



Employment Application

916 E. Packard Hwy, Charlotte, MI 48813
517-543-3040, 517-331-3312

We consider application for all position without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status. EATRAN is an equal opportunity employer

(Please Print)

Position(s) Applied For	Date of Application
How did you Learn About Us? <input type="checkbox"/> Advertisement <input type="checkbox"/> Relative <input type="checkbox"/> Inquiry <input type="checkbox"/> Employment Agency <input type="checkbox"/> Friend <input type="checkbox"/> Other	

Last Name	First Name	Middle
Address	<small>Number</small>	<small>Street</small>
	<small>Apt</small>	<small>State</small>
	<small>Home</small>	<small>Cell</small>
Telephone	Social Security Number	

Best time to contact you is: _____ : _____ AM/PM

If you are under 18 years of age, can you provide proof of your eligibility to work? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? *(Proof of citizenship or immigration status will be required upon employment)* Yes No

Have you ever filled out an application with us before? Yes No
If Yes, give date _____

Have you ever been employed with Eatran before? Yes No
If Yes, give date _____

Do any of your friends or relatives work here? Yes No

Are you currently employed? Yes No

May we contact your present employer? Yes No

If they have been explained to you, are you able to meet the attendance requirement of the position for which you are applying? N/A Yes No

A drivers licence number may be required for the job in which you are applying
Licence # _____ State _____

Have you ever been bonded? Yes No

(Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.)

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? Yes No
If **yes**, please provide date(s) and details _____

Date available for work _____ Desired salary range? _____

Are you available for: Full-Time Part-Time

Are you currently on "lay-off" status and subject to recall? Yes No

Will you work overtime if required? Yes No
If **no**, please explain _____

Can you travel if the job requires it? Yes No

Employment History

Start with you present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, natakaional orgin, disabilities or other protected status. EATRAN is an equal opportunity employer.

Starting with your most reent employer, provide the follwing information.

If you need additional space, please continue on a separate piece of paper.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

2.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

3.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

4.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

Explain any gaps in your employment, other than those due to personal illness, injury or disability.

If not addressed on previous page, have you ever been fired or asked to resign from a job? Yes No

Education	Name & Address of School	Course of Study	Number of Years Completed	Diploma or Degree
High School				
Undergraduate College				
Graduate or Professional				
Other Specify				

Specialized Skills/Training/Activities

List professional, trade, business or civic activities and offices held. *You may exclude membership which would reveal, gender, race, religion, national origin, age, ancestry, disability, or other protected status*

Describe any specialized training, apprenticeship, skills and extra-curricular activities

Summarize special job-related skills and qualifications acquired from employment or other experience.

In your current or prior job, have you ever written instructions or directions to be followed by employees or customers? Yes No
If **yes**, please explain

Other

State any additional information you feel may be helpful to us in considering your application

Note to Applicants: DO NOT ANSWER THE FOLLOWING QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Can you perform the essential functions of the job, for which you are applying, either with or without a reasonable accommodation? Yes No

References

Please list name and telephone number of three business/work references who are NOT related to you and are not previous supervisors.

1.	_____ () _____	_____
	Name	Phone Number
	_____	_____
	Title	Relationship to you
2.	_____ () _____	_____
	Name	Phone Number
	_____	_____
	Title	Relationship to you
3.	_____ () _____	_____
	Name	Phone Number
	_____	_____
	Title	Relationship to you

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agent to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume' or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable, local, state or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that Federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ Date ____ / ____ / ____

