



Awards Manual



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Young Marines Awards Manual

From: National Executive Director
To: Distribution
Subj: **Young Marines Awards Manual**

1. Purpose. The purpose of this manual is to provide information and guidance regarding the awarding of Young Marines' ribbons and awards.
2. Cancellation. This manual supersedes all other Awards Manuals.
3. Promulgation. This manual contains information relating to appropriate procedure for recommending ribbons and awards.
4. Summary. It is not the intent of this manual to have Young Marines re-qualify for ribbons and awards that have been awarded. Rather, it is strongly suggested that unit commanders review the new guidelines for awards to ensure that those awards already earned fall within the new guidelines.
5. Awards issued by authority of National Executive Director only.
 - a. All Young Marine awards listed as "Lowest Issuing Authority – National Executive Director," require a request for award submission form (see example following), be addressed to the National Executive Director via Young Marines chain of command.
 - b. Summary of action. A summary of action is required to ensure that the act for which the Young Marine is being recognized for a personal award contains necessary information for a creditable citation to be drafted. The summary of action should contain YM-rank, name (first, MI, last), Young Marine Unit they are a member of, time, date, location of event and a summary of event for which Young Marine is being recognized. When appropriate, it should contain supporting documentation from eyewitnesses and/or recommendations from on-scene observers.
 - c. All requests for ribbons and awards should be expedited. A reasonable amount of time between the action for which Young Marine is being cited and time recommendation is forwarded through chain of command should not exceed forty-five days.
 - d. Requests to higher headquarters for ribbons / awards should come as original documents through the postal service with appropriate endorsements from each level. **Exception** – YM Division Commanders may FAX completed 'package' with all appropriate/signed endorsements to award. Likewise, requests without appropriate signed endorsements will be returned without action. You may mail or fax a copy of request to the National Deputy Director as notice that original is being processed through chain of command.
6. Any questions regarding contents of this manual or recommendations for change should be forwarded to Young Marine National Headquarters, attention: Training and Education.

Michael B. Kessler
National Executive Director

Issuing Authority: The lowest issuing authority listed on the description page of the award describes the lowest level authorized to issue the award. The issuing authority can only issue the award for their level. For example, the lowest issuing authority for the YM Encampment Ribbon is the Battalion Commander. If two units from the same battalion hold a joint encampment then the Battalion Commander may issue the YM Encampment Ribbon. Since both of these units are in the same battalion, the Battalion Commander as issuing authority will make the database entries.

Note: It is the unit's responsibility to enter all unit level ribbons, awards and devices in the database. Battalion, Regimental, and Division commanders enter any ribbon or award that requires their appropriate level device in the database. It is also the unit's responsibility to order all ribbons, devices and award(s). National Level ribbons, awards and devices will be entered and awarded by National Headquarters personnel.

Date: _____

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From: Unit (Bn, Regt, Div) Commander, (unit name) Young Marines
To: National Executive Director, Young Marines
Via: Battalion Commander, _____ (if applicable)
Regimental Commander, _____(if applicable)
Division Commander, _____(if applicable)

Subj: RECOMMENDATION OF AWARD; CASE OF, YM-(rank) Jane Q. Sample

1. I enthusiastically recommend YM-(rank) _____
First Name Middle Initial Last Name
for the (Distinguished Service / Personal Commendation / Meritorious Service / Lifesaving [1st, 2nd, 3rd]) ribbon. Young Marine is a member of _____.
(Name of Young Marine Unit)
2. Summary of Action: (write a brief account of what occurred specifically or over time to warrant the recommendation. Include any supporting documentation [i.e., eye-witness accounts, newspaper accounts, police or fire department statements, etc.] Be sure to include date(s) of action, location(s), and other specific information you feel is required in order for the National Executive Director to write a citation for the award).
3. State any other information you feel is pertinent, type (or print) Unit Commander name and sign. Forward to next level of chain of command for their endorsement.

Semper Fidelis,

(Signature)

Alex J. Squardaway

Example

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Young Marine Medallions

The Young Marine Medallion is an award that can be given for activities such as competitions, top graduates of selected events or local schools, registered Adult Volunteer(s) or an award to businesses that have supported the command level with donations, advertisement, etc., that the commander (any level) believes is noteworthy and is appropriate to present with a Letter or Certificate of Appreciation. The back of the medallion can be engraved so as to personalize the award. This award is available through the gear store located in the database. The awarding of the medallion is determined by the appropriate level of authority.

The color of the drape will depend on level of authority.

- National Medallion – Red, white and blue drape – Only awarded by National
- Division Medallion – Red drape – Only awarded by division commander for division events
- Regimental Medallion – White drape – Only awarded by regimental commander for regimental events
- Battalion Medallion – Blue drape – Only awarded by battalion commander for battalion events
- Unit Medallion – Yellow drape – Awarded by unit commander for unit events

The medallion is a command level award and not the Distinguished Order Merit (DOM). DOM recipients that have received the National level medallion for the DOM in the past and do not have the DOM medallion may request one from National Headquarters. Commanders may request the National medallion award for a registered adult that have made significant contributions to the program but does not meet the criteria for the DOM.

Wearing of a medallion (senior one received only) at unit, battalion, regiment, Young Marine birthday balls and formal events is authorized for Young Marines and Adult Volunteers. Additionally, adult volunteers may wear the senior medallion received at the Adult Leaders Conference (ALC) Grand Banquet. Division Young Marines of the Year will not wear any drape medallion at ALC.

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Plaques

Young Marines plaques are 5x7 or 7x9 wood plaques with a red face and gold background. These plaques can be ordered through the gear store located in the database. Each plaque comes with a brass plate for purpose of engraving. This plate can be fixed on the plaque. Units or higher headquarters can order these plaques for any purpose they deem acceptable such as "Thank You" plaques to supporters, "Honor Graduate" plaques for recruit training, or service awards for adult volunteers, etc.

Orders for the Young Marines Medallions or Young Marines Plaques should be placed well in advance of the event to ensure availability.

Longevity Award Pin

The Longevity Award Pin is available to Registered Adults to show their years of dedicated service to the Young Marines program. These pins start at year 1 and go to 20+ years.

The Longevity Award Pin is authorized for wear on the official Young Marines Camouflage Uniform, the Alternative Adult Uniform and the optional Service Uniforms. This pin will be worn centered 1/8" above left breast pocket above the nametape on the official Young Marines Camouflage Uniform, or centered 1/8" above left breast pocket flap for the Service Uniforms.

Streamers

Streamers are small pennant-like flags that are attached to your unit colors and/or unit guidon. Certain ribbon awards are authorized streamers. The streamer design and colors will match the ribbon award for example, if the unit is awarded the Young Marine Unit Commendation ribbon, the streamer, which is authorized, will look like the ribbon. See chart on next page.

Units are authorized to attach a 18 inch streamer to their units guidon pole to their units colors. Theses streamers are affixed to these poles using a streamer attachment ring that can be ordered through the Young Marines Gear Store.

Questions concerning streamers may be directed to the National Headquarters Training Department at 800-717-0060.

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Young Marine Streamers



- Notes:** (1) 18" streamers are authorized for attachment to the Unit guidon staff or Unit colors staff.
(2) 12" & 24" streamers are authorized for attachment if this size is what was sent from National Headquarters.
(3) All streamers are for specified National Events and will be issued by National Headquarters.

Wearing Ribbons on the Young Marine Uniform

Ribbons are worn so that the lowest row of ribbons is 1/8-inch above the left breast pocket patch and centered. Ribbons are worn in the order of precedence as established in this manual. They are preferably worn in rows of three however; they may also be worn in rows of four. Ribbons that become soiled or faded should be replaced.

On female coats/blouses with horizontal pockets, ribbons will be worn as prescribed above. On female khaki shirts and coats without the faux pocket, ribbon bars will be placed even with or up to 2 inches above the first visible button and centered so that they are in about the same position as when worn on the coat.

Young Marines are not required to wear all of the ribbons they have earned however, if they decide to do this, the following rules apply.

1. They must start at the highest Ribbon earned and work from the top down. **DDR and Basic ribbons must be worn.**
2. There is no minimum number of ribbons required.
3. The Maximum number of ribbons allowed will be based on the amount of ribbons that will fit under the guidelines of 2/3rds of the ribbon showing under the lapel. This will vary depending on the build of the individual Young Marine.

Note: The highest level device will be worn unless specifically noted on the individual event description page (i.e., if it is a National Award then the Gold Frame will be worn), all palms and star devices will be removed. The Gold airplane device may also be worn if a Young Marine has successfully completed an approved aviation ground school. The Gold Airplane and Gold Lamp may both be worn if earned by the Young Marine. Stars may not be worn in combination with any other device earned. The Swimming devices, PFT devices and Gold Lamp Device are perishable devices. A perishable device is a device that the Young Marine is not currently eligible for therefore it must be removed and replaced with another device or no device. Exceptions to the above rules will be on the specific description page

Shoulder Cords

The Blue Shoulder Cord is worn by the Division Young Marines of the Year with the exception of National Young Marine of the Year. The Gold Shoulder Cord is worn by the National Young Marine of the year. The Shoulder Cord will be worn on right shoulder of dress uniforms for the remainder of their time in the program.



DISTINGUISHED ORDER OF MERIT (DOM)

1. PURPOSE

Purpose is to outline requirements to earn the Young Marine Distinguished Order of Merit (DOM).

2. INTENT

The Young Marine Distinguished Order of Merit (DOM) is the highest award a Young Marine or a Registered Adult can earn. This award is intended to recognize those who have demonstrated, through their superlative example, the values the program considers worthy of special recognition. The DOM is intended for those senior Young Marines who have committed themselves to the ideals of the Young Marine program. Where they have reached a point in their Young Marine careers where a final level of achievement is made through a process reserved for those special few who have excelled to a higher level. This award may also be presented for special recognition to those who have provided a level of support to the Young Marine program at a national level above and beyond the call of duty.

3. REQUIREMENTS

Requirements for this award will be laid out in the paragraphs to follow. It is not the intent that this award be easy to achieve, nor impossible. The requirements will be followed and no exceptions will be made. Ribbons that have been earned through the normal Young Marine Training and Education process will not have to be "re-earned."

Young Marine Requirements

- a. Notice of intent by recommendation from a registered adult staff member from their unit or higher headquarters. This notice will be in writing and sent to the training department at National Headquarters. Upon receiving the notice of receipt from National Headquarters the Young Marines may begin to compile the package for submittal and submit the plan for their project.
- b. Ensure the Young Marine Record Book is accurate and up-to-date.
- c. Submit the Young Marines plan for their Veteran/Community Service Project. This submittal should include the name of the project, who (individual, group, organization) the project will benefit and why. A comprehensive plan of events from start to finish for the project selected. Approvals from appropriate sources and agencies for the project (permits, licenses, etc). Below is an example of a Veterans Service Project Plan.

