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# **PINE GROVE TOWNSHIP SUPERVISORS**

**175 OAK GROVE ROAD, PINE GROVE, PA 17963**

**JULY 13, 2016 MEETING MINUTES**

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**CALL TO ORDER** - Chairman Bruce Kosack called the July 13, 2016 meeting to order with the Pledge of Allegiance at 6:30 PM. In attendance were Vice-Chairman Jeffery Zimmerman, Supervisor Ray Stump, Solicitor Gino DiNicola, Township Manager Kathy Ferguson, Allen Aungst and others; list on file. Road Foreman Rodney Fidler and Zoning Officer Dan Bode were absent.

**PUBLIC COMMENT ON AGENDA ITEMS** – No comments were received.

## **MINUTES / FINANCIAL ITEMS**

**June 8, 2016 Meeting Minutes** - Stump moved to approve the minutes and Zimmerman seconded the motion, all were in favor of the motion and motion carried 3 to 0.

**June 8, 2016 Public Hearing Minutes** - Zimmerman moved to approve the minutes and Stump seconded the motion, all were in favor of the motion and motion carried 3 to 0.

**Treasurer's Report** – Ferguson reported the June General Fund beginning balance was \$568,192.67; receipts were \$117,206.07; expenses were \$70,190.51 and the June General Fund ending balance was \$615,208.23. The Capital Reserve Fund June ending balance was \$2,860,953.42 and the Liquid Fuels Fund June ending balance was \$491,837.40. The June Combined Funds ending balance was \$3,967,999.05. Stump moved to approve the Treasurer's June report, Zimmerman seconded the motion; all were in favor and motion carried 3 to 0.

**Approval of Bills** – Ferguson noted the cost of the Road Project (\$126,469.91) and the new truck (\$123,857.00) were included in the bills total. Zimmerman moved to approve bills in the amount of \$288,701.60; Stump seconded the motion; all were in favor of the motion and motion carried 3 to 0.

- **Fund Transfers** – Ferguson noted \$126,469.91 would be transferred from Liquid Fuels Fund to the General Fund to pay for the Road Project and \$58,000 would be transferred from Liquid Fuels Fund equipment money to General Fund for partial payment of the new truck.

**PERSON TO BE HEARD** - No requests to be heard were received.

## **REPORTS**

### **Committee Reports**

- **Tax Collection Committee** – Ferguson said the June meeting was cancelled and the next meeting will be held on September 27<sup>th</sup>.
- **Workplace Safety Committee** – Ferguson said in June the Committee reviewed safety items in the personnel policy and will continue the review in the next meeting on July 19<sup>th</sup> at 7:15 AM.
- **UCC Appeals Board** – John Mars (Mars Diesel) appeal heard in May was granted and Fanelli Group requested a 30 day extension to hear their appeal submitted in June.

### **Engineer**

- **CFA Bridge Grants Support Letters** – Zimmerman moved to approve sending letters of support from the Township with the CFA Bridge Grant re-submitted applications, Stump seconded the motion, all were in favor and motion carried 3 to 0.
- **CFA Bridge Grant Resolutions** – Kosack read the resolutions for the three applications that are being re-submitted to Commonwealth Financing Authority for 2016 Multimodal Transportation Fund grants. Stump moved to adopt **Resolution #2016-05** (Oak Grove Road Bridge - \$441,780.00), **Resolution #2016-06** (Old Forge Road Bridge - \$438,125.00), and **Resolution #2016-07** (Swopes Valley Road Bridge #1 - \$800,000) for Multimodal Transportation Fund grants. Zimmerman seconded the motion, all were in favor and motion carried 3 to 0.

### **Planning Commission**

- **July 6, 2016 Meeting** – Meeting was cancelled, no plans were received for review.
- **Member Applications** – Applications were received from Matthew Brandt and Andrew Logsdon. Kosack moved to appoint Andrew Logsdon to the Planning Commission for a term ending January 2020. Stump seconded the motion, all were in favor and motion carried 3 to 0.

