



# Windsor Youth Sports & Recreation (WYSR)

WYSR & Advisory Board Meeting  
 January 6<sup>th</sup>, 2016 | 6:30pm | HS Historical Room  
**AGENDA & MEETING MINUTES**

**Attendees** : Gus Fabrizi, Lisa Goetz, Jessica Salt, Sarah Werner, Chris Klumpp, Dave Decker, Dave Bidwell, Mark Morgan, Lynn Smith, Jenn Smith, Steph Greene & Rhea Deyo

Topic	Minutes	Action Item
<b>GOOD NEWS!</b>	<ul style="list-style-type: none"> <li>➤ “Put the Fire Back in the Knight” raised \$2,270! <b>Additional \$30 donation, for a total of \$2,300!</b></li> <li>➤ 19 Online Registrations... people are using it!</li> </ul>	
General Information/ Updates	<ul style="list-style-type: none"> <li>➤ Thank You’s sent to Williams (\$7500), The Terrells (\$2270) &amp; the Windsor Civic Club (\$100) &amp; Parlor City Paper Box Company Inc. (\$400)</li> <li>➤ Who is getting the PO Box 412 mail? Who has keys &amp; how can we effectively distribute the paper registrations to league directors? <i>There is one key to the PO Box, Dee will pick up mail/registrations and scan/email or take a picture and text the form to the League Coordinators within one day of picking up.</i></li> <li>➤ New general email to be used: <a href="mailto:contact@windsorysr.org">contact@windsorysr.org</a> <i>All were fine with using this email moving forward for incoming and outgoing messages.</i></li> <li>➤ John Mack Foundation – approved for an AED. Next steps. Board agreed to accept the donation. <i>Dave Bidwell is looking into certification for Board members &amp; League Coordinators. Further certification for coaches, etc will be planned for.</i></li> <li>➤ Reminder: Please use standard logo on all registration forms &amp; other docs sent home. <i>Rhea will freshen up the regular season softball/baseball registration forms &amp; sent to League Coordinators for review.</i></li> <li>➤ WYSR Officers. We will require a brief letter of intent. We will vote next month. <i>These officer positions are open, please submit a letter of intent via email to <a href="mailto:contact@windsorysr.org">contact@windsorysr.org</a> by February 2<sup>nd</sup>, 2016</i></li> </ul>	<p><i>Rhea will obtain the donation amount for the bench raffle and issue a thank you.</i></p> <p><i>Rhea will reissue the email information to League Coordinators</i></p> <p><i>Dave will look into CPR/AED certification training.</i></p> <p><i>(See Note A Below regarding the agreed upon organizational chart. Names to be filled in in the coming month.)</i></p>
Financial Review	<ul style="list-style-type: none"> <li>➤ Current Paypal \$533.45, \$200 of which was a sponsor fee</li> </ul>	<i>Rhea and Dee will</i>



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- from Ron Bullock. [Reviewed online registration payments.](#)
- Update from Dee
  - Discussion on Treasurer Responsibilities & Reporting. [Dee and Rhea will create the financial report and also open a new bank account. We are moving banks based on the limited hours of First Niagara. Options discussed were either Visions or Sefcu. They will be joint on the primary account. Individual Shares will be set up for leagues under the primary account. A formal financial report will be provided at the February Meeting.](#)

*\*\* Dirt is required this year on the ball fields, reminder to plan for that expenditure once spring arrives. Approx \$1,500\*\**

open a new bank account and create the financial process to be used in regular season.

The board approved suggested payments to debtors, and once lowest bill is paid in full, allocate that payment to next debt until fully paid.

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### Website

- Rhea updated the site for easier mobile usage.
- Updated info for Lacrosse & Softball Clinic days/times.
- Updated news feed to also thank the Terrell family and the upcoming Edge event with Bill Edwards.
- Any other changes needed?

~ Add Lacrosse Clinic to the Cal of Events.  
~ Update the registration form to more accurately reflect indoor clinic information.  
~ Update Sponsor Form and Paypal button to reflect the different types of sponsorship per sport. **(See Note A below)**

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### Finalization on Planning Indoor Softball/Baseball Clinics

- Softball coaches & gym dates/times are set. Sundays beginning the 9<sup>th</sup> from 1-3pm. Online reg has 6 – 10/12 and 2- 7/9.
- Baseball coaches & gym dates/times are set. Sundays beginning the 9<sup>th</sup> from 11-1pm. Online reg has 5 - 10/12 and 1 -7/9.
- Submitted ad to Windsor Standard, they will run it this week.

