

**HOUSING AUTHORITY OF THE CITY OF PASO ROBLES  
BOARD MEETING MINUTES  
July 10, 2018**

**Present:** Chairman:  
 Vice Chairman: Mr. David Anderson  
 Commissioners: Mr. Earl Ward  
 Mr. Harry Ovitt  
 Mr. Tracey Hockett  
 Sec/Dir: Mr. David Cooke  
 Director of Finance: Mr. Brent Weickert  
 Staff:  
 Recorder: Ms. Amanda Mansfield  
 City Liaison: Mayor Martin  
 Absent: Ms. Betian Webb  
 Mr. Wes Willhoit  
 Ms. Beatriz Espinoza  
 Liz Lopez Byrnes

Meeting called to order by Mr. Anderson at 5:29 pm.

1. **Public Comment:** None.
2. **City Liaison Report:** Mayor Martin gave a current report on what is happening within the City that covered the following:  
 Approval of voluntary services administrative contract for the management of the senior center; approved \$750,000 from the water fund reserves to repair and stabilize erosion to the south side Salinas riverbank; The City negotiated a new agreement for animal services contract with the county with the goal of reducing operating costs 5% a year for the next 5 years; The city reviewed the regulations for expanding the County's Styrofoam products (cups, straws, and take-out containers mostly) ban; The City also came to a decision on three issues (1) the city will be placing on the November ballot whether or not the City Clerk should become an appointed or elected officer (2) framework for taxing cannabis sales (3) not to include whether or not council stipend should be raised. The City is compiling information about ideas concerning potential implementation of a new half-cent or full cent sales tax to expedite the repair of city roads, and for building revenue stream for the police and fire departments. They are surveying the public currently to see where they stand on the issue.
3. **Consent Agenda:** Mr. Ovitt motioned to approve consent items and Mr. Hockett seconded, the motion passed.
  - a. **Approval of June 12, 2018 minutes**
  - b. **Financials:** Mr. Weickert reviewed the financial report for the board. No major issues to report.

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**4. Director's Summary Report:**

**Oak Park 1:** Mr. Cooke reported that currently we have two vacancies in Oak Park 1, with new tenants moving in this month. We had considerable trouble finding a tenant for our USDA unit, but they approved a single occupancy to go into a two bedroom. No maintenance issues to report.

**Oak Park 2:** We currently have zero vacancies in Oak Park 2, with 1 coming up soon. No maintenance issues to report.

**Oak Park 3:** The board reviewed the attached construction report while Mr. Cooke explained that the construction for OP3 is going very well.

**5. Old Business:** Mr. Cooke met with the collaboration team (HASLO, SLO TF, PSH, SLO Chamber, and RRM) regarding how to get \$2-3 million in permanent financing for affordable housing on a permanent basis.

**6. New Business:**

- Mr. Cooke reviewed a draft of what the new community room is going to look like provided by the designer.
- Mayor Martin talked about an upcoming fundraiser to raise \$25,000 for the uptown park to provide a shade structure. It will include food and games for sponsors. Mr. Cooke suggested that, due to short timing, they do an emergency motion to be a full sponsor (\$1,500) and ratify the next meeting. Mr. Ovitt motioned to approve, Mr. Hockett seconded, motion approved.
- LEED Certification: Mr. Anderson suggested that the Paso Robles Housing Authority become a LEED certified housing authority. It would reflect well on the company, city, county...etc. We are already well on our way to completing the steps required, but would still take some effort and work to achieve it. The board talked about it and concluded that it is not something that will benefit the company right now, but will talk about it again later with the full board present.

**7. Adjourn to AHPR Board Meeting:** Mr. Anderson adjourned the meeting at 6:37 pm.

- a. The next scheduled meeting is August 14, 2018 at 5:30 PM in the PRHA Community Oak Room.

Chairman \_\_\_\_\_

Secretary \_\_\_\_\_

Date \_\_\_\_\_

8/14/18