

**EATON COUNTY TRANSPORTATION AUTHORITY**

**BOARD MINUTES  
February 13, 2019**

The Eaton County Transportation Authority Board of Directors met in regular session at 2:00 p.m. on 2-13-19 at 916 E. Packard Hwy., Charlotte.

**CALL TO ORDER**

Vice Chairman G. Peterson called the meeting to order at 2:00 p.m.

**ROLL CALL**

Mary Jean Baker (present), Charlene Wagner (present), Christine Barnes (absent), Gary Peterson (present), Kristy Reinecke (absent), Adam Smith (present), Mary Clark (present) and Robert Piercefield (present)

**ALSO PRESENT**

Donna Webb (Gen. Mgr.), Brenda Hall (Asst. Gen. Mgr.) and Chris Lake (ATU President)

**PUBLIC COMMENT**

None.

**APPROVAL OF AGENDA**

Board member A. Smith moved to approve the agenda. Motion supported by Board member M. Clark. Motion carried.

**APPROVAL OF MINUTES**

Board member R. Piercefield moved to approve the minutes of the January 9, 2019 Board meeting. Motion supported by Board member A. Smith. Motion carried.

**GENERAL MANAGERS REPORT**

Enclosed for review.

**RIDERSHIP REPORT**

January 2019 Ridership enclosed.

**FINANCIAL REPORT**

Treasurer M. Baker moved to pay the outstanding bills and check detail for January 16, 2019 in the amount of \$314,429.54. Motion supported by Board member R. Piercefield. Roll call vote: Vice Chairman G. Peterson (yes), Treasurer M. Baker (yes), Board member R. Piercefield (yes), Board member M. Clark (yes), Board member A. Smith (yes) and Board member C. Wagner (yes). Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

- a. FY 2020 Application Resolution & Budget: Board member M. Clark moved to approve the FY2020 Resolution of Intent and Budget as submitted in the Annual Application. Motion supported by Treasurer M. Baker. Motion carried.
- b. Update Title VI Plan/LEP Plan: Board member A. Smith moved to accept the amendments to the Title VI Plan as presented with the changing of the date to February 13, 2019. Motion supported by Board member R. Piercefield. Motion carried.

Board member A. Smith moved to accept the amendments to the LEP Plan (Limited English Proficiency Plan) as presented. Motion supported by Board member M. Clark. Motion carried.

**COMMITTEE REPORT**

None.

**INFORMATION/DISCUSSION ITEMS**

Board member R. Piercefield asked how we determined to close on bad weather days. He suggested if the State declares a State of Emergency and State and County offices close, we should close also. Board member A. Smith disagrees with this. We informed the board we were only taking medical appointments and people to work on that day.

Vice Chairperson G. Peterson stated he was reappointed to the Eatran Board.

Board member M. Clark stated she was also reappointed to the Eatran Board.

**COMMUNICATIONS**

None.

**OTHER ORDER OF BUSINESS**

None.

Meeting adjourned at 2:43 p.m.

Submitted by:

  
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D. Webb, General Manager

  
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G. Peterson, Vice Chairman