

**HOUSING AUTHORITY OF THE CITY OF PASO ROBLES
BOARD MEETING MINUTES
July 11, 2017**

Present:	Chairman:	Mr. Harry Ovitt
	Vice Chairman:	Mr. Wes Willhoit
	Commissioners:	Mr. Tracey Hockett
		Mr. Earl Ward
		Mr. David Anderson
		Ms. Beatriz Espinoza
	Sec/Dir:	Mr. David Cooke
	Director of Finance:	Mr. Brent Weickert
	Staff:	Liz Lopez Byrnes
	Recorder:	Ms. Amanda Mansfield
Absent:	Staff:	Betian Webb
	City Liaison:	Steve Martin

Meeting called to order by Mr. Harry Ovitt at 5:31 p.m. Ms. Espinoza arrived at 5:33 p.m.

1. **Public Comment:** None
2. **Consent Agenda:** Mr. Willhoit motioned to approve consent items, Mr. Anderson seconded, the motion passed. Ms. Espinoza did not vote as she was not present yet.
 - a. **Approval of June 13, 2017 minutes**
 - b. **Financials:**
3. **Director's Summary Report:**
 - a. **60 Day Notices:** Mr. Cooke reported that 38 notices to vacate had already gone out and that 19 more will be delivered after the mandatory meeting on July 22, 2017. Mr. Cooke asked the board to keep a look out for any comparable available housing opportunities for the displaced families.
 - b. **Oak Park 3 (OP3) Preliminary Time Schedule:** Mr. Cooke walked the board through the preliminary time schedule for OP3. Mr. Cooke will keep the board updated as the project develops in the coming months.
 - c. **Resident Services:** With the absence of Ms. Webb, Mr. Cooke reported that YouthWorks has been very busy with summer activities. For example, welding

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and cooking classes, and may possibly offer automotive classes to interested kids.

4. Old Business:

- a. **Land Acquisition:** Mr. Cooke reported to the board he was looking into a 10 acre parcel for a senior project, but the price at \$7 million is too high at the moment. He is still interested in the Avalon Motel located at 3231 Spring St. in Paso Robles and would like to acquire the 1.75 acre piece of property for future development of affordable housing.

- b. **Landscaping Maintenance Bids:** Mr. Cooke reported that he has received multiple bids for landscaping for OP1 and OP2 and that he has chosen to contract with Mari Landscaping. The current crew will be laid off August.

6. New Business:

- a. **Ongoing Oak Park 3 & 4:** Previously discussed in Director's Report.

12. FYI: Mr. Cooke reported that unfortunately PRHA had to let go of the OP2 on-site manager, Nicole Brown, and are looking to fill her position immediately.

13. Adjournment: Mr. Ovitt adjourned the meeting at 6:26 PM. The next scheduled meeting is August 8, 2017 at 5:30 PM in the Oak Park Community, Oak Room. Subsequently changed to August 15, 2017.

Chairman _____

Secretary _____

Date _____