PINE GROVE TOWNSHIP SUPERVISORS

175 OAK GROVE ROAD, PINE GROVE, PA 17963

December 16 2025 MEETING MINUTES

CALL TO ORDER –Chairman Shelby Sattizahn called the December 16, 2025 meeting to order with the Pledge of Allegiance at 6:30PM. In attendance were Vice Chairman Andrew Lesh, Solicitor Gino DiNicola, Secretary /Treasurer Mayanna Kroh, Matt Wannamaker (Pennoni), Gerald Lengel, Nick Miller, Larry Hoffman, and others; list on file. Supervisor Bruce Wolff was not in attendance.

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PUBLIC COMMENT ON AGENDA ITEMS – None

MINUTES / FINANCIAL ITEMS

November 12, 2025 Board of Supervisors Meeting, November 12, 2025 Budget Meeting, November 12, 2025 Public Hearing, and November 19, 2025 Board of Supervisors Second Meeting Minutes Sattizahn moved to approve the November 12, 2025 Board of Supervisors Meeting, November 12, 2025 Budget Meeting, November 12, 2025 Public Hearing, and November 19, 2025 Board of Supervisors Second Meeting Minutes, seconded by Lesh. All in favor, motion carries 2 to 0.

Treasurer's Report – (November 2025) General Fund ending balance, $2,279,256.43; **Capital Reserves Fund** ending balance $3,296,578.27; **Liquid Fuels Fund** ending balance $249,429.11; **Combined Funds** ending balance $5,825,263.81. Lesh made a motion to approve the November 2025 Treasurer's Report, seconded by Sattizahn. All were in favor, motion carries 2 to 0.

Approval of Bills –Motion by Lesh to approve the December Bills in the amount of $52,952.78, seconded by Sattizahn. All in favor, motion carries 2 to 0.

PERSONS TO BE HEARD –

Gerald Lengel- 501 and Nut Grove Road Intersection Sign – Gerald Lengel asked the Board of Supervisors to request Penn Dot to install two Intersection Ahead signs on 501. Lengel said an intersection ahead sign is needed to show that the Nut Grove Road intersection is ahead for both the North and South directions on 501. Lengel said he did reach out to Penn Dot first and was told the Municipality needs to make this request. A brief discussion followed. Sattizahn made a motion to approve Pine Grove Township request two Intersection Ahead signs for the Nut Grove Road and 501 Intersection, seconded by Lesh. All in favor, motion carries 2 to 0.

Nick Miller, North End Fire Company – Nick Miller gave an update to the Pine Grove Township Board of Supervisors on the merger between Pine Grove Township Fire Rescue and North End Fire Company. Miller also asked if Pine Grove Township plans to support the merged fire companies and Sattizahn said Pine Grove Township would have no reason not to offer its support. A brief discussion followed. Miller and the Board of Supervisors agreed a meeting with the fire companies and the different municipalities affected by the merger would be beneficial.

REPORTS – Committee Reports

- **CDBG –** No update.
- **FIRE COMPANY/EMS**–November 2025 reports received from PGT Fire Rescue and North End Fire Company.
  - **Automatic Mutual Aid Agreement with Pine Grove Borough Update –** Sattizahn said he is trying to set up a meeting in regards to this.
- **LABOR RELATIONS –**Monthly Payroll Report for November 2025.
- **TREE COMMITTEE–** No update.
- **PUBLIC WORKS /PROPERTY ROADS –** Road Foreman Report November 2025.
  - **Nut Grove Road Drainage Update** – Kroh said the tentative start date is still March 2026.

- **HVAC Maintenance**- Sattizahn said the Township is interested in a service contract for preventive maintenance of all HVAC equipment. A brief discussion followed. Motion by Sattizahn to approve Pine Grove Township advertise for a preventative maintenance service contract for all HVAC, seconded by Lesh. All in favor, motion carries 2 to 0.

- **ENGINEER/PLANNING COMMISSION (PLC) –**Benesch Progress Report 10-20-2025 to 11-16-2025.
- **RECREATION BOARD (Werner) –** October 6, November 3, & December 6 meeting minutes received.
- **ZONING HEARING BOARD –** December 17, 2025 hearing cancelled.
- **ZONING/UCC OFFICER/FLOODPLAIN ADMINISTRATOR/SEO –** Lehigh Engineering Code Compliance Status Report dated December 1, 2025 was received.

