
PINE GROVE TOWNSHIP SUPERVISORS

175 OAK GROVE ROAD, PINE GROVE, PA 17963

JUNE 8, 2016 MEETING MINUTES

CALL TO ORDER - Vice-Chairman Jeffery Zimmerman called the June 8, 2016 meeting to order with the Pledge of Allegiance at 6:30 PM. In attendance were Supervisor Ray Stump, Township Manager Kathy Ferguson, and others; list on file. Chairman Bruce Zimmerman, Solicitor Gino DiNicola, Road Foreman Rodney Fidler and Zoning Officer Dan Bode were absent.

PUBLIC COMMENT ON AGENDA ITEMS – No comments were received.

Executive Session – The Board of Supervisors held a brief executive session on property acquisition prior to the Township meeting. Supervisors Zimmerman, Stump and Township Manager Ferguson attended.

MINUTES / FINANCIAL ITEMS

May 11, 2016 Meeting Minutes - Stump moved to approve the minutes and Zimmerman seconded the motion, all were in favor of the motion and motion carried 2 to 0.

Treasurer's Report – Ferguson reported the May General Fund beginning balance was \$553,928.26; receipts were \$74,323.32; expenses were \$60,058.91 and the May General Fund ending balance was \$568,192.67. The Capital Reserve Fund May ending balance was \$2,859,398.28 and the Liquid Fuels Fund April ending balance was \$549,659.08. The May Combined Funds ending balance was \$3,977,250.03. Zimmerman moved to approve the Treasurer's May report, Stump seconded the motion; all were in favor and motion carried 2 to 0.

- 1st Quarter Budget Report – Ferguson said the report had been emailed to the Board of Supervisors with some highlights and clarifications, they can let her know if they have any questions on the report.

Approval of Bills – Zimmerman noted eliminating the expense for the Ravine street lights has been looked at for the last few years as a way to cut costs in the budget. Stump moved to approve bills in the amount of \$59,729.94; Zimmerman seconded the motion; all were in favor of the motion and motion carried 2 to 0.

PERSON TO BE HEARD - No requests to be heard were received.

REPORTS

Committee Reports

- **CDBG** – A hearing will be held at 7 PM tonight on Community Development Block Grant Funds.
- **Public Works & Property** – Stump said the paving project is completed and Rod's truck had the hydraulic plow installed.
- **Tax Collection Committee** – Ferguson said the June meeting has been cancelled and the next meeting will be held on September 27th.
- **Workplace Safety Committee** – Ferguson said in May the Committee reviewed safety items in the personnel policy and will continue the review in the next meeting on June 21st at 7:15 AM.
- **UCC Appeals Board** – Zimmerman said a new appeal application has been received. Ferguson said the applicant requested a July hearing.

Engineer / Planning Commission

- **Lloyd & Margaret Aungst Minor Subdivision** – Zimmerman moved to approve the Aungst plan based on the recommendation of the Planning Commission. Stump seconded the motion, all were in favor and motion carried 2 to 0.
- **Matthew Brandt, LLC Final Land Development Plan** - Stump moved to approve the Matthew Brandt, LLC Final Land Development plan based on the recommendation of the Planning Commission. Zimmerman seconded the motion, all were in favor and motion carried 2 to 0.
- **Member Resignation** – Stump moved to regretfully accept the resignation of Planning Commission member Thomas Daubert due to health reasons. Zimmerman seconded the motion, all were in favor and motion carried 2 to 0.
- **Member Applications** – Two applications were received; Matthew Brandt and Andrew Logsdon. After a brief discussion, the Supervisors tabled a decision until the full Board is present.

REPORTS, cont.

Recreation Board – The Recreation Board did not have a quorum to hold their June 6th meeting; the July meeting will be held July 11th at 7 PM due to the first Monday in July being a holiday.

Road Foreman – No comments were received on the report.

Zoning Hearing Board – Minutes from the April 28, 2016 hearing were received; the May 26, 2016 hearing is cancelled, no hearing applications were received.

