

PINE GROVE TOWNSHIP PLANNING COMMISSION

175 OAK GROVE ROAD, PINE GROVE, PA 17963

January 4, 2017 MEETING MINUTES



APPOINT TEMPORARY CHAIRPERSON – Ray Stump made a motion to nominate Frank Fox as temporary chairperson and Kramer seconded the motion; all were in favor and motion carried 4 to 0.

CALL TO ORDER –Temporary Chairman Frank Fox called the January 4, 2017 meeting to order with the Pledge of Allegiance at 7:00 PM. Attending were Planning Commission Members Frank Fox, Ray Stump, Craig Kramer and Andrew Logsdon. John Stahl and Township Engineer Ryan Fasnacht were absent. Also in attendance were Planning Commission Secretary Cynthia Hummel and Heath Machamer, OTM.

PUBLIC COMMENT ON AGENDA ITEMS – No comments were received.

ACKNOWLEDGE APPOINTMENT AND REAPPOINTMENT – Fox acknowledged Ray Stump’s reappointment to the Planning Commission.

APPOINT CHAIRPERSON – Stump made a motion to nominate Frank Fox as 2017 Chairman and Kramer seconded the motion; all were in favor and motion carried 4 to 0.

APPOINT VICE-CHAIRPERSON – Kramer made a motion to nominate Ray Stump as 2017 Vice-Chairman and Logsdon seconded the motion; all were in favor and motion carried 4 to 0.

ESTABLISH TIMES, DATES, AND LOCATION OF MONTHLY MEETINGS – Stump made a motion for the Planning Commission meetings to be on the first Wednesday of each month at 7:00 PM at the Township Municipal Building and Kramer seconded the motion; all were in favor and motion carried 4 to 0.

MINUTES - December 7, 2016 Minutes -Fox recused himself from voting, he was not present at the December meeting. Kramer motioned to approve the December 7, 2016 minutes, Stump seconded the motion; all were in favor and the motioned carried 3 to 0.

Annual 2016 Report to Board of Supervisors - Fox mentioned the annual report was distributed for the Board to review.

PERSONS TO BE HEARD – Heath Machamer asked if he could submit a Sketch Plan for the Pine Grove Ten Pin for the February meeting. Briefly Machamer answered a few questions from the Board about the location of the new building, the slope, parking, sewer lateral, stormwater, the driveway and speed limit on Long Stretch Road. Stump suggested Machamer check if there is a grandfather clause for the existing driveway. The Zoning Hearing Board decision for the discontinued use of the top driveway and the hall is not to be a public banquet hall were also mentioned. Machamer would like to receive the Township Engineer and the Planning Commission opinions at the February meeting.

OLD BUSINESS - Lehman, Matthew & Meloni – Minor Subdivision Final Plan– Fox mentioned we received the DEP planning waiver review and an extension request. A motion was made by Stump to approve the extension ending March 8, 2017 for the Matthew & Meloni Lehman – Minor Subdivision. Logsdon seconded the motion, all were in favor; motion carried 4 to 0. A motion was made by Stump to approve the Matthew & Meloni Lehman – Minor Subdivision Plan to the Board of Supervisors for approval. Logsdon seconded the motion, all were in favor; motion carried 4 to 0.

NEW BUSINESS - No new business.

CORRESPONDENCE - Fox mentioned the Local Service Tax Exemption Certificates forms were distributed. Hummel said the Township did not receive the State Ethic Commission-Statement of Financial Interest and she will have them for the next meeting.

PUBLIC COMMENT –No public comment.

ADJOURNMENT – At 7:17 PM Stump moved to adjourn the meeting and Kramer seconded the motion, all were in favor and the motion carried 4 to 0.

Respectfully Submitted,

Cynthia Hummel, Planning Commission Secretary

Approved on February 1, 2017 at Planning Commission Meeting

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