Need refunds – Dib. Both are completed, R.Deyo 1/6/2016.

Regular Season signups will start at the clinic sessions beginning 1/17/16.



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Status Update  
on Travel BBall

- Update? Doing well?

Jan 12<sup>th</sup>. We need to reimburse Bart \$80. \$40 per game thereafter to Mike Reed for reffing.

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Finalization on  
Planning Indoor  
Lacrosse Clinic

- Flyers went home to parents before the break.
- 5 online registrations thus far.
- Coaching Update?

Dicks will provide a small donation and a shopping day. Banner also. Corey Young can get a \$150 package for pads& helmet. Rhea will ask Corey if Maverick also does football.

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League Budgets

- Draft an initial league budget for softball & baseball leagues.

*Postponed to Feb Meeting. Rhea will email budget template to League Coordinators for initial completion, we will review at the next meeting.*

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Softball\Baseball  
Regular Season  
Planning

- Easter Egg Hunt
- Clean Up Day
- Opening Day
- Registration (Keep Pricing? Let's work through the budget)

*Postponed to Feb Meeting.*

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Ballpark  
Concession  
Management  
2016

- Discuss Lisa and Gus's proposal to take over management of the Ball Park Concession for 2016.
- Add 'news' that we will need concession help.
- Create a protocol for the Concession stand.

*Postponed to Feb Meeting.*

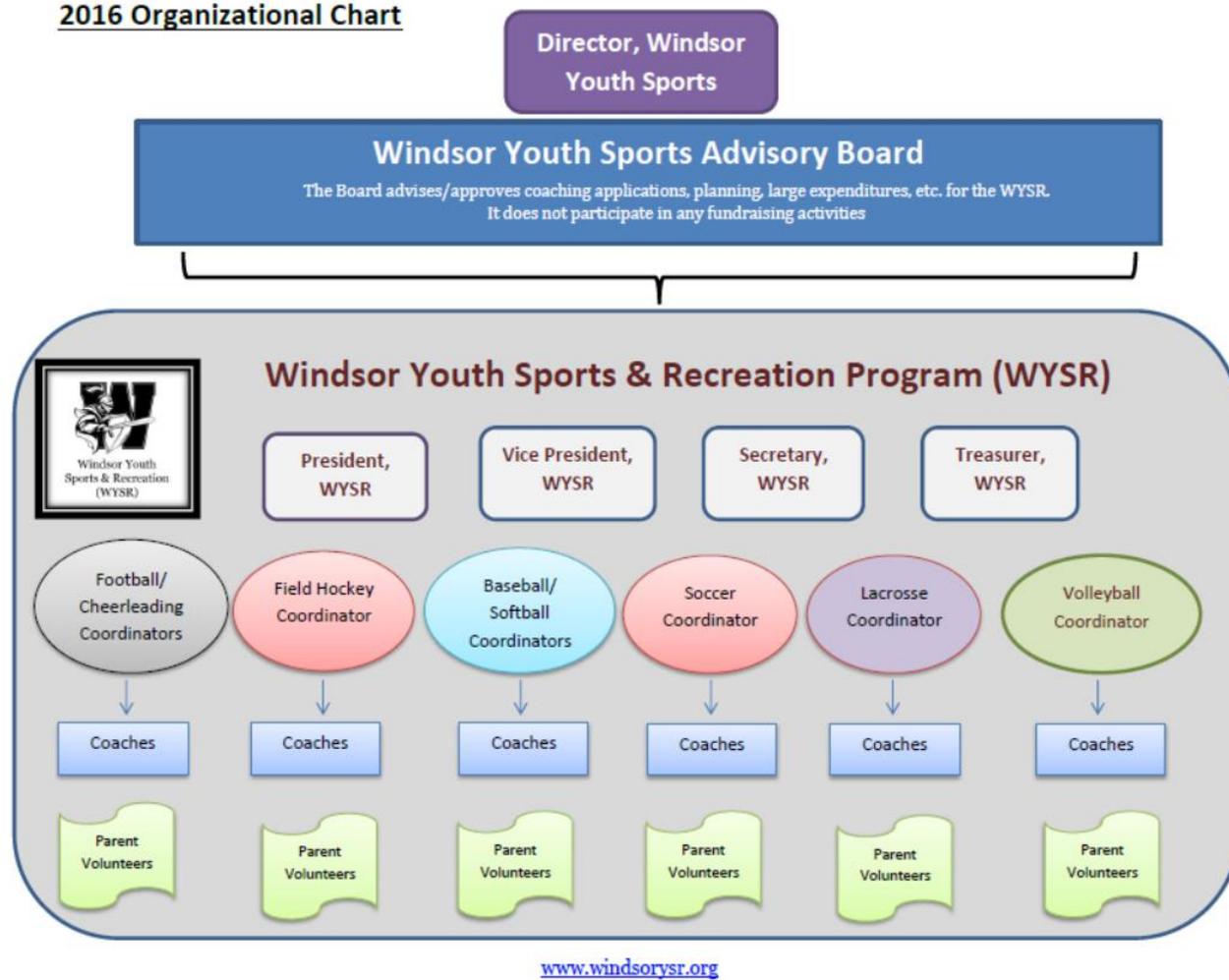
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**Note A: Agreed Upon Organizational Chart.** WYSR will start the process to become a 501(c)(3). The organization will be its own entity, beholden to the Youth Sports Advisory Board from an advisory & planning perspective.