Project title: Clean-up and Maintain the Veteran's Park on Canal Street.

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Benefit: This project will benefit the entire community by restoring the Veteran's Park to a level of pride where the community will be able to come and see the memorials that are there. Currently, all of the memorials and plaques are overgrown with brush and weeds and they require cleaning. The park gate is in disrepair and will need replacing. The flag pole has not had a flag flying from it for many years. It requires scrapping, new paint, a new line and flag.

Plan: I have drafted a letter that will be provide to local businesses explanation of project and with seeking donations. A breakdown of each line item below as well as copies of the permit required for replacing the gate can be found on page 2 of plan. Estimated start date is 1 March with the rededication ceremony taking place on April 15th.

Estimated Costs -	Cutting and removing brush and weeds	\$40.00
	Cleaning memorials and plaques	\$120.00
	Mowing and edging	\$25.00
	Replace park gate	\$225.00
	Clean, re-paint, attach new line and flag to pole	\$300.00
	Re-Dedication Ceremony	<u>\$500.00</u>
	Total	\$1210.00

- 1) Things to consider when selecting a project should include but are not limited to:

- Who or what will this project impact
- Support of the community – get in writing
- Media Coverage
- Assistance and labor
- Legal Issues – can this be done? What is the liability?
- What is the plan for future maintenance by yourself or others?

- 2) Things to do following the successful completion of the project:

- Submit a complete after action review (AAR) with before and after photos to the National Headquarters Training Department along with proof of completion of the other requirements.

Send thank you notes to all who assisted you in any way.

d. Ribbon Requirements

1) Discipline

- i. Earn the Drug Demand Reduction Ribbon with the DEA device.
- ii. Earn the Academic Achievement Ribbon for the previous two completed Academic Years at time of application
- iii. Additional Required (2 of 3)
 - 1. Physical Fitness Test Ribbon with level II device – earned and maintained for the previous 2 required PFTs
 - 2. Good Conduct Ribbon
 - 3. Perfect Attendance Ribbon

2) Leadership

- i. Earn the Young Marine Staff Ribbon, Advanced Leadership Ribbon, Senior Leadership Ribbon, and Junior Leadership Ribbon
- ii. Additional Required (3 of 6)
 - 1. Young Marine Staff – National Level
 - 2. Young Marine Staff – Division Level
 - 3. Young Marine Staff – Regimental Level
 - 4. Young Marine Staff – Battalion Level
 - 5. YM/1stSgt Ribbon

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6. YM/SgtMaj Ribbon

3) Teamwork

- i. Earn Community Service with 2 Bronze stars and Veteran Appreciation Ribbon
 - ii. Additional Requirements (2 of 3)
 1. Drill Team Ribbon
 2. Color Guard Ribbon
 3. Sportsmanship Ribbon
- e. Write two articles suitable for publication in and submitted to Esprit Magazine. One essay may be on any subject dealing with American values. It may be about an event or a prominent individual, but one that requires research and relevant facts. The other will be on your Veterans/Community Service Project. Include photos of your project for inclusion in the magazine. Submit a copy of your articles with your AAR to National Headquarters Training Department.
- f. Submit completed package to National Headquarters. Package to include AAR of Project and two articles submitted to Esprit.

4. **Registered Adult Requirements**

The Distinguished Order of Merit is awarded by the National Executive Director, at his discretion, to registered adults who have made a significant impact on the Young Marine Program.

AWARD INFORMATION

The Distinguished Order of Merit is **two distinct designs**:



The Badge (cast and in color) will be worn on the right breast pocket of the Young Marine Service Uniforms. It can also be worn on a blazer or displayed as in a shadow box.



A subdued patch of the badge will be permanently affixed to the right breast pocket of the official Young Marine woodland style camouflage uniform. On the adult alternative uniform this patch will be placed in the same proximity as the woodland style uniform.

A certificate of authenticity and a letter from the National Executive Director will also be presented.



The President's Volunteer Service Award

The President's Volunteer Award is a Presidential recognition program for Americans of all ages who contribute a significant amount of time to volunteer service. The Award is given to individuals; families and groups that have demonstrated outstanding volunteer service and civic participation over a course of a 12-month period. Recipients are eligible to receive the award **once** every 12 months.

Recipients receive:

- An official President's Volunteer Service Award pin
- A personalized certificate of achievement
- A note of congratulations from the President of the United States
- A letter from the President's Council on Service and Civic Participation

Authorization:

Unit Commander upon completion of hours through Presidential Service Awards

Award/Device:

Award may be worn centered on the left breast pocket flap or centered on the left breast pocket flap above an exposed button. For the female blouse where there are no pockets, the award will be worn ½ inch below the lowest row of ribbons and centered. Only one award may be worn at any given time.

Note: This does not prohibit the Young Marine from obtaining and wearing the community service ribbon and devices.

Adults are authorized to wear this award.

Requirements:

Unit Commander appoints staff member to be in charge of establishing group through the Presidential Service Awards website, maintaining the volunteer service hours and ordering the awards as hours are completed. www.presidentialserviceawards.gov

Kids (Ages 5 to 10)



**Presidential
Volunteer
Service Award
Bronze Level**
26 to 49 hours



**Presidential
Volunteer
Service Award
Silver Level**
50 to 74 hours



**Presidential
Volunteer
Service Award
Gold Level**
75+



**Presidential
Volunteer Service
Award
All Ages**
4,000 hours or
more of volunteer
service (over a
lifetime)

Teens (Ages 11 to 15)



**Presidential
Volunteer
Service Award
Bronze Level**
50 to 74 hours



**Presidential
Volunteer
Service Award
Silver Level**
75 to 99 hours



**Presidential
Volunteer
Service Award
Gold Level**
100+



**Presidential
Volunteer
Service Award
All Ages**
4,000 hours or more
of volunteer service
(over a lifetime)

Young Adults (16 to 25)



**Presidential
Volunteer Service
Award
Bronze Level**
100 to 174 hours



**Presidential
Volunteer Service
Award
Silver Level**
175 to 249 hours



**Presidential
Volunteer Service
Award
Gold Level**
250+



**Presidential
Volunteer Service
Award All Ages**
4,000 hours or more of
volunteer service (over a
lifetime)

Adults (26 and older)



**Presidential
Volunteer
Service Award
Bronze Level**
100 to 249 hours



**Presidential
Volunteer
Service Award
Silver Level**
250 to 449 hours



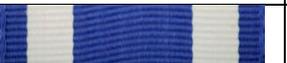
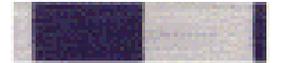
**Presidential
Volunteer
Service Award
Gold Level**
500+



**Presidential
Volunteer
Service Award
All Ages**
4,000 hours or more of
volunteer service (over
a lifetime)

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Young Marines Ribbon Chart – Order of Precedence

Level/Precedence	1	2	3	4
Level I				
Personal Decoration				
Pages 15-18	Distinguished Service #3606	Personal Commendation #3619	Meritorious Service #4036	Lifesaving 1 st Degree #3401
				
Pages 19-22	Lifesaving 2 nd Degree #1346	Lifesaving 3 rd Degree #7119	Personal Achievement #3308	YM of the Year #3309
				
Pages 23-24	Commendation of Merit #1200	Honor Graduate #4030		
Level II				
Achievement Awards				
Pages 25-28	Distinguished Order Merit	Unit of the Year #5133	YM Sergeant Major #5216	YM First Sergeant #5194
				
Pages 29-32	Good Conduct #3504	Academic Achievement #4003	YM Achievement #3233	Salesman of the Year #5198
				
Pages 33-35	Recruiter of the Year #5069	Perfect Physical Fitness #5310	Drill Competition #3009	Perfect Attendance #4026
Level III				
Service Awards				
Pages 36-39	Distinguished Unit Citation #5211	YM Unit Commendation #3683	MCL Commendation #1502	Young Marine Staff #3420
				
Pages 40-43	Color Guard #4209	Unit Chaplain #3665	Veterans Appreciation #5501	Outstanding Recruiter #4054
				
Page 44	Outstanding Salesman #5009			

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Level/Precedence	1	2	3	4
Level IV				
Qualification Awards				
Pages 45-48	Drug Demand Reduction #4015	Conservation #3616	Advanced Leadership #3307	Senior Leadership #4025
Pages 49-52	Junior Leadership #3674	Community Service #4002	Community Leadership #5404	CPR #1350
Pages 53-56	Advanced First Aid #3607	Physical Fitness #3603	Basic First Aid #4047	Fire Prevention & Protection #5129
Pages 57-60	Swimming #4041	Sportsmanship #3202	Musician #3502	Seamanship #3108
Pages 61-64	Scuba #3221	Advanced Field #5025	Qualified Field #1544	Orienteering #5119
Pages 65-68	Land Navigation #7130	Map & Compass #7137	Communications #3713	Marksmanship Safety #3005
Pages 69-72	Drill Team #3213	YM Encampment #3671	Organized Unit Trip #3605	Basic #3302

Authorized Young Marine Devices					
Gold Frame 	Honor Graduate devices: SILVER R = Recruit J = JLS S = SLS GOLD A = ALS	Eagle, Globe, & Anchor 	Drug Enforcement Agency (DEA) 	Palm(s) Bronze Silver Gold 	Four Point Compass Silver  #7639612
Gold Crown  (Fulcrum Shield)	Academic Achievement Gold Lamp 	Bronze Stars 	Silver Stars 	Roman Numerals: Silver / Gold I / II / X	Bar(s) <div style="background-color: orange; padding: 2px; text-align: center;">COLOR GUARD</div> <div style="background-color: orange; padding: 2px; text-align: center;">DRILL TEAM</div>
Master Diver Pin 					

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Award Type:	Personal	
Name of Award:	DISTINGUISHED SERVICE RIBBON	
Order of Precedence:	I-1	#3606
Lowest Issuing Authority:	National Executive Director	
Eligibility Requirements:	Awarded to a Young Marine while serving in any capacity with the Young Marines distinguishes himself/herself by exceptionally meritorious service to the Young Marines in a duty of great responsibility.	
Criteria:	<p>1. To justify this award, an exceptional performance of duty, clearly above that normally expected, which has contributed material to the success of the National Young Marines Program is required.</p> <p>2. In general, the Distinguish Service Ribbon will be awarded only to those Young Marines in National capacity whose service is such as to justify the award. This shall not be interpreted to preclude the award of the Distinguish Service Ribbon to any individual whose service meets the requirements.</p> <p>3. If there is any doubt as to the degree of service involved, the Personal Commendation Ribbon is the more appropriate award.</p>	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

Instructions:

1. Timeliness. A timely recommendation is essential to a successful award program. A recommendation must be submitted to the appropriate issuing authority within thirty (30) days following the act, achievement or service upon which it is based. All recommendations must be appropriately justified and sufficiently detailed to allow proper evaluation and decision.
2. Summary of Action. Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. Writing the Citation: The National Executive Director will write the citation based on summary of action.