Zoning Officer / Floodplain Administrator – The Zoning Officer issued 3 new permits, received 28 phone calls, 2 complaints, and performed 3 inspections in May.

OLD BUSINESS

Property Tax – Zimmerman said we received a draft ordinance from Solicitor DiNicola and this item was tabled until Supervisor Zimmerman and Solicitor DiNicola are present.

Township Authority Board Member Removal – Ferguson said the solicitor had emailed the Board advice on action they could take to remove a member at the Township Authority's request. Stump moved to remove Thomas Kilcher from the Township Authority Board effective immediately due to non-attendance from health issues. Zimmerman seconded the motion, all were in favor and motion carried 2 to 0. Zimmerman said the vacancy on the Authority Board should be advertised.

MEETING RECESS – *The Board of Supervisors recessed the Township meeting at 6:59 to hold a public hearing on the Community Development Block Grant Funds; the meeting was reconvened at 7:13 PM.*

OLD BUSINESS, cont.

Township Building Air Quality – Ferguson said the report on the air quality in the Township building was received from 1Source Safety and Health, Inc.; recommendations are to clean the air supply ductwork and vents. Ferguson said 1Source also recommended further inspection under the carpet in select areas on the first floor and inspection of the space above the basement ceiling for hidden mold growth. The Supervisors agreed Ferguson should get quotes for cleaning the ductwork and vents for them to review at the July meeting.

NEW BUSINESS

Williams Pipeline Atlantic Sunrise Project – Ferguson said the Federal Energy Regulatory Commission (FERC) prepared a draft environmental impact statement for the Atlantic Sunrise Project. Ferguson said anyone may comment on the draft statement during the public input process which runs through June 27th and gave dates, times, and locations of public meetings which residents could attend.

Atlantic Sunrise Project – Ferguson said the L. R. Kimball engineering firm submitted a request for a Municipal Land Use Letter which they need to submit to DEP with the permit application for the stormwater permit for the Atlantic Sunrise Project. Ferguson said she forwarded it to the Zoning Officer and the Board agreed the Zoning Officer should reply to the letter.

CORRESPONDENCE

Schuylkill County Office of Solid Waste – Ferguson said the County would like permission from Pine Grove Township to use our site for the annual Fall Clean-Up. The Board approved granting the permission and Zimmerman said as soon as the dates are decided a meeting should be set up with the Emergency Management Coordinator to plan for the event.

Schuylkill Conservation District Low Volume Road Grant Funding – Ferguson gave information on the grant funding available in Schuylkill County for roads and noted in order to be eligible for funds the person in charge of the work plan and project implementation must attend training. Discussion followed about possible coordination with Washington Township to work on Mountain Road next year. Ferguson will correspond with Washington Township about the grant and training requirements.

Bethel Township Comprehensive Plan – Bethel Township provided a draft copy of their revised Comprehensive Plan to Pine Grove Township for their review and comments. Zimmerman asked Ferguson to print two copies for the Board of Supervisors in order for them to review the document more easily.

PUBLIC COMMENT

Larry Hoffman said the water line to the Recreation Area pavilion was hooked up today and the picnic tables are on the way.

Joan Schwer said comments have been heard from Borough residents about being charged higher rates for the pavilion rental than Township residents.

ADJOURNMENT – Stump moved to adjourn the meeting at 7:33 PM, Zimmerman seconded the motion, all were in favor and motion carried 2 to 0.

MEETING RECONVENED – At 7:35 PM the Board of Supervisors reconvened the Board of Supervisors meeting and Zimmerman read the proposed Fair Housing Resolution required for participation in the CDBG program. Zimmerman moved to adopt the Fair Housing **Resolution #2016-04**, Stump seconded the motion; all were in favor and motion carried 2 to 0.

ADJOURNMENT – At 7:40 PM Zimmerman moved to adjourn the meeting, Stump seconded the motion; all were in favor and motion carried 2 to 0.

Respectfully submitted,

Kathy Ferguson, Township Manager