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## 2016 Organizational Chart



### Note B: Sponsorship - What's included in a sponsorship?

- **Baseball/Softball Banner** → Sponsorship is \$250 first year, \$150 per year after. The sponsor will either email a logo to [contact@windsorysr.org](mailto:contact@windsorysr.org) or provide text of what should be included on the banner. The banner will be displayed year around at the baseball/softball fields. The logo/company name will be displayed on the baseball or softball website page on the WYSR site.
- **Lacrosse** → Sponsorship is \$200 per season. The logo/company name will be displayed on the lacrosse website page on the WYSR site. The company name or logo will also be screen printed on team jerseys.



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- **Football** → Creating a Program... Sarah/Mark action item to come back with more info/ideas at next meeting.
- **Soccer** → Sponsorship is \$200 per season. The logo/company name will be displayed on the soccer website page on the WYSR site. The company name or will also be screen printed on team jerseys and logos or Company Name displayed at the Concession Stand on the soccer field.
- **Field Hockey** → Sponsorship is \$200 per season. The logo/company name will be displayed on the field hockey website page on the WYSR site. The company name or will also be screen printed on team jerseys.

### **OTHER MINUTES NOT ON AGENDA**

**Proposal Made:** The position previously known as the “League Director” will now be referred to as the “League Coordinator” so as not to be confused with the Director of the Board. This person will be the head of a particular sports league.

#### **Registration Payment Decision**

**All League Clinics:** 1<sup>st</sup> clinic date can be a trial basis of the player/parent isn't sure, full payment required in order to continue attending. Registration Form is mandatory from 1<sup>st</sup> clinic date for insurance reasons.

**All League Regular Season:** Payment required at time of registration. Registrations due by date provided on form (paper and online). All late registrations will be subject to a late registration fee of \$25 per registrant. *\* The board and WYSR felt this rule needed to be in place to encourage on time registrations to allow for effective planning of the leagues. All late registrants will be drafted to the pool of teams as they come in. \**

**For the 2016 Spring Season:** Baseball/Softball – Registration Due by Friday, April 8<sup>th</sup>. Otherwise registration fee raises \$25 per registration. Tryouts are for Junior and Senior Baseball and Senior Softball are on Sat March 26<sup>th</sup>. Date/Time – TBD... check website.

#### **Baseball Levels are changing for 2016:**

- Whiffle Ball – 4, 5, 6 yr olds (girls and boys)
- Coach Pitch – 6, 7, 8 yr olds
- Jr Baseball – 8, 9, 10 yr olds
- Sr Baseball – 10, 11, 12 yr olds



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### **Softball Levels will remain the same for 2016 as prior years:**

Jr Softball 6, 7, 8, 9 yr olds

Sr. Softball 9, 10, 11, 12 yr olds

### **Law Enforcement Basketball Fundraiser Update:**

Dave Bidwell has put together the team for the Youth Board, and Coaches. They will be playing against Broome County Law Enforcement. Jenn Smith proposed a 3x3 tourney preceding that game. *Rhea will check with Durdon on gym availability. We are looking for an April 1<sup>st</sup> or 2<sup>nd</sup> date possibly.*

**Next Meeting: Wednesday, February 3<sup>rd</sup>, 2016 @ 6:30pm at the Historical Room in the HS.**