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Award Type:	Personal	
Name of Award:	PERSONAL COMMENDATION RIBBON	
Order of Precedence:	I-2	#3619
Lowest issuing Authority:	National Executive Director	
Eligibility Requirements:	Awarded to a Young Marine who distinguishes himself/herself by exceptionally meritorious conduct in performing outstanding service.	
Criteria:	<p>1. To justify this award, the service rendered must have been comparable to that required for the Distinguished Service Ribbon but in a duty of lesser though considerable responsibility.</p> <p>2. In general, the Personal Commendation Ribbon will be awarded to Young Marines who have performed exceptional meritorious service as to justify the Distinguished Service Award except as to degree of merit. However, this should not be interpreted to preclude the award of a Personal commendation to any individual, regardless of rank, whose acts or services meet the requirements.</p> <p>3. When the degree of achievement or service rendered, although meritorious, is not sufficient to warrant the award of the Personal Commendation Ribbon, the Meritorious Service Ribbon or Personal Achievement Ribbon should be considered.</p>	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

Instructions:

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2. Summary of Action. Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. Writing the Citation: The National Executive Director will write the citation based on summary of action.

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Award Type:	Personal	
Name of Award:	MERITORIOUS SERVICE RIBBON	
Order of Precedence:	I-3	#4036
Lowest Issuing Authority:	Division Commander	
Eligibility Requirements:	Awarded to a Young Marine while serving in any capacity with the Young Marines Program who distinguishes themselves by meritorious achievement or service.	
Criteria:	<p>1. To justify this award, accomplishment or performance of duty above that normally expected, and sufficient to distinguish the individual among those performing comparable duties is required, although less than the requirements for the Personal Commendation Ribbon.</p> <p>2. Single acts of merit or meritorious service in connection with the Young Marine operation may justify the award.</p>	
Authorized Devices:	<p>Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars Gold Ribbon Frame – National Award Gold Palm – Division Award</p>	

Instructions:

1. **Timeliness.** A timely recommendation is essential to a successful award program. A recommendation must be submitted to the appropriate issuing authority within thirty (30) days following the act, achievement or service upon which it is based. All recommendations must be appropriately justified and sufficiently detailed to allow proper evaluation and decision.
2. **Summary of Action.** Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. **Writing the Citation:** The National Executive Director will write the citation based on summary of action if for National level award. If award is from division level, that commander will write the award citation.

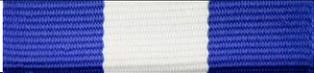
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Award Type:	Personal	
Name of Award:	LIFESAVING FIRST DEGREE	
Order of Precedence:	I-4	#3401
Lowest Issuing Authority:	National Executive Director	
Eligibility Requirements:	Awarded to any person who, while serving in any capacity as a Young Marine, distinguishes himself/herself by heroism for acts of lifesaving, or attempted lifesaving without regard to the risk of one's own life for the benefit of another human being.	
Criteria:	<ol style="list-style-type: none"> 1. The actual level of personal "life threatening" risk experienced by the rescuer determines the justification of this award for heroism. 2. For heroic performance to rise to this level it must be clearly established that the act involved very specific life-threatening risk to the rescuer. When there is none, or at best very limited life-threatening risk to the rescuer, the award of the Lifesaving Second Class may be more appropriate. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

Instructions:

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2. Summary of Action. Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. Writing the Citation: The National Executive Director will write the citation based on summary of action.

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Award Type:	Personal	
Name of Award:	LIFESAVING SECOND DEGREE	
Order of Precedence:	I-5	#1346
Lowest Issuing Authority:	National Executive Director	
Eligibility Requirements:	Awarded to any person who, while serving in any capacity as a Young Marine, distinguishes himself/herself by heroism for acts of lifesaving, or attempted lifesaving with limited life-threatening risk to one's own life for the benefit of another human being.	
Criteria:	<ol style="list-style-type: none"> 1. The actual level of personal "life threatening" risk experienced by the rescuer determines the justification of this award for heroism 2. For heroic performance to rise to this level it must be clearly established that the act involved very specific life-threatening risk to the rescuer. When there is no life-threatening risk to the rescuer, the award of the Lifesaving Third Class may be more appropriate. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

Instructions:

1. Timeliness. A timely recommendation is essential to a successful award program. A recommendation must be submitted to the appropriate issuing authority within thirty (30) days following the act, achievement or service upon which it is based. All recommendations must be appropriately justified and sufficiently detailed to allow proper evaluation and decision.
2. Summary of Action. Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. Writing the Citation: The National Executive Director will write the citation based on summary of action.

Young Marines Awards Manual

Award Type:	Personal	
Name of Award:	LIFESAVING THIRD DEGREE	
Order of Precedence:	I-6	#7119
Lowest Issuing Authority:	National Executive Director	
Eligibility Requirements:	Awarded to any person who, while serving in any capacity as a Young Marine, distinguishes himself/herself by heroism for acts of lifesaving, or attempted lifesaving of another human being, animal, or wildlife.	
Criteria:	<ol style="list-style-type: none"> 1. To justify this award for heroism, there should be no risk or at best very limited life-threatening risk to the rescuer. 2. For heroic performance to raise to this level it must be clearly established that the act involved a sincere effort by the rescuer to save the life of another human being, animal, or wildlife. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

Instructions:

1. Timeliness. A timely recommendation is essential to a successful award program. A recommendation must be submitted to the appropriate issuing authority within thirty (30) days following the act, achievement or service upon which it is based. All recommendations must be appropriately justified and sufficiently detailed to allow proper evaluation and decision.
2. Summary of Action. Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. Writing the Citation: The National Executive Director will write the citation based on summary of action.

Young Marines Awards Manual

Award Type:	Personal	
Name of Award:	PERSONAL ACHIEVEMENT RIBBON	
Order of Precedence:	I-7	#3308
Lowest Issuing Authority:	Regimental Commander	
Eligibility Requirements:	Awarded to members of the Young Marines who distinguish themselves by outstanding meritorious achievement or service to the Young Marines Program.	
Criteria:	<ol style="list-style-type: none"> 1. To justify this award, the acts or services rendered by a Young Marine, regardless of rank, must have been comparable to the criteria that is required for the Personal Commendation but in a duty of lesser responsibility. 2. When the degree of meritorious achievement or service rendered is not sufficient to warrant the award of the Personal Achievement Ribbon, the Commendation of Merit Ribbon, when appropriate should be considered. 	
Authorized Devices:	<p>Gold Ribbon Frame – National Award EGA Device – National Award* Gold Palm – Division Award Silver Palm – Regimental Award</p> <p>*Beginning in FY 2013, the EGA Device is authorized for wear with the National Gold Frame for those that travel with the National Director to Guam/Iwo Jima or other selected destination. (Current National YMOY, 6 Division YMOYs, 2 Trimble Recipients and 1 National Directors Selection) – National Award – Lowest issuing authority – National Headquarters</p>	

Instructions:

1. **Timeliness.** A timely recommendation is essential to a successful award program. A recommendation must be submitted to the appropriate issuing authority within thirty (30) days following the act, achievement or service upon which it is based. All recommendations must be appropriately justified and sufficiently detailed to allow proper evaluation and decision.
2. **Summary of Action.** Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. **Writing the Citation:** The National Executive Director will write the citation based on summary of action if for National level award. If award is from regiment or division level, that commander will write the award citation.

Young Marines Awards Manual

Award Type:	Personal	
Name of Award:	YOUNG MARINE OF THE YEAR	
Order of Precedence:	I-8	#3309
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to a Young Marine who exhibits exceptional performance during the course of the past year beginning October 1 and ending September 30.	
Criteria:	<ol style="list-style-type: none"> 1. The selection criteria for Young Marine of the Year is provided in the Registered Adult Manual (RAM), Appendix C. 2. To justify this award, the Young Marine must have exhibited exceptional performance for the past year. Selection should not be judged solely on achievements, but on all areas of performance and personal conduct as a Young Marine. 3. The candidate must be qualified as indicated in appendix “c” of the RAM. 4. In the <u>last fiscal year</u>: <ol style="list-style-type: none"> a. Have an outstanding attendance record b. Have an outstanding conduct record. c. Pass all personnel inspections. d. Passed all Physical Fitness Tests. 	
Authorized Devices:	<p>National Young Marine of the Year is authorized to wear National YMOY Rocker and – Gold Shoulder Cord</p> <p>Division Young Marine of the Year is authorized to wear Division YMOY Rocker and – Blue Shoulder Cord</p> <p>Gold Ribbon Frame – National Award Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award</p> <p>For unit award only -Bronze Star (3/16”) for subsequent awards 3/16” Silver star worn in lieu of 5 bronze stars</p>	

Young Marines Awards Manual

Award Type:	Personal	
Name of Award:	COMMENDATION OF MERIT RIBBON	
Order of Precedence:	I-9	#1200
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to a Young Marine for a single act of meritorious service, not sufficient to warrant the Personal Achievement Ribbon, for service to the Young Marines program.	
Criteria:	<p>To justify this award, the acts or services rendered by a Young Marine, regardless of rank, must have been comparable to that required for the Personal Achievement Ribbon but in a duty of lesser responsibility.</p> <p>When the degree of meritorious achievement or service rendered is not sufficient to warrant the award of the Commendation of Merit Ribbon, the Achievement Ribbon, when appropriate should be considered.</p>	
Authorized Devices:	<p>Gold Ribbon Frame – National Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars</p>	

Instructions:

1. Timeliness. A timely recommendation is essential to a successful award program. A recommendation must be submitted to the appropriate issuing authority within thirty (30) days following the act, achievement or service upon which it is based. All recommendations must be appropriately justified and sufficiently detailed to allow proper evaluation and decision.
2. Summary of Action. Submit a summary of action in letter format to the appropriate issuing authority. Since each award recommendation is evaluated on the merits of the summary of action, present an objective summary giving specific examples of the performance and manner of accomplishing it. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page is appropriate.
3. Writing the Citation: The National Executive Director will write the citation based on summary of action if for National level award. If award is from unit, battalion regiment or division level, that commander will write the award citation.

