

**EATON COUNTY TRANSPORTATION AUTHORITY**

**BOARD MINUTES  
May 9, 2018**

The Eaton County Transportation Authority Board of Directors met in regular session at 2:00 p.m. on 5-9-18 at 916 E. Packard Hwy., Charlotte.

**CALL TO ORDER**

Chairperson K. Reinecke called the meeting to order at 2:00 p.m.

**ROLL CALL**

Mary Jean Baker (present), Charlene Wagner (present), Christine Barnes (absent), Gary Peterson (present), Kristy Reinecke (present), Adam Smith (absent), Mary Clark (present) and Richard McCloy (present)

**ALSO PRESENT**

Kent Austin (County Commissioner), Chris Lake (Eatran Mechanic), Blake Mulder (County Commissioner), Dennis Mutschler (Chrouch Communications), Scott Underwood (MPGA) and Donna Webb (Gen. Mgr.)

**PUBLIC COMMENT**

None.

**APPROVAL OF AGENDA**

Treasurer M. Baker moved and Board member M. Clark supported the approval of the agenda. Motion carried.

**APPROVAL OF MINUTES**

Board member R. McCloy moved to approve the minutes of the April 11, 2018 Board meeting with correction under "Other Order of Business". The word "summit" should be "submit". Motion supported by Vice Chairperson G. Peterson. Motion carried.

**GENERAL MANAGERS REPORT**

Enclosed for review.

**RIDERSHIP REPORT**

April 2018 Ridership enclosed.

**FINANCIAL REPORT**

Treasurer M. Baker moved to pay the outstanding bills and check detail for April 2018 in the amount of \$220,696.70. Motion supported by Board member R. McCloy. Roll call vote: Treasurer M. Baker (yes), Board member C. Wagner (yes), Vice Chairman G. Peterson (yes), Chairperson K. Reinecke (yes), Board member M. Clark (yes), and Board member R. McCloy (yes). Motion carried.

**COMMITTEE REPORT**

Policy Committee: Board member C. Wagner gave report. The committee met on April 19<sup>th</sup> to discuss updating the Eatran Board of Directors Bylaws and a MOU between MDOT, TCRPC & Transits. The changes to the Bylaws will be presented at the June Board meeting for action. Committee is recommending that the MOU be accepted and to approve General Manager to sign said document.

Board member M. Clark moved to accept the Lansing, MDOT, and Transit MOU and approve the General Manager to sign said document. Motion supported by Treasurer M. Baker. Motion carried.

**OLD BUSINESS**

- a. Upgrading Two-Way Radios: General Manager presented her concerns with the current old radios and what other transits are doing for communication with drivers. General Manager is recommending upgrading radios to be able to have better communication and safety of the drivers. Upgrading will also allow Eatran to collaborate with the county wide system. General Manager is also recommending financing the new equipment thru a 5 year lease to own. Discussion.

Board member M. Clark moved to approve the Motorola State Contract to purchase communication equipment in the amount of \$90,544.07 with the lease purchasing program option #2. Motion supported by Board member R. McCloy. Roll call vote: Chairperson K. Reinecke (Yes), Vice Chairman G. Peterson (Yes), Treasurer M. Baker (Yes), Board member R. McCloy (Yes), Board member M. Clark (Yes), and Board member C. Wagner (Yes). Motion carried.

#### **NEW BUSINESS**

- a. Propane Pilot Program: General Manager was contacted by County Commissioner Kent Austin about a county wide pilot program for alternative, clean fuel. In this case propane. Michigan Propane Gas Association is offering a \$4,000 rebate for the conversion of vehicles. General Manager would like to convert at least one (1) bus. Total cost to Eatran per conversion after rebate is \$5,591.25. Discussion.

Board member M. Clark moved for the approval for the conversion of up to five (5) buses, pending we can get the \$4,000 rebate. If not then for sure convert three (3) buses with the rebate. Motion supported by Board member G. Peterson. Roll call vote: Chairperson K. Reinecke (Yes), Vice Chairman G. Peterson (Yes), Treasurer M. Baker (Yes), Board member R. McCloy (Yes), Board member M. Clark (Yes) and Board member C. Wagner (Yes). Motion carried.

#### **INFORMATION/DISCUSSION ITEMS**

None.

#### **COMMUNICATIONS**

None.

#### **OTHER ORDER OF BUSINESS**

None.

Meeting adjourned at 3:05 p.m.

Submitted by:

  
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D. Webb, General Manager

  
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K. Reinecke, Chairperson