

Instructions

This form is to be filled out by an individual or company owning or leasing an all-electric or plug-in hybrid vehicle, or an electric motorcycle and that wishes to receive a refund after the purchase and installation of a charging station for home use.

Only the owner of the electric vehicle can submit an application for a charging station refund.

- The spouse of the electric vehicle owner is not eligible for the Drive Electric Program and cannot apply for a charging station refund.
- A company can apply for a refund by submitting invoices and proof of payment made out to the company and showing that the charging station is installed at the home of one of the users of the business vehicle.

Here are the supporting documents that you must attach to your application based on your situation:

Your situation	Required supporting documents
You received a rebate under the Québec Government's Drive Electric program when you purchased or leased your vehicle ¹ .	<p>A copy of the invoice or proof of purchase for the charging station.</p> <p>A copy of the invoice or proof of purchase for the installation of the charging station (materials and labour).</p>
You purchased a used all-electric or plug-in hybrid vehicle and you did not receive a rebate under the Québec Government's Drive Electric program when you purchased this vehicle.	<p>A complete copy of the sales contract or long-term lease agreement (including the signatures) for your all-electric or plug-in hybrid vehicle.</p> <p>A copy of the SAAQ proof of service or the signed registration certification.</p> <p>A copy of the invoice or proof of purchase for the charging station.</p> <p>A copy of the invoice or proof of purchase for the installation of the charging station (materials and labour).</p>

¹You may have received this rebate directly from your car dealer or by filling out the form yourself.

Supporting documents and their contents

The invoice or the **proof of purchase of the charging station** must contain the following information:

- Date of the transaction
- Name of the supplier or name of the supplier's company and his/her contact information
- Detailed description of the items included in the transaction
- Amount of each item included in the transaction as well as the final amount of the transaction (including all applicable taxes and fees)

The invoice or the **proof of the installation fees** for the charging station must provide a detailed description of the work that was carried out and of the materials that were used.

Specific cases

If you are not claiming expenses for the installation of a charging station because your home was already equipped with a 240V electrical outlet that complies with current regulation, you must enter this information in the appropriate section.

Applicant Information

Last name: _____ First name: _____

Social insurance number (SIN): _____

Only enter your SIN if you did not receive the rebate under the Québec Government's Drive Electric program when you acquired your vehicle.

Address: _____ Apartment or P.O. Box: _____

Municipality: _____

Province : Québec Postal code: _____

Telephone: _____

E-mail: _____

Language of communication: French English

Vehicle Information

Vehicle identification number: _____ Registration number: _____

Make: _____ ModV: _____ Version : _____ Model year: _____

Charging station information

Brand: _____ Model: _____

Purchase price (before taxes): _____ Date of purchase: _____ (dd/mm/yyyy)

Installation information

Electrical contractor

Name of company: _____

RBQ Licence No.: _____

Installation cost (before taxes): _____ Date of installation: _____ (dd/mm/yyyy)

Installation location (if different from applicant's address)