Young Marines Awards Manual

Award Type:	Personal	
Name of Award:	HONOR GRADUATE RIBBON	
Order of Precedence:	I-10	#4030
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to a Young Marine Recruit who is designated the Honor Graduate of their Recruit Training Class or Young Marine who is designated the Honor Graduate of their Leadership School.	
Criteria:	<p>1. The Young Marine Recruit, in addition to fulfilling all requirements for the Basic Ribbon, must demonstrate the following:</p> <ol style="list-style-type: none"> 1. Displayed exceptional leadership qualities. 2. Attended <u>all</u> scheduled drills during the recruit-training period. <p>An absence, for which the Young Marine Recruit has provided the unit commander with a written explanation is considered excused and should be counted as present for the purpose of this award. Young Marine Recruit can have no more than 3 excused absences during recruit training to be eligible for this ribbon award.</p> <ol style="list-style-type: none"> 3. Be signed off on all required Performance Objectives and Enabling Objectives for Young Marine Recruit Training. 4. Pass the Young Marines Physical Fitness Test. <p>2. The Young Marine must graduate JLS, SLS or ALS as the school Honor Graduate.</p>	
Authorized Devices:	<p>Silver R – Honor Recruit Silver J – JLS Honor Graduate Silver S – SLS Honor Graduate Gold A – ALS – Honor Graduate</p> <p>Multiple devices are authorized for wear.</p>	

Young Marines Awards Manual

Award Type:	Achievement	
Name of Award:	UNIT OF THE YEAR RIBBON	
Order of Precedence:	II-1	# 5133
Lowest Issuing Authority:	Battalion Commander	
Eligibility Requirements:	Awarded to Young Marines who are members of the Unit of the Year.	
Criteria:	<ol style="list-style-type: none"> 1. The Young Marine must have been a member of the unit for any part of the previous calendar year (January thru December). 2. The award is authorized for Young Marines who were members of former Units of the Year prior to the adoption of this award. Criteria in paragraph 1 applies. 	
Authorized Devices:	Gold Ribbon Frame – National Award Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award	
Streamer:	Streamer – National 1-inch white star is added to streamer for subsequent awards 1-inch gold star is added to streamer in lieu of 5 white stars	

Young Marines Awards Manual

Award Type:	Achievement	
Name of Award:	YOUNG MARINE SERGEANT MAJOR	
Order of Precedence:	II-2	# 5216
Lowest Issuing Authority:	Battalion Commander	
Eligibility Requirements:	Awarded to Young Marine Master Gunnery Sergeants who have successfully served in a Young Marine Sergeant Major billet officially designated by a battalion commander, regimental commander, division commander, or National Headquarters.	
Criteria:	<p>The Young Marine must be a Young Marine Master Gunnery Sergeant who has successfully completed a tour of (3 to 6 months) as one of the following:</p> <ol style="list-style-type: none"> 1. Battalion Young Marine Sergeant Major 2. Regimental Young Marine Sergeant Major 3. Division Young Marine Sergeant Major 4. National Young Marine Sergeant Major (Must be selected as YM/SgtMaj at an approved national event such as the Leadership Academy or other approved SPACES event) <p>See Advanced Guidebook for additional information</p> <p><u>Pre-requisite – Must have earned the YM/ 1st Sgt ribbon.</u></p>	
Authorized Devices:	<p>Gold Ribbon Frame - National Award Gold Palm - Division Award Silver Palm - Regimental Award Bronze Palm - Battalion Award</p>	

Young Marines Awards Manual

Award Type:	Achievement	
Name of Award:	YOUNG MARINE FIRST SERGEANT	
Order of Precedence:	II-3	# 5194
Lowest Issuing Authority:	Battalion Commander	
Eligibility Requirements:	Awarded to Young Marine Master Sergeants who have successfully served as a Young Marine First Sergeant.	
Criteria:	<ol style="list-style-type: none"> 1. Must be a Young Marine Master Sergeant. 2. Successfully perform the duties and responsibilities of the Unit Young Marine First Sergeant as outlined by the Advanced Young Marine Guidebook for not less than 3 months. 3. Once Young Marine has successfully completed requirements on a unit level Young Marine must hold a Young Marine First Sergeant billet on a higher headquarters level. 	
Authorized Devices:	Gold Ribbon Frame - National Award Gold Palm - Division Award Silver Palm - Regimental Award Bronze Palm - Battalion Award	

Young Marines Awards Manual

Award Type:	Achievement	
Name of Award:	GOOD CONDUCT RIBBON	
Order of Precedence:	II-4	# 3504
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to any Young Marine who lives by the Young Marine Obligation and abides by the Young Marine Creed for a period of two years.	
Criteria:	<ol style="list-style-type: none"> 1. Must be a Young Marine for not less than 2 years beginning from date of entry into the Young Marine program (not graduation date from recruit training). Award is repeated every two years using same criteria. 2. Sets an example for all other youth to follow. 3. Never does anything that brings disgrace or dishonor on their God, country, flag, parents, or themselves. 4. Obeys their parents or legal guardian. 5. Keeps his/herself neat at all times without being told. 6. Keeps a clean mind and cares for others. 7. Keeps alert in school, at home, or at play. 8. Maintains self-discipline to control their body and mind. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Achievement	
Name of Award:	ACADEMIC ACHIEVEMENT RIBBON	
Order of Precedence:	II-5	# 4003
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to any Young Marine who maintains a 3.0 grade point average or equivalent for a period of one academic year and/or awarded to any Young Marine who passes the Aviation Mach III Challenge or a nationally approved Aviation Ground School.	
Criteria:	<ol style="list-style-type: none"> 1. Any Young Marine maintaining a 3.5 grade point average or equivalent for a period of one academic year shall be awarded the Academic Achievement Ribbon with gold lamp device. A copy of the Young Marine's report card for each reporting period will be kept in YMRB. 2. Many schools do not mark by the 4.0 grade point system below; the unit commander must determine the equivalent grading system. <ul style="list-style-type: none"> 4.0=A 3.0=B 2.0=C 1.0=D 3. Unit Commanders may use their discretion for plus and minus marks based on the schools with in their area. 	
Authorized Devices:	<p>Gold Lamp Device is authorized for wear if grade point average is 3.5 or higher. The Gold Lamp Device is a perishable device. If the Young Marine does not maintain a 3.5 GPA or higher, the following school year, they must remove the device.</p> <p>Gold Airplane Device is authorized for wear for Young Marines who attend and passed a nationally approved Aviation Ground School. If the Young Marine has not previously earned this ribbon then the ribbon is awarded with the device.</p> <p>Both Gold Lamp and Gold Airplane devices are authorized to be worn on the ribbon together.</p>	

AWARDS MANUAL

Award Type:	Academic Achievement Ribbon Device	
Name of Award:	GOLD AIRPLANE DEVICE	
Order of Precedence:	N/A	
Lowest Issuing Authority:	National Headquarters	
Eligibility Requirements:	Successful completion of Aviation Mach III Challenge or nationally approved Aviation Ground School.	
Criteria:	<p>Gold Airplane Device is authorized for wear with the Academic Achievement ribbon. Young Marines who attend and passed a nationally approved Aviation Ground School earn the device. If Young Marine has not previously earned ribbon then ribbon is awarded with the device.</p> <p>Note: The Gold Airplane device may be worn with the Gold Lamp device if Young Marine has earned both devices.</p>	

AWARDS MANUAL

Award Type:	Achievement	
Name of Award:	YOUNG MARINE ACHIEVEMENT RIBBON	
Order of Precedence:	II-6	# 3233
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine for a single act of meritorious service or achievement not sufficient to warrant the Commendation of Merit, for service to the Young Marines program.	
Criteria:	<ol style="list-style-type: none"> 1. To justify this award, acts or services rendered by a Young Marine, regardless of rank, must have been comparable to that required for the Commendation of Merit but in a duty of lesser responsibility. 2. When the degree of meritorious achievement or service rendered is not sufficient to warrant award of the Young Marine Achievement Ribbon, a Letter of Appreciation, when appropriate, should be considered. 	
Authorized Devices:	Gold Ribbon Frame – National Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award Bronze Star (3/16”) for subsequent awards 3/16” Silver star worn in lieu of 5 bronze stars	

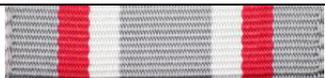
AWARDS MANUAL

Award Type:	Achievement	
Name of Award:	SALESMAN OF THE YEAR RIBBON	
Order of Precedence:	II-7	# 5198
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to a Young Marine who has demonstrated outstanding salesmanship ability during the year.	
Criteria:	<ol style="list-style-type: none"> 1. Placed first overall in all fundraising events for their Unit for the current operating year (October to September), or 2. Achieved similar acts, during the same period, for other nonprofit organizations to which a Young Marine is a member, such as church or school groups. Certification of this achievement with other organizations must be verified in writing from the person in charge of the event to the unit commander. 3. Must have earned the Outstanding Salesmanship Ribbon during the same fiscal year. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Achievement	
Name of Award:	RECRUITER OF THE YEAR	
Order of Precedence:	II-8	#5069
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who recruits the most youth into Young Marines program.	
Criteria:	<ol style="list-style-type: none"> 1. Recruit the most youth into the Young Marines during the current operating year (October to September). Total number of recruits must equal ten (10) or more youths. 2. Seven (7) of ten (10) recruited youth must graduate recruit training. The Young Marine shall get credit, if recruited youth graduates recruit training in the next operating year. For example, recruit training that begins in August may not graduate until after 1 October. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars.	

