

THATCHAM MEMORIAL HALL & PLAYING FIELDS FOUNDATION

Browns Field, Bath Road, Thatcham, Berks, RG18 3AG

Registered Charity No: 300214

BOOKING FORM – CHARITY ORGANISATIONS

**THIS IS A NON SMOKING VENUE. EVIDENCE OF SMOKING WILL RESULT
IN RETENTION OF YOUR DEPOSIT AND A £500 FINE**

Hourly Hire Charge

Hall/Kitchen & Lounge	-	£ 13.50
Lounge/Kitchen	-	£ 10.00
Lounge Only	-	£ 9.00

Refundable Deposit - for socials and dances £100.00

Refundable Deposit - for meetings, etc £ 20.00

Hall must be vacated by midnight

NAME _____

ADDRESS _____

_____ Postcode _____

Work Tel No: _____ Home Tel No: _____

Details of Function: _____

Date Required: _____

Rooms Required _____

Hours Booked – From _____ To _____

MINIMUM 2 HOUR BOOKINGS

Hire Charge Payable £ _____

Refundable Deposit £ _____

TOTAL AMOUNT DUE £ _____

Signature _____ Date: _____

N.B. Cheques should be made payable to **Thatcham Memorial Hall** and hire charge should be paid 1 month before the event.