Address: _____ Suite or P.O. Box: _____

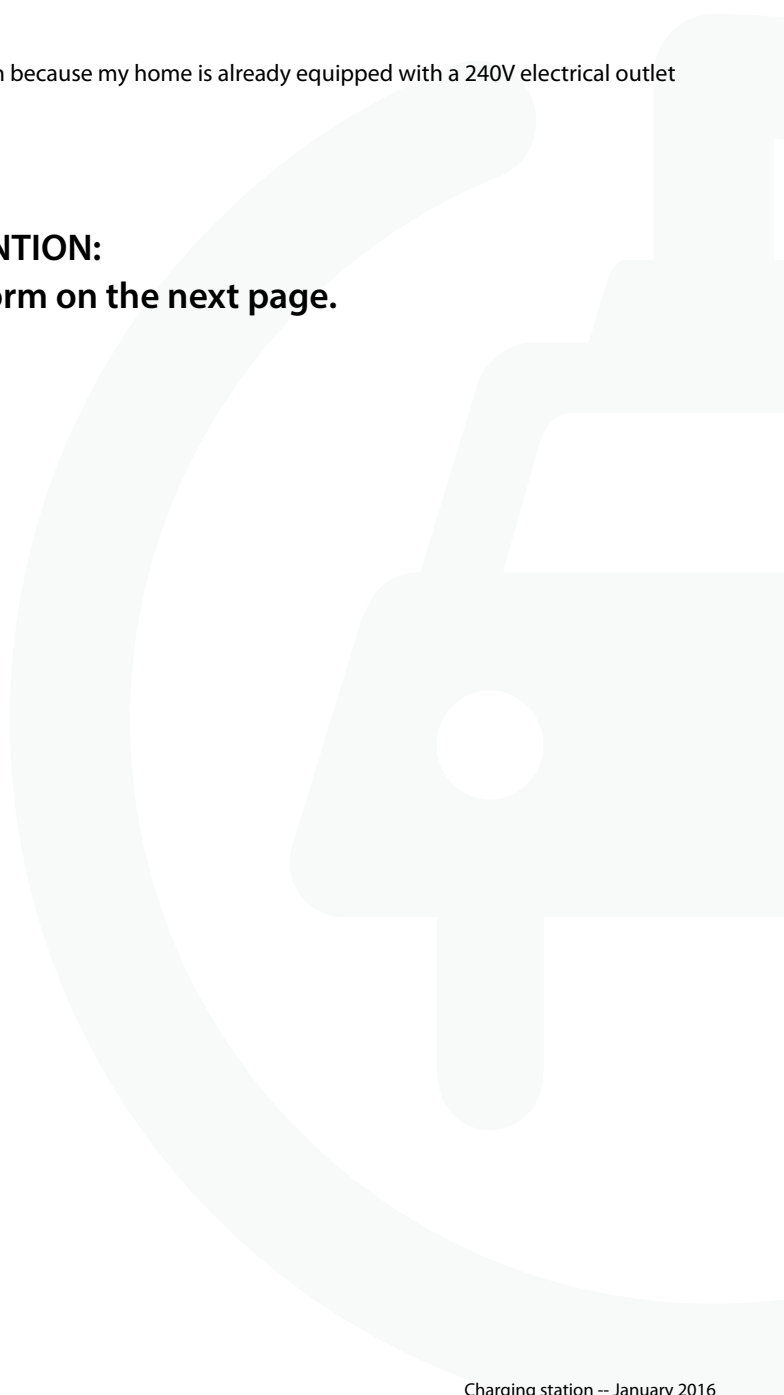
Municipality: _____

Province : Québec Postal code: _____

Specific cases

I am not claiming any expenses for the installation of a charging station because my home is already equipped with a 240V electrical outlet that complies with current regulations.

**ATTENTION:
You must sign this form on the next page.**



Declaration, consent and tax compensation

I acknowledge that the information provided in or in respect of this application will be used by Ministère de l'Énergie et des Ressources naturelles (MERN) and by the supplier designated by it to manage the financial incentive payable under the Program, among other things to verify eligibility, pay the financial incentive, and monitor and assess the Program. The only people who will have access to the information are those employees who need it for their work. The information may also be transferred to other government ministries and agencies for the purpose of implementing and overseeing the Drive Electric Program. I understand that failure to provide the information will prevent my application from being processed.

The social insurance number will be used to produce the RL-27 slip, «Government Payments», which Revenu Québec requires the MERN to provide when paying a subsidy. The law also requires individuals to provide their social insurance numbers when slips must be issued to them. You may include your telephone number and e-mail address if you wish, but you are not required to do so. Where provided, they will be used to contact participants for an assessment of the program.

I understand that if I do not meet all the conditions and terms set out in the applicant guide and in the normative framework, the application review process may be delayed or the application may be deemed ineligible for the financial incentive.

I acknowledge that MERN may ask that the incentive be repaid in the event of a false declaration.

Tax compensation

Applicants who wish to receive the financial incentive themselves will be subject to government compensation as defined in the Act respecting the Ministère du Revenu, which allows certain amounts payable to recipients by public organizations to be withheld for the payment of a debt under a tax law in Québec, or under the Act to facilitate the payment of support.

Ministère de l'Énergie et des Ressources naturelles shall not, in any circumstances whatsoever, be held liable for any damage or prejudice resulting from implementation of the Program.

Attestation and consent

I hereby declare that I have read and understood all the conditions and terms set out in the applicant guide and in the normative framework, along with the declarations and consents indicated earlier. I also declare that the information provided in or in respect of this application is true and complete.

Applicant's last name and first name: _____

Signature: _____ Date : _____ (dd/mm/yyyy)

Submission of application

Please return the application form and supporting documents to:

Programme Roulez électrique
Bureau de l'efficacité et de l'innovation énergétiques
Ministère de l'Énergie et des Ressources naturelles
5700, 4^e Avenue Ouest, B-406
Québec (Québec) G1H 6R1

Please call 1 866-266-0008 if you have questions concerning this application.

The most recent version of this form is available on the following Website: vehiculeselectriques.gouv.qc.ca under the **Documentation** section.