AWARDS MANUAL

Award Type:	Achievement	
Name of Award:	PERFECT PHYSICAL FITNESS SCORE	
Order of Precedence:	II-9	# 5310
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine that scored the maximum total of 500 points during an officially scheduled physical fitness test.	
Criteria:	<p>The Young Marine must:</p> <ol style="list-style-type: none"> 1. Participate in a officially scheduled Physical Fitness Test 2. Score 100 points in each of the five events on the day the Physical Fitness Test is conducted <p>Young Marines in receipt of their sixth award shall be recommended for a Personal Achievement Ribbon from lowest awarding authority.</p>	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Achievement	
Name of Award:	DRILL COMPETITION RIBBON	
Order of Precedence:	II-10	#3009
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines who compete in a drill competition against other units or organizations and the performance is judged by other officials.	
Criteria:	<ol style="list-style-type: none"> 1. Must be a marching member of the competing drill team or color guard. 2. Must participate in the competition as a marching member of the competing drill team or color guard. 	
Authorized Devices:	Gold Ribbon Frame – National Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Achievement	
Name of Award:	Attendance Ribbon (formerly Perfect Attendance Ribbon)	
Order of Precedence:	II-11	# 4026
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that have 80% attendance at all mandatory regularly scheduled unit drills for a period of one year.	
Criteria:	<ol style="list-style-type: none"> 1. The one-year time period begins with the date of the first drill beginning in Recruit Training. 2. Young Marines who are in receipt of their sixth award shall be recommended for a Personal Achievement Ribbon by the lowest awarding authority. 3. Young Marines must be present; excused absences will not be seen as attendance for this award. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	DISTINGUISHED UNIT CITATION	
Order of Precedence:	III-1	# 5211
Lowest Issuing Authority:	National Executive Director	
Eligibility Requirements:	Awarded to a Young Marine unit for outstanding, distinguished service or performance of duty.	
Criteria:	<ol style="list-style-type: none"> 1. For outstanding service to: <ol style="list-style-type: none"> a. Country, State or municipality b. Deeds rendered to individuals or non-profit organizations in the service of individuals or communities in need. 2. Units must clearly render itself conspicuous by duty of a character comparable to that which would merit the award of a Distinguished Service Award of an individual. 3. The activity must be a unit activity involving no less than 75 percent of its active youth and adult members. 4. All recommendations for this award must be forwarded to the National Executive Director with a summary of action describing in detail the action and justification for this award. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	
Streamer:	Streamer – National 1-inch white star is added to the streamer for subsequent awards. 1-inch gold star is added to the streamer in lieu of 5 white stars.	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	YOUNG MARINE UNIT COMMENDATION	
Order of Precedence:	III-2	# 3683
Lowest Issuing Authority:	Regimental Commander	
Eligibility Requirements:	Awarded to Young Marine unit that distinguishes itself by outstanding deeds of service to its country, state, and city.	
Criteria:	<p>1. Units must:</p> <ul style="list-style-type: none"> a. Distinguish themselves by performing extreme meritorious service rendering the unit outstanding compared to other units performing similar service. b. Have performed service as a unit of a character comparable to that, which merits the award of a Meritorious Service Ribbon to an individual for National and Division Awards or the Personal Achievement Award for Regimental Award. c. Award will not be made to a unit for deed of one or more of its component parts, unless such unit performed as a total team in a manner to justify the award. <p>2. Award may be presented for similar deeds to an individual church, religious group, nonprofit organizations, or</p> <p>3. Outstanding service or performance of duty to any branch of the United States Armed Forces.</p> <p>Division Award – Awarded if deeds of service are not sufficient to be awarded at the National Level</p> <p>Regimental Award – Awarded if deeds of service are not sufficient to be awarded at the Division Level.</p>	
Authorized Devices:	<p>Gold Ribbon Frame – National Gold Palm – Division Award Silver Palm – Regimental Award</p>	
Streamer:	<p>Unit is authorized the Young Marine Unit Commendation Ribbon Streamer.</p> <p>1-inch white star is added to the streamer for subsequent awards. 1-inch gold star is added to the streamer in lieu of 5 white stars.</p>	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	MARINE CORPS LEAGUE UNIT COMMENDATION RIBBON AWARD	
Order of Precedence:	III-3	# 1502
Lowest Issuing Authority:	National Executive Director	
Eligibility Requirements:	Awarded to Young Marine unit, battalion, regiment, or division for outstanding performance of duty to community over an extended period of time, or for any single act when Unit has performed under great competition with other units or organizations.	
Criteria:	<ol style="list-style-type: none"> 1. Award is initiated at request of Marine Corps League Commandant, (any level) to National Executive Director of the Young Marines. 2. Unit commanders are encouraged to contact their regimental commanders and/or local detachment commandants and submit the necessary supporting documentation to merit this prestigious award. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	
Streamer:	Streamer – National	

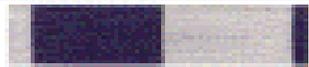
AWARDS MANUAL

Award Type:	Service	
Name of Award:	YOUNG MARINE STAFF RIBBON	
Order of Precedence:	III-4	# 3420
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine for satisfactory service as member of Young Marine Staff.	
Criteria:	<p>Young Marine must:</p> <ol style="list-style-type: none"> 1. National award: <ol style="list-style-type: none"> 1. Be a graduate of Advance Leadership School. 2. Have attended all functions and performed such duties as directed by the National Executive Director or those acting on his or her behalf at a nationally sponsored activity or encampment. 2. Division award: <ol style="list-style-type: none"> 1. Be a graduate of Senior Leadership School. 2. Have attended all functions and performed such duties as directed by the Division Commander or those acting on his or her behalf at a division sponsored activity or encampment. 3. Regimental award: <ol style="list-style-type: none"> 1. Be a graduate of Junior Leadership School. 2. Have attended all functions and performed such duties as directed by the Regimental Commander or those acting on his or her behalf at a regimental sponsored activity or encampment. 4. Battalion award: <p>Have attended all functions and performed such duties as directed by the Battalion Commander or those acting on his or her behalf at a battalion sponsored activity or encampment.</p> 5. Unit award: <ol style="list-style-type: none"> 1. Served on Young Marine Staff for not less than six months. 2. Performed duties in a satisfactory manner. 3. Has satisfied the duties of Young Marine Staff as designated by the Unit Commander: <ol style="list-style-type: none"> i) Billed Positions – Unit Supply Assistant, Unit Training, Assistant, Unit Adjutant Assistant, Unit Paymaster Assistant, Unit Executive Officer Assistant ii) Other positions as deemed appropriate including but not limited to – Unit Photographer, Event Planner, Event Planning Committee, Unit Chaplain <p>Unit level award is a prerequisite for earning the battalion, regimental, division, or national staff ribbon.</p> 	
Authorized Devices:	<p>Gold Ribbon Frame – National Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars</p>	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	COLOR GUARD RIBBON	
Order of Precedence:	III-5	# 4209
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that have participated in Unit Color Guard.	
Criteria:	<p>Color Guard member must have:</p> <ol style="list-style-type: none"> 1. Performed duties in a satisfactory manner 2. Served for a period of one year or participated in five public functions. 	
Authorized Devices:	<p>Gold Ribbon Frame – National Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award Unit level only – Color Guard Ribbon Bar</p>	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	CHAPLAIN RIBBON	
Order of Precedence:	III-6	# 3665
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine for service as a Unit Chaplain for a period of one year.	
Criteria:	<p>1. Young Marine must have:</p> <ul style="list-style-type: none"> a. Attended all meetings, conferences, encampments and other functions as deemed necessary by the Unit Commander. b. Conducted Invocation and Benediction for at least three (3) ceremonies for the unit. c. Served as a spiritual inspiration to other Young Marines and adult staff. d. Be actively involved in their home church or spiritual group for this one year period. <p>2. Subsequent awards may be earned for each year Young Marine serves as Unit Chaplain.</p>	
Authorized Devices:	<p>Gold Ribbon Frame – National Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award Unit level only – Bronze Star (3/16”) for subsequent awards 3/16” Silver star worn in lieu of 5 bronze stars</p>	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	VETERANS APPRECIATION RIBBON	
Order of Precedence:	III-7	# 5501
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who has participated in unit's activities that coincide with the National Young Marines Veterans Appreciation Week held annually in November; or has completed a minimum of 3 interviews for Library of Congress Veterans History Project.	
Criteria:	<ol style="list-style-type: none"> 1. Library of Congress Veterans History Project reports must be submitted directly to National Headquarters Training Department via mail for consideration of the ribbon. A minimum of 3 reports must be filed in order for Young Marine to be eligible to receive the ribbon. 2. The Young Marine must have actively participated in 80 percent of unit's scheduled Veteran's Appreciation Week activities. 	
Authorized Device	None	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	OUTSTANDING RECRUITER	
Order of Precedence:	III-8	# 4054
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who through personal example and enthusiasm actively recruits new youth members into unit.	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must recruit five youth into the Young Marines Program. 2. Three (3) of five (5) youths must graduate recruit training. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Service	
Name of Award:	OUTSTANDING SALESMAN RIBBON	
Order of Precedence:	III-9	# 5009
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who participates in a fundraising event and achieves the unit's individual fundraising goal. Also awarded in recognition of a similar act for other non-profit organizations that Young Marine is a member, such as church or school groups.	
Criteria:	<p>For Young Marines fundraising event, Young Marines must:</p> <ol style="list-style-type: none"> 1. Meet unit goal for individual sales. 2. All monies and unsold product must be returned to unit by fundraising closing date. 3. Have made the effort in making sales for fundraiser. Assistance by family members should be minimal. <p>For fundraisers with other non-profit organizations, Young Marine must:</p> <ol style="list-style-type: none"> 4. Demonstrate outstanding salesmanship ability by placing first in any fundraising event. 5. Certification of achievement with other organizations must be verified in writing from person in charge of the event and given to the unit commander. The certification letter is filed in the Young Marine's YMRB. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

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AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	DRUG DEMAND REDUCTION RIBBON (DRR)	
Order of Precedence:	IV-1	# 4015
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	<p>Awarded to a Young Marine who successfully executes the Enabling Objectives and Performance Requirements listed in the Performance Qualification Review for Performance Objective 5 Drug Prevention and Resistance in the Basic, Junior and Senior guidebooks and Performance Objective 6 Drug Prevention and Education in the Advanced guidebook.</p> <p><u>This award is only earned four times:</u></p> <ul style="list-style-type: none"> Level 1 for completion of the Basic Young Marines Guidebook, Level 2 for completion of the Junior Young Marines Guidebook, Level 3 for completion of the Senior Young Marines Guidebook, Level 4 for completion of the Advanced Young Marines Guidebook. 	
Criteria:	<p>The Young Marine must complete the following for each level.</p> <ol style="list-style-type: none"> 1. <u>Level 1.</u> Complete Basic Young Marine Guide Book with promotion to YM-LCPL and receive required quarterly DDR training of at least 3 hours per quarter. 2. <u>Level 2.</u> Complete Junior Young Marine Guide Book with promotion to YM-SGT and receive required quarterly DDR training of at least 3 hours per quarter. 3. <u>Level 3.</u> Complete Senior Young Marine Guide Book with promotion to YM-GYSGT and receive required quarterly DDR training of at least 3 hours per quarter. 4. <u>Level 4.</u> Complete Advanced Young Marine Guide Book with promotion to YM-MGYSGT and receive required quarterly DDR training of at least 3 hours per quarter. 	
Authorized Devices:	<p>One Bronze Star (3/16") for Level 2 Two Bronze Stars (3/16") for Level 3 Three Bronze Stars for (3/16") for Level 4</p> <p><u>DEA Device</u> -This device will be provided by the DEA to National Young Marines Headquarters, and awarded to a Young Marine who, while serving in any capacity of the Young Marines at any rank, distinguishes themselves by giving four presentations on Drug Demand Reduction to civic, community and other appropriate audiences outside the Young Marines organization to promote the ideals of a drug-free lifestyle. Submit documentation of criteria to NHQ, Attn: National DDR Officer. Once verified, the DEA device, with certificate, will be mailed to the Unit Commander for presentation.</p> <p><u>Gold Crown Device</u> – Awarded to those Young Marines who have directly participated in efforts of their unit being awarded the Fulcrum Shield Award.</p> <p>For those Young Marines that earn the DEA Device and/or Gold Crown Device before completion of Basic Young Marine Guide Book, the device will be entered by NYM Hq's without ribbon award. Stars are removed when DEA or Gold Crown are awarded. The DEA and Gold Crown devices may both be worn on DDR ribbon.</p>	
Streamers:	<p>Units awarded either a Fulcrum Shield Award or are a division recipient of the DEA award of the Enrique 'Kiki' Camarena award will be issued a DDR streamer from National Young Marines Headquarters.</p> <p>If unit is a recipient of the Fulcrum Shield award, they will be issued a DDR streamer.</p>	

