
PINE GROVE TOWNSHIP SUPERVISORS

175 OAK GROVE ROAD, PINE GROVE, PA 17963

FEBRUARY 22, 2018 SPECIAL MEETING MINUTES

CALL TO ORDER - Chairman Bruce Kosack called the February 22, 2018 meeting to order with the Pledge of Allegiance at 6:33 PM. In attendance were Vice-Chairman Howard Lengel, Supervisor Ray Stump, Township Manager Kathy Ferguson, and Joan Schwer.

PUBLIC COMMENT ON AGENDA ITEMS – No public comment was received.

OLD BUSINESS

PennDOT Bridge Bundling Agreement – Ferguson reviewed an email from Solicitor DiNicola recommending the Board sign the PennDOT agreement and advising them there may be a need for an ordinance regarding the agreement and acquisition of rights-of-way in the near future. Kosack said the Board previously authorized the Chairman to sign the paperwork after DiNicola's review and Ferguson said the papers are available for signatures tonight. The Board agreed on the signing of the documents.

Board Member Applications (Recreation Board, Zoning Hearing Board) – Kosack said certain people that were elected to Township Boards last week had conflicts with meeting dates and wish to change the Board they serve on. Ferguson said Margaret Davenport was elected to the Recreation Board and would like to change to the Zoning Hearing Board; James Morgan would like to be removed from the Zoning Hearing Board and will consider remaining as an auditor or consider serving on the Recreation Board.

Kosack moved to accept the withdrawal of James Morgan from the Zoning Hearing Board and withdrawal of Margaret Davenport from the Recreation Board and moved to appoint Margaret Davenport to the Zoning Hearing Board as a 1st Alternate for a term ending January 2020. Stump seconded the motion, all were in favor and motion carried 3 to 0.

Tax Collector Resolution – Ferguson discussed the tax certification and other fees with the Board; revisions were made for Ferguson to forward to Solicitor DiNicola.

NEW BUSINESS

2018 Road Projects

Kosack introduced the color-coded map of Township roads produced by Ryan Fasnacht showing the roadwork that was done in the Township since 2002 and noted roads highlighted in yellow are the ones we are considering for 2018.

Ferguson listed the reports provided to the Board:

- Road Projects 2003 - 2017 – A report Cindy prepared listing all the roads that were worked on and the type of work that was done.
- 2018 Road Evaluation Summary & Report – A summary page by Ryan Fasnacht from Benesch listing the roads inspected on February 19th by Fasnacht, Howard Lengel, Kathy Ferguson and Dan Orwig. The following pages of the Road Evaluation Report are detailed recommendations and cost estimates for actions to be taken on the roads inspected.
- Road Evaluation Letter, Supporting Documents from Benesch.

The Board and Ferguson used the Road Evaluation Summary & Road Evaluation Report along with the color-coded map for the 2018 road projects, the following items were discussed:

- Tar and chip to be done will be double chip.
- Wearing (Leveling) Course paving will be 2" thick.
- **Long Stretch Road:**
 - Superpave Wearing Course, 2" depth, will be put out for bid.
 - Stormwater runoff along the Schwer property, caused by a blocked or crushed pipe; the road crew will need to repair before paving.
 - Base replacement (patch work), fixing the pipe under the road below the Ten Pin and work on the drop box on the turn at the bottom of the hill, to be done by the road crew.
 - Road crew time for preparing the road, need for flaggers, etc. Stump said we should cut back on some the proposed work and do some next year.

- Joan Schwer said her neighbor cut a driveway in, there had been cement there many years ago and he got it out, she doesn't know if he plans on getting it stoned or macadamized. Stump said if he plans on making it permanent then he needs a permit. Schwer said if Stump wants to talk to him, he gets home from work at 4 PM.
- **Mountain Road** (Spruce Dr to Pine Hill Rd):
 - Superpave Wearing Course, 2" depth, will be put out for bid.
 - Base replacement, swale grading and restoration to be done by road crew.
- **Pine Hill Road** (Scenic View Rd to Mountain Rd):
 - Superpave Wearing Course, 2" depth, will be put out for bid.
- **Pleasant Hill Road, Camp Road, Mexico Road, Stanhope Road:**
 - Tar and Double Chip, will be put out for bid.
 - Other work recommended by Benesch for each road will be completed by road crew.
 - Stanhope Road will be tar and chipped from Camp Road to Nut Grove, then to SR 501; Nut Grove Road will not be tar and chipped.
 - Camp Road needs a drainage pipe installed near the Township line on the opposite side from Motter's.
 - Mexico Road needs repair at the end near SR 501.

Kosack moved to advertise the roads as recorded by the secretary, Stump seconded the motion, all were in favor and motion carried 3 to 0.

Ferguson said she needs the specs by Monday in order to place the advertisement, Stump said he has them. Ferguson asked if they were considering the money aspect, they only budgeted \$400,000 for the roads this year. Lengel said our roads were not maintained for a few years the way they should have been; he would like to emphasize that.

OTHER BUSINESS

Gas Pipeline – Lengel discussed resident complaints about the condition of Old Forge Road from the pipeline vehicles. Ferguson said complaints were being received about pipeline tractor trailers and construction trucks on 2½ Mile Road which is not one of their bonded roads. Ferguson said she has spoken with Joe Hager and Alan Berenbrok about the issues and we do have videos of the bonded roads like Old Forge prior to the use by the pipeline. Ferguson said the Township will be meeting with the pipeline when their project is completed and talking about the road repair issues. Discussion and complaints on the pipeline damage to the roads continued.

Township Man Hours – Kosack said he is trying to figure out the man hours for all the road projects. Lengel said it is a priority to get the roads ready for the road projects. Kosack said the crew won't have time to cut grass and Lengel said he wants to go to a seminar to see what they recommend for spraying on weeds.

Kosack said he isn't talking about along the roads, he is talking about the soccer field and around the buildings; we may need to contract those out. Stump said we should advertise for bids for that; Allen Aungst would want to help with specs because he knows what needs to be done.

Kosack said we are taking on a lot of project work; vacations and leave may have to be curtailed. Ferguson said vacation time would just have to be scheduled, like our handbook describes.

Township Manpower – Kosack said he is concerned if the Township has enough manpower to do the jobs we need to get done this year. Stump and Lengel said with the smaller list of roads we should be able to get it done.

Kosack asked what roads we will do first. Ferguson said parameters for doing roadwork are set into the bid; for paving we usually wait until school is out and advertise for the work to be done between June 10th and near the end of August.

EXECUTIVE SESSION – The Supervisors and Township Manager adjourned into Executive Session at 7:46 PM on personnel matters. Meeting resumed at 8:04 PM and Chairman Kosack announced that no decisions would be made as a result of the session.

ADJOURNMENT – At 8:04 PM Stump moved to adjourn the meeting, Lengel seconded the motion; all were in favor and motion carried 3 to 0.

Respectfully submitted, Kathy Ferguson, Township Manager

Approved by the Board of Supervisors on March 14, 2018.