

EATON COUNTY TRANSPORTATION AUTHORITY

BOARD MINUTES
September 12, 2018

The Eaton County Transportation Authority Board of Directors met in regular session at 2:00 p.m. on 9-12-18 at 916 E. Packard Hwy., Charlotte.

CALL TO ORDER

Chairperson K. Reinecke called the meeting to order at 2:00 p.m.

ROLL CALL

Mary Jean Baker (present), Charlene Wagner (present), Christine Barnes (present), Gary Peterson (present), Kristy Reinecke (present), Adam Smith (absent), Mary Clark (absent) and Richard McCloy (present)

ALSO PRESENT

Donna Webb (Gen. Mgr.), Brenda Hall (Asst. Gen. Mgr.), Dave Clark (ATU Union Vice President)

PUBLIC COMMENT

None.

APPROVAL OF AGENDA

Board member C. Barnes moved to approve the agenda. Motion supported by Board member R. McCloy. Motion carried.

APPROVAL OF MINUTES

Treasurer M. Baker moved to approve the minutes of the August 8, 2018 Board Meeting, with the addition to the Public Comment. Jim gave Donna a lotto ticket and it was ripped up and thrown away. Motion supported by Vice Chairman G. Peterson. Motion carried.

GENERAL MANAGERS REPORT

Enclosed for review.

RIDERSHIP REPORT

August 2018 Ridership enclosed.

FINANCIAL REPORT

Board member C. Barnes moved to pay the outstanding bills and check detail for August 15 and August 29, 2018 in the amount of \$316,984.87. Motion supported by Board member R. McCloy. Roll call vote: Vice Chairman G. Peterson (yes), Chairperson K. Reinecke (yes), Treasure M. Baker (yes), Board member C. Barnes (yes), Board member M. Clark (absent), Board member R. McCloy (yes), Board member A. Smith (absent) and Board member C. Wagner (yes). Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

- a. Agreement No. 2017-0048/P3/R1: Treasurer M. Baker moved to authorize Chairperson K. Reinecke and General Manager D. Webb to sign said agreement on behalf of the Authority. Motion supported by Board member C. Wagner. Motion carried.
- b. Agreement No. 2017-0048/P4/R1: Board member C. Barnes moved to authorize Chairperson K. Reinecke and General Manager D. Webb to sign said agreement on behalf of the Authority. Motion supported by Board member R. McCloy. Motion carried.

- c. Agreement No. 2017-0048/P6: Board member C. Barnes moved to authorize Chairperson K. Reinecke and General Manager D. Webb to sign said agreement on behalf of the Authority. Motion supported by Board member C. Wagner. Motion carried.

COMMITTEE REPORT

- a. Personnel Committee: The committee met on August 27, 2018, reviewed evaluation form and guidelines. Board member and Chairperson of Personnel Committee M. Clark asked Chairperson K. Reinecke to hand out a packet to each board member, fill out the evaluation and return to Board member M. Clark by Monday September 17, 2018. The Personnel Committee is meeting again on September 19, 2018.
- b. Finance Committee: Chairperson K. Reinecke asked to have a Finance Committee meeting after the Board meeting on October 10, 2018.

INFORMATION/DISCUSSION ITEMS

- a. Review Committee Roles: General Manager D. Webb asked if each committee could look at what there committees would like to accomplish, set goals, rules, timeline in there committee meetings. Each committee will meet at least once a year if not more.

COMMUNICATIONS

None.

OTHER ORDER OF BUSINESS

None.

Meeting adjourned at 2:35 p.m.

Submitted by:



D. Webb, General Manager



K. Reinecke, Chairperson