AWARDS MANUAL

Award Type:	Qualification Device	
Name of Award:	DRUG ENFORCEMENT ADMINISTRATION (DEA) DEVICE	
Order of Precedence:	N/A	
Lowest Issuing Authority:	National Headquarters	
Submission:	Submitted by UC or XO using DEA Device Submission form to NYM Hq's, Attn: National DDR Officer.	
Eligibility Requirements:	Young Marine earns award by presenting four presentations that promote the ideals of a drug-free lifestyle to appropriate audiences outside the Young Marines organization.	
Criteria:	<p>Must be:</p> <ol style="list-style-type: none"> 1. Submitted within 12 months of fourth presentation. 2. In class type setting (i.e. Auditorium, classroom, etc...) 3. A minimum of 20 minutes consisting of a structured class and lesson plan. 4. A promotion of Young Marines ideal of a Drug Free Lifestyle 5. Presented to Organizations outside of Young Marines 6. Creative and original ideas and thoughts that pertain to DDR. 7. Used as part of an individual Young Marines Red Ribbon week presentation outside of the Young Marines Organization. <p>Note(s):</p> <ol style="list-style-type: none"> 1. The following do not qualify as a presentation – store fronts, beaches or malls, etc., RRW or Young Marine booths, non-DDR handouts or videos, tag teams (wherein a Young Marine works as a demonstrator with an outside agency or spokesperson) DDR skits. 2. DEA submission forms must be complete. 3. Red Ribbon week after action reports are not acceptable substitutes for DEA submission forms. 	

Award Type:	Qualification Device	
Name of Award:	FULCRUM SHIELD GOLD CROWN DEVICE	
Order of Precedence:	N/A	
Lowest Issuing Authority:	National Headquarters	
Submission:	N/A	
Eligibility Requirements:	Awarded to those Young Marines who have directly participated in efforts of their unit being awarded the Fulcrum Shield Award.	
Criteria:	Department of Defense (DoD) selects annually recipient of the Fulcrum Shield award. Their selection criteria (program, division, regiment, etc.) determine which Young Marine units are included. The Young Marines determine which individual Young Marines receive the device based on participation during Red Ribbon Week and after action reports submitted. The National DDR Officer will send instructions on submission procedures for Fulcrum Shield.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	CONSERVATION RIBBON	
Order of Precedence:	IV-2	# 3616
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who exhibits a strong interest in conservation through personal research and observation, oral and written communication, and daily practice.	
Criteria:	<p>A. Young Marine must complete 4 of the 6 requirements below:</p> <ul style="list-style-type: none"> a. Build and set out a bird or squirrel nesting house. b. Prepare composition on 6 wild animals common to your state. Provide common and scientific names, short description of animal, their eating habits, their habitat, and draw picture of their track. c. Using a container and soil grow a plant or vegetable documenting its growth for (3) weeks. Show your results and documentation (with photos) to your UC. d. Plant grasses, shrubs, and ground cover to stop soil erosion. Contact your local forestry services or local government for permission. (Be sure to obtain a permit or permission from any agency if required). e. Volunteer (10) documented hours with your local natural resource professionals such as wildlife biologists, soil conservationists, foresters, or conservation officers. f. Plan, develop and implement a “reforestation” project within your city or state. Plant tree seedlings as part of this reforestation project. (Be sure to obtain a permit or permission from any agency if required). <p>(Section’s “B & C” below are mandatory to complete this project).</p> <p>B. Prepare written composition of not less than 500 words, on a national or state park of Young Marines choice found in their state giving date established, location, and significant landmarks. Explain how park contributes to conservation. Submit your essay via mail or email to the National Headquarters Education Director. Composition complete must be checked in the database by National Headquarters before Unit Commander can make award entry.</p> <p>C. Talk to your local, state, or national organization that is concerned about environmental protection, obtain suggestions for your Unit as a project to improve the environment.</p> <p>D. All activities listed in paragraph 1 must be submitted to and approved by Unit Commander before starting any project.</p> <p>E. (*Note*: The Conservation Ribbon requirements are individual achievements. They are not to be used in conjunction with any non-conservation unit driven events).</p>	
Authorized Devices:	Gold frame for any Nationally authorized event	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	ADVANCED LEADERSHIP RIBBON	
Order of Precedence:	IV-3	#3307
Lowest Issuing Authority:	National Headquarters Training Department	
Eligibility Requirements:	Awarded to a Young Marine who successfully completes Young Marine National Advanced Leadership School.	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must successfully complete all aspects of National Advanced Leadership School curriculum. Most importantly they must have: <ol style="list-style-type: none"> a. Passed the Physical Fitness Test. b. Demonstrated the ability to drill a Young Marine platoon. c. Demonstrated the ability to instruct. d. Carried out assigned duties in satisfactory manner. e. Served as a positive leader and role model to senior leaders. f. Met all performance and conduct standards established by the school director. 2. Completed the two-week Advanced Leadership School. 	
Authorized Devices:	<p>Gold Ribbon Frame - National</p> <p>Gold Roman Numeral Ten "X" awarded to top 10 ALS Graduates and is authorized for wear with Gold Frame.</p>	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	SENIOR LEADERSHIP RIBBON	
Order of Precedence:	IV-4	# 4025
Lowest Issuing Authority:	National Headquarters Training Department	
Eligibility Requirements:	Awarded to a Young Marine who successfully completes National Senior Leadership School or Nationally certified local school	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must successfully complete all aspects of Senior Leadership School curriculum. Most importantly they must have: <ol style="list-style-type: none"> a. Passed the Physical Fitness Test. b. Demonstrated the ability to drill a Young Marine platoon. c. Demonstrated the ability to instruct. d. Carried out assigned leadership positions in a satisfactory manner. e. Served as a positive student leader and team member to peers. f. Met all performance and conduct standards established by school director. 2. Completed one-week Senior Leadership School. 	
Authorized Devices:	Gold Ribbon Frame - National	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	JUNIOR LEADERSHIP RIBBON	
Order of Precedence:	IV-5	# 3674
Lowest Issuing Authority:	National Headquarters Training Department	
Eligibility Requirements:	Awarded to a Young Marine who successfully completes National Junior Leadership School or a local accredited school	
Criteria:	<p>Young Marine must successfully complete all aspects of Junior Leadership School curriculum. Most importantly they must:</p> <ol style="list-style-type: none"> 1. Pass the Physical Fitness Test. 2. Demonstrate the ability to drill a Young Marine squad. 3. Carry out assigned leadership duties in a satisfactory manner. 4. Serve as a positive student leader and team member to peers and senior leaders. 5. Meet all performance and conduct standards established by school director. 6. Completed one-week Junior Leadership School. 	
Authorized Devices:	Gold Ribbon Frame - National	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	COMMUNITY SERVICE RIBBON	
Order of Precedence:	IV-6	# 4002
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to a Young Marine who performs a service that benefits their community, veteran's organization, military unit, service organization, i.e. the Red Cross, Salvation Army, etc., youth group, or school.	
Criteria:	<ol style="list-style-type: none"> 1. Completed 50 community service hours within a 12-month period. An official of recipient organization(s) must certify the community service hours. 2. The hours may accumulate by service to one, or a combination of organizations. The Young Marine is responsible for obtaining and retaining, community service hour certifications until the required hours are accumulated. 3. A certification may be a simple letter by an official of recipient organization written on the organization's letterhead paper. The original letters filed in the Young Marine's YMRB after the hours are entered in the Young Marines Database System. 4. This award can be earned multiple times in a single calendar year provided the criteria in 1, 2, and 3 are met. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	COMMUNITY LEADERSHIP RIBBON	
Order of Precedence:	IV-7	# 5404
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to any Young Marine who successfully obtains a leadership position outside of the program through schools, sports teams, church, or other extracurricular clubs and activities.	
