

Actively co-operate with other section leaders to promote the Moving On from Section to Section.
<b>Operation of the Section</b>
Work with the Group Scout Leader, the Group Executive Committee and others to support recruiting and inducting appropriate Assistant Leaders and Section Assistants.
Agree responsibilities with Assistant Section Leaders, Section Assistants and parent helpers taking into account the development of the individual's leadership potential.
Ensure accurate records are kept of the young people in the Section in accordance with the Data Protection Act and pass these records to the Section Leader when the young person reaches the age to move up to the next Section.
Regularly review the operation of the Section.
Make and maintain good relationships with parents/carers of the young people. This may include running a parent rota and/or inviting parents to support camps or other residential experiences.

<b>Wider Group tasks</b>
Follow the Group's financial procedures which must be in accordance with POR.
Attend and contribute to relevant Group and District meetings. These may include meetings of the Group Council, the Group Executive Committee, Leaders' meetings (at Group, District or County level), and AGMs.
Note: Section Leaders can sit on the Group Executive Committee by indicating their willingness to do so each year at the Group AGM.

<b>Other tasks agreed with the Line Manager</b>

All of the above tasks for which the Section Leader is responsible may be delegated to others in the Section, including Assistant Leaders and Section Assistants. The only task which cannot be delegated is being an ex-officio member of the Group Executive Committee.