**Recreation Board** – Upon the removal of Recreation Board member Richard Olt, Jr. for inactivity, Zimmerman moved to approve the appointment of Lynn Johnson to the Recreation Board to a term ending January, 2019. Stump seconded the motion, all were in favor and motion carried 3 to 0.

Allen Aungst reported reservations are coming in for the pavilion; the picnic tables are in, and the mulch in the play area was aerated. Aungst requested authorization to purchase mulch to place around the timbers in the playground in the areas it is too low. Zimmerman moved to authorized the purchase of mulch for the playground, Stump seconded the motion, all were in favor and motion carried 3 to 0. Aungst said people are using the pavilions without renting them and sometimes the trash containers get full. Zimmerman asked if the road crew could periodically check the trash containers at the pavilions. Stump said the road crew could do that.

**Road Foreman** – Stump noted initials of the workers was added to the Foreman’s monthly report.

**Zoning Hearing Board** – Minutes from the May 12, 2016 Special meeting were received; the July 28, 2016 hearing is cancelled because no hearing applications were received.

**Zoning Officer / Floodplain Administrator** – The Zoning Officer issued 8 new permits, received 35 phone calls, 1 complaint, and performed 2 inspections in June.

#### **OLD BUSINESS**

**Property Tax** – Solicitor DiNicola said he has provided the Board of Supervisors with a draft ordinance for reinstating the property tax that has been under discussion for several years. DiNicola suggested advertising the ordinance in October for adoption in November if the Board wants to move forward with enacting the tax. Discussion was held on making the ordinance available to the public.

**Township Building Air Quality Air Duct Cleaning Quote** – Zimmerman requested additional quotes for the project and the decision was tabled.

**Bethel Township Comprehensive Plan** – Ferguson listed some areas of future land uses proposed in the plan and said as noted in the plan there would be no adverse impact on Pine Grove Township., Ferguson said Pine Grove Township should consider the Traffic Impact Ordinance Bethel Township enacted which assesses developers a fee based on any pre-identified intersections needing improvement in the area they are developing. Zimmerman said this is the only thing in the plan that he disagreed with and discussion followed on the issue. Pine Grove Township’s comprehensive plan update was discussed and Ferguson said it was done in 2003 and should be updated every ten years.

#### **NEW BUSINESS**

**Williams Atlantic Sunrise Pipeline Draft Road Bond Agreement** – DiNicola said he briefly reviewed the agreement and noted several areas that need to be defined – administrative expenses, reasonable costs, etc. DiNicola will look into it further.

**August Agenda** – Kosack said a discussion about possible police protection from Pine Grove Borough will be on the August agenda. Kosack added this is a very preliminary discussion to see if there is interest in the Township. Zimmerman said there two things that should be available for before it is discussed, how much it would cost and how the Township would pay for it. Zimmerman remarked on the past working relations with Pine Grove Borough. DiNicola suggested a committee to study the issue and a feasibility study to see how it would work for the Township.

#### **CORRESPONDENCE**

**Health Officer Training Request** – Zimmerman approved the shared cost of \$75 for the Health Officer to attend continuing education classes September 27 – 29, 2016. Stump seconded the motion, all were in favor and motion carried 3 to 0.

#### **PUBLIC COMMENT**

**Allen Aungst** said he would rather have the Board pay the State Police than local police.

**EXECUTIVE SESSION** – The Board of Supervisors, Solicitor DiNicola, and Township Manager Ferguson entered into an executive session on property acquisition and personnel at 7:28 PM. Meeting resumed at 8:10 PM, Chairman Kosack said no decisions were made as a result of the executive session.

**ADJOURNMENT** – At 8:10 PM Stump moved to adjourn the meeting, Zimmerman seconded the motion; all were in favor and motion carried 3 to 0.

**Respectfully submitted,**

**Kathy Ferguson, Township Manager**

**Approved by the Board of Supervisors on August 10, 2016.**