:** Mr. Martin reported on the recent activities with the city.
3. **Consent Agenda:** Mr. Willhoit motioned to approve consent items, Ms. Espinoza seconded, the motion passed unanimously.
  - a. **Financials:**
  - b. **Approval of March 14, 2017 minutes:**
4. **Director's Summary Report:**
  - a. **Old Oak Park (OOP)/PRLLC:** Mr. Cooke reported three tenants have moved out of Old Oak Park and have moved into OP1 and OP2. Old Oak Park tenants have been prioritized to move into any available vacancies in OP-1 and OP-2. Staff is working to fill these three vacancies with new tenants.
  - b. **Oak Park 1 (OP1):** Currently, 100% occupied. Mr. Cooke reported that OP1 has a new On Site after Hours Manager, Eloisa Medina (former Tenant Commissioner) and Jorge Soto, effective 5/16/17. This position will include free rent plus an hourly wage. They will be responsible for picking up and making sure the property is clean. Other responsibilities include any issues that arise after hours and other job duties consisting of approximately 12- 15 hours a week. Due to this new employment position, Ms. Medina gave her resignation as a HA tenant board member effective 5/8/17.

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Date 7/11/17

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- c. **Oak Park 2 (OP2):** Currently OP-2 has two vacancies but will be filled by the end of the month. Mr. Cooke reported recent plumbing problems in OP1 and OP2. Plumbing issues can be possibly be caused by galvanized pipes. Recently, water had to be turned off for a couple of hours.

**Side note:** Mr. Cooke informed the board that Congressman Carbajal will be coming to tour the property on 5/10/17 @ 10 AM – 11 AM. Board members are invited to join in for this event. Mr. Greg Haas arranged for this to happen.

- d. **Phase three and 4:** Mr. Cooke reported that we are still waiting on the results of our TCAC application that was submitted March 1. Recently, the “self-scores” showed we were in 5<sup>th</sup> position and only 4 projects would be funded. There is an appeal going on and if this appeal does not work out, our project would potentially move up into the 4<sup>th</sup> position. This would mean that our OP3 application would get funded.
- e. **Resident Services:** None.

5. **Old Business:** None.

6. **New Business:**

a. **Resolution #2017-05-09-1:** Mr. Hockett motioned to approve the resolution, Mr. Anderson seconded, the motion passed unanimously.

b. **Eloisa Medina resignation:** As mentioned previously in meeting, Ms. Medina resigned because she is employed by the PRHA and this would be a conflict of interest. Mr. Willhoit motioned to approve this resignation, Mr. Anderson seconded, the motion passed unanimously. Mr. Cooke informed the board that we will need to find a replacement for this tenant board commissioner either from OP1 or OP2.

c. **Land Acquisition:** Mr. Cooke reported to the board that he and Ms. Beatriz Espinoza have been looking at several properties for sale for future development of affordable housing. Mr. Cooke asked board members to inform him of any available properties that come onto the market.

12. **FYI:** None.

13. **Adjournment:** Mr. Ovitt adjourned the meeting at 6:20 PM. The next scheduled meeting is June 13, 2017 at 5:30 PM in the Oak Park Community, Oak Room.