



JOB DESCRIPTION – CAMP MEDIC

OVERALL OBJECTIVE:

The purpose of the Camp Medic at River's Edge is to provide health and safety needs to campers and staff and to manage the health records, distribution and medical needs of all guests and staff.

REPORTS DIRECTLY TO: Summer Program Manager

QUALIFICATIONS:

- Completed Medical Degree, Nursing Degree, EMR, EMT or Paramedic Training or Standard First Aid with CPR. Preference will be given to highest accredited person available
- Experience in tending to people in emergency situations required

SPECIFIC RESPONSIBILITIES:

- Be available at camp registration to take in medications and record medication instructions from parents and have them sign Medication Authorization Form (Medications should be brought in original bottle)
- Place all instructions and Medication Authorization Forms and Reports (reports from the office) in Medic Binder and keep it locked in Infirmary cupboard when not in use. (No personal information should be seen by non-medical personnel)
- Administer medications to campers who require them at the designated times. Recording and initialing every dose
- Be On-Call 24 hours a day while camp is in session unless a suitable relief worker can fill in.
 - The Camp Medic/Nurse should always make the office aware of their whereabouts and carry a Walkie-Talkie or cell-phone so they can be reached at anytime
 - Camp Staff should always be told where to find the Nurse/Medic if medical attention is needed in the night
 - Any change of medical personnel during a camp should be clearly communicated to all staff
- Tend to any medical needs of the campers, guest and staff
 - Recording campers full name, date of incident, and incidents as reported by patient and/or nearest staff person and the treatment given (In a bound numbered lined book provided in pen. No pages should ever be removed from this book, this is a legal document)
- In case of emergency the Camp Medic/Nurse will determine need for Emergency Services and coordinate Emergency Response of camp personnel with the Camp Director. i.e. Who is Calling 911, what to report, communicating with EMS vital information, and treatment already administered
- Attend and participate (possibly lead) in the daily devotion time with the other support staff
- Other tasks as assigned

PERSONAL CHARACTER TRAITS

Passionate about pursuing Jesus – You have a deep relationship with Christ that is modeled through character and competence. You have strong spiritual disciplines. Your faith is part of your everyday life. You strive to live it out practically, authentically and humbly.

Passionate about helping other pursue Jesus – You have an understanding of people and how to align them in pursuing wholeness with Jesus. You believe in the future of Rivers Edge Camp & Retreat Centre. You take your responsibilities seriously.

GUIDING PRINCIPLES:

Called - Have a deep purpose about your life that flows from a strong awareness that God has directed you to serve Him by using your passion and giftedness.

Character - Have demonstrated a high moral integrity that exhibits itself in your personal life, your spiritual life, and your relational life. In other words, you are truthful, faithful, sincere, hardworking—a person worthy of respect.

Committed - Displaying a spiritual authenticity through a mature and consistent commitment to Christ and His kingdom purposes.

Compatible - Be a good ministry fit, a relational fit, and a skill fit with the Rivers Edge Service Team.

Coachable - Be aware of your own limitations and inadequacies and eager to learn and to improve. In other words, you will never stop learning as a person.

Competent - Demonstrates a high degree of effectiveness in your previous roles and continue that high level of proficiency at Rivers Edge.

Congruent - A strong supporter of the Camp's position in relationship to the denomination, and willing to work in cooperation with the statement of faith and the policies and procedures of the Evangelical Missionary Church of Canada and its doctrinal views which are in harmony with this ministry and the Leadership Team Leader.