Criteria:	<ol style="list-style-type: none"> 1. The Young Marine must hold an officially elected or appointed leadership position such as team captain or president of a sports team, student organization, or student government organization, or youth leadership organization outside of the program. The Young Marine must present a letter or document verifying their position from a sponsor, coach, or other certified adult mentor. This cannot come from a relative of the Young Marine. 2. The Young Marine must hold this leadership position for the duration of no less than three consecutive months and/or led five events or meetings in the position held. 3. Unit Commanders, other than those who are related to the Young Marine, are authorized to use their discretion in determining eligibility based on documents submitted. 	
Authorized Devices:	Bronze Star (3/16") for subsequent awards 3/16" Silver star worn in lieu of 5 bronze stars	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	CARDIO-PULMONARY RESUSITATION RIBBON (CPR)	
Order of Precedence:	IV-8	# 1350
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who has achieved CPR certification.	
Criteria:	<ol style="list-style-type: none"> 1. The Young Marine must: <ol style="list-style-type: none"> a. Complete a Cardio Pulmonary Resuscitation (CPR) course. 2. Course must be prescribed by a qualified governing body, such as but not limited to the following: <ol style="list-style-type: none"> a. American Red Cross b. American Heart Association c. Local Police, Fire Department, or Emergency Medical Service, etc. 3. Local hospital training program 4. Possess a valid CPR Certification Card. National Headquarters requires certification before promotion to YM-MSGT. 	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	ADVANCED FIRST AID RIBBON	
Order of Precedence:	IV-9	# 3607
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who has completed additional first aid above that required to earn the Basic First Aid Ribbon	
Criteria:	<p>Young Marine must have:</p> <ol style="list-style-type: none"> 1. Earned Basic First Aid Ribbon. 2. Completed a community First Aid course prescribed by a qualified governing body, such as but not limited to: <ol style="list-style-type: none"> a. American Red Cross b. Local Hospital, Health Center, or Community College Training Program c. Local Police, Fire Department or Emergency Services, etc. 3. Completed Primary and Secondary First Aid and Cardio Pulmonary Resuscitation (CPR) course prescribed by a qualified governing body, such as but not limited to: <ol style="list-style-type: none"> a. American Red Cross b. American Heart Association c. Local Hospital, Heath Center, Community College Training Program 	
Authorized Devices:	None	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	PHYSICAL FITNESS RIBBON	
Order of Precedence:	IV-10	# 3603
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that meet the Young Marine Physical Fitness Standards.	
Criteria:	<p>1. Young Marines must:</p> <ul style="list-style-type: none"> a. Complete Young Marine Physical Fitness Test with an overall score of 250 or higher for YM-CPL and above or 200 for YM Recruit through YM-LCPL. b. Meet the applicable score during each physical fitness test to retain the ribbon (two Physical Fitness Tests per year (Jan-Jun and Jul-Dec)) <p>2. Young Marines who score:</p> <ul style="list-style-type: none"> a. 300 to 399 are authorized to wear Physical Fitness Ribbon with the Roman numeral "II" centered on the ribbon. b. 400 to 500 are authorized to wear Physical Fitness Ribbon with the Roman number "I" centered on the ribbon. c. Young Marine earning a perfect score of 500 shall also be awarded Perfect Physical Fitness Ribbon. All such scores shall be reported to National Headquarters for recognition in Esprit Magazine. 	
Authorized Devices:	<p>Roman numeral "I" Roman numeral "II"</p> <p>Note: Devices are perishable. Young Marine wears device earned (if any) determined by score on <u>last PFT taken</u>.</p>	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	BASIC FIRST AID RIBBON	
Order of Precedence:	IV-11	# 4047
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine who completes a course of instruction in Basic Aid or Basic First Aid Training.	
Criteria:	<p>Young Marine must have:</p> <p>Successfully completed a course of instruction given in Basic Aid Training (BAT), Basic First Aid, or Standard First Aid prescribed by, but not limited to the following:</p> <ol style="list-style-type: none"> 1. American Red Cross 2. Local Hospital, Heath Center, or Community College training program 3. Local Police, Fire Department or Emergency Services, etc <p>Note: Basic First Aid can be taught by any Registered Adult.</p>	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	FIRE PREVENTION & PROTECTION RIBBON	
Order of Precedence:	IV-12	# 5129
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that complete, under the instruction of a qualified Fire Safety Instructor/Professional Firefighter, a Basic Fire Safety course.	
Criteria:	<p>Basic Fire Safety course must include, but is not limited to:</p> <ol style="list-style-type: none"> 1. Proper care and maintenance of home smoke detectors. 2. Develop an E.D.I.T.H. (Exit Drills in the Home) diagram of their residence. 3. Complete a basic fire extinguisher usage and application session. 	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	SWIMMING RIBBON	
Order of Precedence:	IV-13	# 4041
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that meet swim qualification requirements.	
Criteria:	<p>1. There are three classes of qualification—Class I (Intermediate), Class II (Basic), and Class III (Beginner) swimmer. Annual re-qualification is left to discretion of unit commander based on available resources.</p> <p>2. During swim test,</p> <p>a. The Class III beginner swimmer must:</p> <ul style="list-style-type: none"> i) Fully submerge face and body ii) Demonstrate buoyancy (must float for 1 minute) iii) Demonstrate basic breathing control iv) Float by using the flutter kick on front and back for 1 minute v) Demonstrate how to enter and exit a pool safely vi) Demonstrate how to dogpaddle <p>b. The Class II basic swimmer must:</p> <ul style="list-style-type: none"> i) Meet the Class III criteria ii) Swim 25 yards using crawl stroke iii) Swim 25 yards using elementary backstroke iv) Tread water for 1 minute v) Explain hypothermia <p>c. The Class I intermediate swimmer must:</p> <ul style="list-style-type: none"> i) Swim 25 yards using crawl stroke ii) Swim 25 yards using elementary backstroke iii) Swim 25 yards using sidestroke iv) Swim 25 yards using breaststroke v) Tread water for 2 minutes 	
Authorized Devices:	<p>Roman numeral "I" for Class I Swimmer Roman numeral "II" for Class II Swimmer</p> <p>Note(s):</p> <ol style="list-style-type: none"> 1. Devices are perishable. Young Marine wears device earned (if any) determined by classification on <u>last swim test taken</u>. 2. SCUBA School – students must be a 1st class swimmer and be able to perform skills higher than listed above. See application for this SPACES event. 	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	SPORTSMANSHIP RIBBON	
Order of Precedence:	IV-14	# 3202
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that actively participate in any recognized organized sport, individual or team, and displays outstanding sportsmanship qualities of character. Sportsmanship is defined as: conduct (as fairness, respect for one's opponent, and graciousness in winning and losing) becoming to one participating in a sport.	
Criteria:	<ol style="list-style-type: none"> 1. Written verification from coach. 2. In cases where Young Marine is a relative of coach(es), written verification must come from an assistant coach or other qualified individual who is not related to Young Marine. Documentation is maintained by the unit adjutant in the Young Marines records book file. 	
Authorized Devices:	<p>A 3/16" Bronze star for subsequent awards A 3/16" Silver star worn in lieu of 5 bronze stars</p> <p>Gold Ribbon Frame - National</p>	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	MUSICIAN RIBBON	
Order of Precedence:	IV-15	# 3502
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines Earned once annually that participate in a music program and demonstrate outstanding achievements in the music field.	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must be involved in a music program. The program may be: <ol style="list-style-type: none"> a. Organized such as a school or church band, choir, theater group b. Less organized pick-up bands or choirs, or musical groups, etc. c. Individual training programs such as music lessons in instrument, voice, writing, and etc. 2. To demonstrate outstanding achievement, Young Marine must participate as an individual or member of a group: <ol style="list-style-type: none"> a. Concert b. Recital c. Competition 	
Authorized Devices:	A 3/16" Bronze star for subsequent awards A 3/16" Silver star worn in lieu of 5 bronze stars Gold Ribbon Frame - National	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	SEAMANSHIP RIBBON	
Order of Precedence:	IV-16	# 3108
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marine that completes a boating course as prescribed by U.S. Coast Guard Auxiliary, Power Squadron of America or similar organizations offering courses in boating safety or small boat handling.	
Criteria:	<p>Young Marine must:</p> <ol style="list-style-type: none"> 1. Attend and successfully complete a boating course prescribed by U.S. Coast Guard Auxiliary, Power Squadron of America or similar organizations offering courses in boating safety or small boat handling. 2. Possess a certification card denoting completion of a boating course prescribed by the U.S. Coast Guard Auxiliary, Power Squadron of America or similar organizations offering courses in boating safety or small boat handling. 	
Authorized Devices:	Gold Frame for National SPACES Event	

