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# **PINE GROVE TOWNSHIP SUPERVISORS**

**175 OAK GROVE ROAD, PINE GROVE, PA 17963**

**MARCH 28, 2018 SPECIAL MEETING MINUTES**

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**CALL TO ORDER** - Chairman Bruce Kosack called the March 28, 2018 meeting to order with the Pledge of Allegiance at 6:30 PM. In attendance were Vice-Chairman Howard Lengel, Supervisor Ray Stump, Township Manager Kathy Ferguson, and Larry Hoffman.

**EXECUTIVE SESSION** – Chairman Kosack announced the Board of Supervisors held an executive session prior to the meeting, from 6:15 PM to 6:29 PM, for discussion of a legal matter; no decisions were made.

**PUBLIC COMMENT ON AGENDA ITEMS** – Larry Hoffman said he would like to comment on the mowing, the Chairman acknowledged his request.

## **OLD BUSINESS**

**Water Authority Board Dissolution / Deactivate Township Authority** – Kosack noted the Water Authority Board’s job is finished, but the Township Authority itself still exists for the Township to use in the future. Kosack said the Solicitor has advised the Supervisors to dissolve the Water Authority Board and inactivate the Township Authority.

Stump moved to dissolve the Township Water Authority Board and moved to change the status of the Township Authority to inactive. Lengel seconded the motion, all were in favor and motion carried 3 to 0.

## **NEW BUSINESS**

**Comcast Franchise Agreement** – Kosack said he and Ferguson have found out that other municipalities are using someone to negotiate their cable franchise contracts. Ferguson said according to the current 15-year agreement we need something in place by January 2019. Ferguson said she has looked at a group that handles cable franchises and our Township is not ready for all the things that are available to negotiate now – it goes into wireless, internet, etc. where our agreement is only a basic cable agreement.

Larry Hoffman asked if the residents would benefit from this. Kosack said that is what we are looking for. Ferguson said the only thing we have now is free internet for this building; we would be looking for free internet for the fire companies and other benefits.

Stump moved to authorize the Township Manager to solicit proposals for a broker or firm to negotiate the Comcast franchise agreement. Lengel seconded the motion, all were in favor and motion carried 3 to 0.

**Regional Police Force Feasibility Study** – Kosack said signing of the Letter of Intent does not mean we are going to have a police force, there is no commitment to do so. Kosack moved to sign the Letter of Intent regarding a Regional Police Force with Pine Grove Borough and Tremont Township, for submission to the Governor’s Center for Local Government Services. Stump seconded the motion, all were in favor and motion carried 3 to 0.

**Mowing Bids** – Discussion was held on the details of the bid, the scope of work and the Board suggested having Allen Aungst and Larry Hoffman assist with the Recreation Area requirements. Stump moved to advertise for bid to mow and trim around the Township office building, garage, entire Recreation Area, and at the Ravine Memorial (a cost per single mowing at the request of the Township Manager when needed) and to do landscaping, mulching, weeding around the office building (two times per year). Lengel seconded the motion, all were in favor; motion carried 3 to 0.

**Resolution for Price Adjustment of Bituminous Materials** – Kosack read a proposed resolution allowing price adjustments to bituminous materials used in the road projects as per PennDOT Publication 408. Stump moved to adopt Resolution # 2018-13 for price adjustment of bituminous materials. Lengel seconded the motion, all were in favor and motion carried 3 to 0.

**NEW BUSINESS, cont.**

**2018 Road Project** – Stump moved to add Brookside Road on to the 2018 Road Project for double tar and chip. Kosack seconded the motion, all were in favor and motion carried 3 to 0.

**Labor Relations Attorney** – Kosack moved to retain Michael Miller with Eckert Seamans in Harrisburg, as the Labor Relations Attorney for Pine Grove Township. Stump seconded the motion, all were in favor and motion carried 3 to 0.

**Joint Treatment Authority** – Lengel said the Township needs to talk to the Sewer Authority about extending some lines, we can't keep putting holding tanks in. The Board asked Ferguson to write a letter to the Joint Treatment Authority expressing the Township's concerns that with certification of On-Lot Disposal Systems there may be a need for public sewer in some areas.

**PUBLIC COMMENT**

**Larry Hoffman** asked if the mowing bids included mowing along the roads, Kosack said no. Hoffman asked if the Labor Attorney will be on retainer and Kosack said yes and the Township will use him as needed.

**ADJOURNMENT** – At 6:58 PM Stump moved to adjourn the meeting, Kosack seconded the motion; all were in favor and motion carried 3 to 0.

**Respectfully submitted,**

**Kathy Ferguson, Township Manager**

**Approved by the Board of Supervisors on April 11, 2018.**