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# ***PINE GROVE TOWNSHIP SUPERVISORS***

***175 OAK GROVE ROAD, PINE GROVE, PA 17963***

***MARCH 8, 2017 MEETING MINUTES***

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**CALL TO ORDER** - Chairman Bruce Kosack called the March 8, 2017 meeting to order with the Pledge of Allegiance at 6:35 PM. In attendance were Vice-Chairman Jeffery Zimmerman, Supervisor Ray Stump, Solicitor Gino DiNicola, Township Manager Kathy Ferguson, and others; list on file. Road Foreman Rodney Fidler and Zoning Officer Dan Bode were absent.

**PUBLIC COMMENT ON AGENDA ITEMS** – No public comment was received.

## **MINUTES / FINANCIAL**

**February 8, 2017 Meeting Minutes** - Zimmerman moved to approve the minutes, Stump seconded the motion; all were in favor and motion carried 3 to 0.

**Treasurer's Reports** – Ferguson reported the January report was revised to correct the CD interest which was posted twice and to close out the CD account. Stump moved to approve the Treasurer's January revised report, Zimmerman seconded the motion; all were in favor, motion carried 3 to 0. The February General Fund beginning balance was \$573,711.97; receipts were \$60,277.89; expenses were \$55,889.67 and the February General Fund ending balance was \$542,100.19. The Capital Reserve Fund February ending balance was \$2,896,607.76 and the Liquid Fuels Fund February ending balance was \$366,548.15. The February Combined Funds ending balance was \$3,805,256.10. Stump moved to approve the Treasurer's February report, Zimmerman seconded the motion; all were in favor and motion carried 3 to 0.

**Approval of Bills** – Kosack moved to approve bills in the amount of \$39,509.51, Stump seconded the motion; all were in favor of the motion and motion carried 3 to 0. Zimmerman said he is working with Martin's Flooring to resolve the issue with the floor.

## **PERSONS TO BE HEARD**

**Jason Kintzer**, on the agenda to be heard regarding speeding on Laurel Drive, was not present.

## **REPORTS**

### **Committee Reports**

- **Labor Relations** – Township Manager Ferguson requested an executive session regarding personnel. The Board of Supervisors tabled it until the end of the meeting.
- **Public Works & Property**
  - **Road Project** – Ferguson reported over \$600,000 in the Liquid Fuels Fund as of March 2<sup>nd</sup>, after receipt of 2017's allocations. Stump said he is meeting with Charlie Paris on March 15<sup>th</sup> to look at 2½ Mile Road and Sager Drive.
  - **Oak Grove Road Tree Removal** – Ferguson said the road crew brought a safety issue to her about the sight distance at the east intersection of Old Forge Road and Oak Grove Road. Ferguson gave the Board pictures of the intersection provided by the road crew that documented trees they marked blocking the view of drivers at the intersection when they were attempting to enter Oak Grove Road. Zimmerman asked if all the trees are in the right-of-way and Stump said yes, they measured it. Ferguson said there are ten trees to be removed on the property to the east of the intersection and four large trees to remove on the property to the west of the intersection. Ferguson said her recommendation would be to talk to the landowners and get a quote for removing the trees. Kosack asked about the placement of the stop sign and Ferguson said we can get the PennDOT rep to look at it. Zimmerman moved to get quotes for the tree removal, Stump seconded the motion; all were in favor and motion carried 3 to 0. Zimmerman expressed his concerns about overhanging branches on Darkwoods Road and if the trees were in the Township right-of-way.
- **Workplace Safety Committee** – Ferguson said the February safety meeting was an hour long webinar on the responsibilities of the safety committee and the March meeting will be held on March 21<sup>st</sup> or March 28<sup>th</sup>.

**Engineer / Planning Commission**

- **Eugene Martin Land Development Plan, Request for Reduction in Recreation/Open Space Fee**  
Kosack moved to accept the reduction of the Recreation/Open Space Fee to \$1,000 and to approve the Eugene Martin Poultry Barns Land Development Plan. Stump seconded the motion, all were in favor and motion carried 3 to 0.
- **Klinger Annexation/Boundary Line Planning Waiver & Non-Building Declaration Request**  
Stump moved to approve the Planning Waiver & Non-Building Declaration Request for the Klinger plan. Kosack seconded the motion, all were in favor and motion carried 3 to 0.

**Recreation Board** – Zimmerman said there is a work day scheduled at the Recreation Area on April 8<sup>th</sup> at 9 AM and asked for volunteers to participate.

**Road Foreman** – Zimmerman said the road crew was doing a good job with non-winter road maintenance jobs during the warmer days.

**Zoning Hearing Board** – A hearing will be held on March 23, 2017 at 6:30 PM for a variance request from property owner RJ Rental, LLC, 226 Long Stretch Road for Zoning Ordinance §435, Area Regulations.

**Zoning Officer / Floodplain Administrator** – The Zoning Officer issued 4 permits, received 18 phone calls, no complaints, and performed 1 inspection in February.

**OLD BUSINESS**

**Williams Pipeline Draft Road Agreement** – DiNicola said he sent a draft of the agreement to the Board for their review and consideration for approval at the April meeting. Zimmerman said he would like both pre- and post-construction inspections of the Oak Grove Road bridge added to the agreement; the other Board members agreed.

**NEW BUSINESS**

**Recycling Event** – A lengthy, heated discussion was held on the issue of the Township hosting their own recycling event with Zimmerman opposed to the idea because of the costs involved and Kosack in favor of it as a service to the residents of the Township. Kosack moved to approve the Township holding a recycling event this year with a decision at the April Township meeting on the date of the event and the fees charged; Stump seconded the motion. Kosack and Stump approved the motion, Zimmerman opposed the motion and motion carried 2 to 1.

**Health Officer Training Request** – Kosack moved to approve the cost of \$75 for the Health Officer to attend the annual Pa. Dept. of Agriculture's Health Department training in May, 2017. Stump seconded the motion, all were in favor and motion carried 3 to 0.

**Air Quality Phase 2** – Stump moved to approve the \$2,980 quote from Air Care & Restoration to install a HEPA Heat Recovery Ventilator, Kosack seconded the motion. Stump and Kosack voted in favor of the motion, Zimmerman opposed the motion and motion carried 2 to 1.

**CORRESPONDENCE**

**Schuylkill Keep It Pretty Cleanup** – Ferguson said the County is looking for groups to participate in the Spring Cleanup and a registration form is available for the event which will be held April 6<sup>th</sup> - 9<sup>th</sup>.

**PUBLIC COMMENT**

**Howard Lengel** expressed his concerns over removing trees if they are not in the Township's right-of-way.

**EXECUTIVE SESSION** – The Board of Supervisors, Solicitor, and Township Manager adjourned into Executive Session at 7:33 PM. Executive Session ended and meeting resumed at 7:45 PM.

Zimmerman made a motion, based on the Township Manager's recommendation, to hire an additional road crew person, at the current road crew rate of pay (\$17.05), to start on the first day the person is available. Kosack seconded the motion, all were in favor and motion carried 3 to 0.

**ADJOURNMENT** – At 7:49 PM Stump moved to adjourn the meeting, Kosack seconded the motion; all were in favor and motion carried 3 to 0.

**Respectfully submitted,**

**Kathy Ferguson, Township Manager**

**Approved by the Board of Supervisors on April 12, 2017.**