

EATON COUNTY TRANSPORTATION AUTHORITY

**BOARD MINUTES
November 14, 2018**

The Eaton County Transportation Authority Board of Directors met in regular session at 2:00 p.m. on 11-14-18 at 916 E. Packard Hwy., Charlotte.

CALL TO ORDER

Chairperson K. Reinecke called the meeting to order at 2:00 p.m.

ROLL CALL

Mary Jean Baker (absent), Charlene Wagner (present), Christine Barnes (present), Gary Peterson (present), Kristy Reinecke (present), Adam Smith (present), Mary Clark (present) and Richard McCloy (absent)

ALSO PRESENT

Donna Webb (Gen. Mgr.), Brenda Hall (Asst. Gen. Mgr.), Chris Lake (ATU Union President)

PUBLIC COMMENT

Chris Lake informed the Board that the fourth bus was going to be converted to propane on November 19th and the fifth bus the following week.

APPROVAL OF AGENDA

Board member C. Barnes moved to approve the agenda. Motion supported by Vice Chairman G. Peterson. Motion carried.

APPROVAL OF MINUTES

Vice Chairman G. Peterson moved to approve the minutes of the October 10, 2018 Board Meeting. Motion supported by Board member M. Clark. Motion carried.

GENERAL MANAGERS REPORT

Enclosed for review.

RIDERSHIP REPORT

October 2018 Ridership enclosed.

FINANCIAL REPORT

Board member C. Barnes moved to pay the outstanding bills and check detail for October 24 and November 7, 2018 in the amount of \$254,998.76. Motion supported by Board member C. Wagner. Roll call vote: Vice Chairman G. Peterson (yes), Chairperson K. Reinecke (yes), Treasure M. Baker (absent), Board member C. Barnes (yes), Board member M. Clark (yes), Board member R. McCloy (absent), Board member A. Smith (yes) and Board member C. Wagner (yes). Motion carried.

OLD BUSINESS

a. General Manager's Job Description Changes: Board member M. Clark moved to accept the General Manager's Job Description with the changes. Motion supported by Board member A. Smith. Motion carried.

NEW BUSINESS

- a. Grievance #201809sc: Board member C. Barnes moved to dismiss the grievance due to the lateness of the timeline. Motion supported by Board member M. Clark. Motion carried. Roll call vote: Vice Chairman G. Peterson (yes), Chairperson K. Reinecke (yes), Board Member C. Barnes (yes), Board member M. Clark (yes), Board member A. Smith (yes), and Board member C. Wagner (yes). Motion carried.

Board member M. Clark will get with personnel committee and set up a meeting the first part of December before the December Board meeting.

COMMITTEE REPORT

- a. Finance Committee: Report given by Chairperson K. Reinecke. The committee met on October 10, 2018, reviewed the General Managers Salary & New Contract. Board member M. Clark moved to go with the recommendation of the committee; A (3) three year contract with annual evaluations with salary increases for the General Manager. General Manager recommendation for a one-time salary increase for the Assistant General Manager. Motion supported by Board member A. Smith. Motion carried, with 5 yes's and 1 nay (Board member C. Barnes).

INFORMATION/DISCUSSION ITEMS

None.

COMMUNICATIONS

None.

OTHER ORDER OF BUSINESS

None.

Meeting adjourned at 4:26 p.m.

Submitted by:



D. Webb, General Manager



K. Reinecke, Chairperson