OLD BUSINESS

- **Zoning Consultant / Zoning Update –** DiNicola said Pine Grove Township has been working on a comprehensive amendment to its Zoning Ordinance and the proposed changes were submitted to the Pine Grove Township Planning Commission and the Schuylkill County Planning Commission. DiNicola explained a public hearing for the proposed zoning amendment was held on November 12, 2025 and the required advertisements were made. Matt Wannamaker from Pennoni gave a brief explanation of the changes. A brief discussion followed. Motion by Sattizahn to adopt and execute the proposed zoning amendment, ordinance number 99, along with the updated map overlay, seconded by Lesh. All in favor, motion carries 2 to 0.
- **23 Spruce Drive Update–** Kroh said there has been no further progress on this issue and Pine Grove Township Zoning Officer Ralph Hummel is still waiting for the PA State Police to get back to him in regards to this property.

NEW BUSINESS

- **2026 Budget Adoption –** Motion by Sattizahn to approve the 2026 budget as proposed, seconded by Lesh. All in favor, motion carries 2 to 0.
- **Tax Millage Resolution (2025-12) –** DiNicola explained the break-even millage rate after the reassessment would be .706 mill and the prior millage was 4.00 mill. Motion by Sattizahn to approve resolution 2025-12 establishing the real estate tax rate of .706 mill, effective January 1, 2026, seconded by Lesh. All In favor motion carries 2 to 0.
- **Adoption Schuylkill County Emergency Operations Plan (2025-13) –** Motion by Sattizahn to adopt resolution 2025-13 accepting the Schuylkill County Emergency Operations Plan, and to authorize the Emergency Management Coordinator to execute the Promulgation, seconded by Lesh. All in favor, motion carries 2 to 0.
- **Mike Schneck- Sewer Planning Module Exemption for Cold Water Fishery –** Motion by Sattizahn to approve and submit the sewage planning module to DEP for Mike Schneck for the 18.7acre tract on Suedberg Road as recommended and signed by the Township SEO, seconded by Lesh. All in favor, motion carries 2 to 0.
- **Township Snow Plowing and Removal –** Kroh said Wolff had requested this be an agenda item after he was informed the road crew plows the Ravin Fire Station parking lot but not the Suedberg Fire Station parking lot. Lesh said he was unaware of this issue and will check into it further.
- **Donation Request – North End Fire Company –** Nick Miller asked who made this donation request. Kroh said it was received by mail. Miller said that is a mass mailing request and could be disregarded by Pine Grove Township.
- **Government Vehicle Parking –** Motion by Lesh to approve an agreement between Pine Grove Township and the Lebanon VA Medical Center allowing Keandra Correll to park at the Pine Grove Township from January 1, 2026 to December 31, 2026, seconded by Sattizahn. All in favor, motion caries 2 to 0.
- **SR3002 Sweet Arrow Lake Road Bridge Replacement Detour (Washington Township) -** Kroh said she received an e-mail from Noah Foust of Larson Design Group in regards to a bridge replacement on Sweet Arrow Lake Road over Upper Little Swatara Creek. Kroh said Foust is willing to attend a meeting to further discuss the detour (which will partially go through Pine Grove Township) and closure which is to take place

in the Fall of 2027. A brief discussion followed. Motion by Sattizahn to approve the detour for the Sweet Arrow Lake Road Bridge Replacement (SR 3002) using the routes shown on the map sent by Noah Foust, Larson Design Group, seconded by Lesh. All in favor, motion carries 2 to 0.

PUBLIC COMMENT

Larry Hoffman asked what was spilled at the Truck Stop about a month ago, Nick Miller replied that it was motor oil.

Larry Hoffman asked when the condemned house on 443 will come down, Kroh said per Ralph Hummel the garage is down and the owner has until June 2026 to take the house down.

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Gerald Lengel announced that the new District Magistrate, Christian Lengel, for the Tremont office will be sworn in on New Years Eve.

ANNOUNCEMENTS

Sattizahn announce Pine Grove Township Office will be closed December 24 to December 26 & December 31 to January 2 for the Holidays.

ADJOURNMENT – Sattizahn moved to adjourn the meeting at 7:06PM, Lesh seconded the motion; all were in favor and motion carried 2 to 0.

Respectfully submitted,

Mayanna Kroh, Secretary/Treasurer

Approved January 21, 2026 Board of Supervisors Meeting