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AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	SCUBA RIBBON	
Order of Precedence:	IV-17	# 3221
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that receive certification by a national or international certifying organization.	
Criteria:	<p>1. Young Marine must have successfully completed and met certification requirements of one of the following certifying organizations:</p> <ul style="list-style-type: none"> a. Professional Association of Diving Instructors (PADI) b. National Association of Underwater Instructors (NAUI) c. Scuba Schools International (SSI) d. International Diving Educators Association (IDEA) e. Professional Divers Instructors Corporation (P.D.I.C.) <p>2. Must possess a certification card offered by the organization listed above.</p>	
Authorized Device:	Gold Ribbon Frame - National SCUBA School (entry by National Headquarters)	

AWARDS MANUAL

Award Type:	Qualification Pin	
Name of Award:	MASTER DIVER PIN	
Order of Precedence:	N/A	
Lowest Issuing Authority:	National Headquarters	
Submission:	Training Department	
Eligibility Requirements:	Awarded to Young Marines that receives their certification at the National Young Marines SCUBA School.	
Criteria:	Master Diver certification must be obtained at the National Headquarters (2) week 50 dive SCUBA School.	
Placement on uniform:	Award may be worn centered on the Right breast pocket flap or centered on the Right breast pocket flap above an exposed button. For the female blouse where there are no pockets, the award will be worn on the Right side and even with where the PVSA award is or would be if not worn.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	ADVANCED FIELD RIBBON	
Order of Precedence:	IV-18	# 5025
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that successfully complete and perform requirements in Performance Objective 3 of Junior Young Marine Guide Book.	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must: <ol style="list-style-type: none"> a. Be a Young Marine CPL or SGT b. Successfully perform and complete all Enabling Objectives listed in Performance Objective Review in the Junior Young Marines Guidebook, Performance Objective 3. c. Demonstrate or perform skills during the course of one or more encampments. 2. Safety Warning: <ol style="list-style-type: none"> a. Many of the skills to be demonstrated or performed require practice and close supervision by an instructor. b. The “talk, show, and do” method of instruction should be used whenever possible. c. Each skill must be demonstrated or performed with safety in mind and should be stressed to the Young Marine continuously. 3. Please check local ordinances regarding campfires and waste disposal. 	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	QUALIFIED FIELD RIBBON	
Order of Precedence:	IV-19	# 1544
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that successfully perform and demonstrate skills in selected field craft.	
Criteria:	<p>1. Young Marine must:</p> <ul style="list-style-type: none"> a. Be a Young Marine YM/PVT, YM/PFC or YM/LCPL b. Successfully perform and complete all Enabling Objectives listed in Performance Objective Review in the Basic Young Marines Guidebook, Performance Objective 3. c. Demonstrate or perform skills during the course of one or more encampments. <p>2. Safety Warning:</p> <ul style="list-style-type: none"> a. Many of the skills to be demonstrated or performed require practice and close supervision by an instructor. b. The “talk, show, and do” method of instruction should be used whenever possible. c. Each skill must be demonstrated or performed with safety in mind and should be stressed to Young Marine continuously. d. Please check local ordinances regarding campfires and waste disposal. 	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	ORIENTEERING RIBBON	
Order of Precedence:	IV-20	# 5119
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that lead a team through an orienteering course and complete an individual orienteering competition.	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must have earned Land Navigation Ribbon. 2. Participate in an orienteering competition: <ol style="list-style-type: none"> a. As an <u>individual</u>, successfully complete the orientation course. <ol style="list-style-type: none"> i) Meet established time requirement ii) Find 90 percent of the assigned markers b. As a <u>team member</u>, be successful in completing the orientation course. <ol style="list-style-type: none"> i) Complete course with the whole team ii) Meet established time requirement iii) Find all assigned markers 3. Young Marine must accomplish both 2.a. and 2.b., above. 	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	LAND NAVIGATION RIBBON	
Order of Precedence:	IV-21	# 7130
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that demonstrate knowledge on proper use of map and compass and skill in land navigation as described in Young Marines Guide.	
Criteria:	<p>Young Marine must:</p> <ol style="list-style-type: none"> 1. Have earned Map & Compass Ribbon. 2. Be a Young Marine SSGT or GYSGT 3. Successfully perform and complete all Enabling Objectives listed in Performance Objective Review in Senior Young Marines Guidebook, Performance Objective 4. 4. Use compass and applicable map on land navigation course located in wilderness area where there are appreciable terrain features and shortest legs are not less than 50 meters. 5. Use map and compass to: <ol style="list-style-type: none"> a. Plot 5 points on map and plan your legs from Point 1 to each point in sequence to Point 5. b. Navigate to 5 locations using 5 legs on plotted on a map. 	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	MAP & COMPASS RIBBON	
Order of Precedence:	IV-22	# 7137
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that demonstrate knowledge on the proper use of map and compass as described in Young Marines Guidebook.	
Criteria:	<p>Young Marine must:</p> <ol style="list-style-type: none"> 1. Be a Young Marine CPL or SGT 2. Successfully perform and complete all Enabling Objectives listed in Performance Objective Review in Junior Young Marines Guidebook, Performance Objective 4. 3. Use applicable map and compass on land navigation course. 4. Use map and compass to: <ol style="list-style-type: none"> a. Plot 5 points on map and plan legs from Point 1 to each point in sequence to Point 5. b. Navigate to 5 locations using 5 legs on the map. 	
Authorized Devices:	None.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	COMMUNICATIONS RIBBON	
Order of Precedence:	IV-23	# 3713
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that demonstrate knowledge and skill in one or more areas in the communications field listed below.	
Criteria:	<p>1. <u>Written Media Publications (Newspaper, Magazines, and Newsletters).</u></p> <ul style="list-style-type: none"> a. Must have an article published in any commercial or non-commercial newspaper, magazine, or newsletter with a reader-base of 50 or more subscribers or members. b. Article must be at least 200 words in length and related to any Young Marine, school, church, or community activity that Young Marine took part. c. Unit Commanders will place copies of published articles in Young Marine's YMRB. <p>2. <u>Radio and Television.</u></p> <ul style="list-style-type: none"> a. Participate in an internship program or program with local radio or television station for a period of one year b. Through a written paper of 200 to 300 words, describe a basic understanding of radio/television planning, production, and service to community. <p>3. <u>Computer (Web design).</u> Not required to be placed on Internet.</p> <ul style="list-style-type: none"> a. Using standard web software design, build and support a website that provides unit information to other Young Marines as well as general public about the National Young Marines program and their unit. b. Provide a demonstration of the web page and present a 200-300 word essay on the project including problems, resolutions, pitfalls, and successes. <p>4. <u>Foreign Languages.</u></p> <ul style="list-style-type: none"> a. The Young Marine must have completed one full school year (2 Semesters) of a foreign language, other than English, and earned a minimum of C- for each semester grade. (Report card as proof). b. Provide a letter of recommendation from an evaluation by a certified teacher fluent in the language if course was taken on-line or learned in the home. c. Provide either certification or course completion of sign language testing by an accredited agency must be shown. <p>Note: The use of or instructions given on two (2) way radios at drills or encampments does not qualify Young Marines for this award.</p>	
Authorized Devices:	Foreign Language only – Silver Four Point Compass	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	MARKSMANSHIP SAFETY RIBBON	
Order of Precedence:	IV-24	# 3005
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that successfully complete the course of instruction outlined in Marksmanship Standard Operating Procedures (SOP) Part I and instructed by a current qualified NRA marksmanship instructor.	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must receive instruction in and successfully meet criteria established by a qualified marksmanship instructor in the following Core Course of Study: <ol style="list-style-type: none"> a. Firearms Safety b. Smart and Safe Handling of Firearms c. Rifle parts and components d. Home Firearm Safety 2. Passing a safety course for Bow and Arrow will also meet the requirements for this ribbon. Course must be given by a qualified Bow and Arrow instructor, Hunter's Safety Course Instructor, etc. 3. The course of instruction taken must include the actual handling of the bow/ firearm in a practical shooting experience at a range. 	
Authorized Devices:	None	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	DRILL TEAM RIBBON	
Order of Precedence:	IV-25	# 3213
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that participate as a member of the unit drill team.	
Criteria:	Drill Team member must have: <ol style="list-style-type: none"> 1. Must participate in a minimum of 3 events. 2. Participated in one public function. 3. Performed their duties in satisfactory manner. 	
Authorized Devices:	Gold Ribbon Frame – National Award Gold Palm – Division Award Silver Palm – Regimental Award Bronze Palm – Battalion Award For unit award only –Drill Team Ribbon Bar	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	YOUNG MARINE ENCAMPMENT RIBBON	
Order of Precedence:	IV-26	# 3671
Lowest Issuing Authority:	Battalion Commander	
Eligibility Requirements:	Awarded to Young Marines that participate in a Battalion, Regimental, Division or National Encampment.	
Criteria:	<p>1. Young Marine must:</p> <p>a. Demonstrate maturity and conduct expected of Young Marines away from home and under direct supervision of adult and Young Marine leaders.</p> <p>b. Encampment must take place in an outdoors setting; not a hotel.</p>	
Authorized Devices:	<p>Gold Ribbon Frame – National</p> <p>Gold Palm – Division Award</p> <p>Silver Palm – Regimental Award</p> <p>Bronze Palm – Battalion Award</p>	
Streamer:	Unit earns Young Marine Encampment streamer for National Encampments when unit Young Marines attend as representatives of their unit.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	ORGANIZED UNIT TRIP RIBBON	
Order of Precedence:	IV-27	# 3605
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that participate in two unit activities involving an overnight stay.	
Criteria:	<ol style="list-style-type: none"> 1. Young Marine must demonstrate maturity and conduct expected of Young Marines away from home and under direct supervision of adult and Young Marine leaders. 2. Activity must: <ol style="list-style-type: none"> a. Involve a minimum of two days and one night b. Be considered an overnight encampment, field trip, or other Young Marine activity that involves travel with the unit away from: <ol style="list-style-type: none"> i) Home of any Young Marine or registered adult. ii) Normal drill site. iii) Local community. 3. Some recommended activities are: <ol style="list-style-type: none"> a. Trip aboard military installation that is not normal drill site or Naval vessel for training. b. Unit encampments. c. Field Trip to state and/or nation's capital, if it meets criteria 2. 4. Activity is not held in conjunction with higher headquarters encampment or school. 	
Authorized Devices:	Gold Ribbon Frame – Select National events. A 3/16" Bronze star for subsequent awards. A 3/16" Silver star worn in lieu of 5 bronze stars.	
Streamer:	Unit will earn streamer for selected National events such as Pearl Harbor Remembrance Day, Navajo Code Talker Day and other selected trips. Each streamer will be separate for each event and marked by year of participation.	

AWARDS MANUAL

Award Type:	Qualification	
Name of Award:	BASIC RIBBON	
Order of Precedence:	IV-28	# 3302
Lowest Issuing Authority:	Unit Commander	
Eligibility Requirements:	Awarded to Young Marines that successfully complete recruit training as prescribed in Recruit Training SOP in Training Officers Manual.	
Criteria:	<p>Young Marine must:</p> <ol style="list-style-type: none"> 1. Graduate from Recruit Training in time prescribed by unit commander. 2. Complete Performance Objectives and Enabling Objectives as stated in Promotion Policy to obtain rank of Private. 3. Perform and complete Young Marine Physical Fitness Test. 4. Meet minimum required attendance of not more than 3 excused absences during Young Marine Recruit training. 	
Authorized Devices:	<p>Silver Knot 1 Silver Knot 2 Silver Knot 3</p> <p>The Silver Knot device is authorized for wear by a Young Marine that has been certified as a Recruit Instructor at National Leadership Academy and who successfully performs the duty of Young Marine Recruit Instructor. Silver Knot Awards are issued by National Headquarters only. A Young Marine may be a Recruit Instructor a maximum of 3 times.</p>	

AWARDS MANUAL

Award Type:	Qualification Device(s)	
Name of Award:	SILVER KNOT DEVICE (1) (2) (3)	
Order of Precedence:	Most senior device earned; 3 knot being most senior	
Lowest Issuing Authority:	National Headquarters	
Submission:	Submitted by UC or XO using Recruit Instructor Device form in Young Marine library	
Eligibility Requirements:	Young Marine successfully performs the duty of Young Marine Recruit Instructor.	
Criteria:	<p>The Silver Knot device is earned by a Young Marine that has been certified a Recruit Instructor through recruit instructor training at National Leadership Academy and who successfully performs the duty of Young Marine Recruit Instructor upon return to their unit.</p> <p>Silver Knot Awards are issued by National Headquarters only. The three knot device is highest device earned regardless of number of times a Young Marine serves as a recruit instructor.</p>	

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AWARDS MANUAL

DOM Request Submission Form



Date: _____

YM Division: _____ YM Regiment: _____

YM Battalion: _____

Unit Name & Mailing Address: _____

1. Young Marine Rank and Full Name: _____ Age: _____

2. Young Marines record book is up to date:

3. Young Marine has required awards per Awards manual:

a. Discipline

- 1) Has earned the DEA Device for the DDR ribbon
- 2) Additional required awards (2 of 3)
 - Good Conduct ribbon
 - Perfect Attendance ribbon
 - Academic Achievement ribbon

b. Leadership – has earned Advance, Senior, Junior Leadership ribbons plus has earned (3 of 6) below ribbons:

- 1) YM Staff – National Level
- 2) YM Staff – Division Level
- 3) YM Staff – Regimental Level
- 4) YM Staff - Battalion
- 5) YM 1st Sergeant Ribbon
- 6) YM Sergeant Major Ribbon

c. Teamwork – has earned Community Service (w/ 2 Bronze Stars) and Veterans Appreciation Ribbon plus has earned (2 of 3) below ribbons:

- 1) Drill Team ribbon
- 2) Color Guard ribbon
- 3) Sportsmanship ribbon

AWARDS MANUAL

4. Two articles written for *Esprit Magazine* (submitted but do not have to have been printed) (List article title and date uploaded). _____

5. American values essay:

- a. Title: _____
- b. Completion date: _____

6. Community Service DOM project:

- a. Date project approved by National YM Headquarters: _____
- b. Project type: _____
- c. Project Start date: _____
- d. Project Completion date: _____
- e. Who was project for? _____

6. AAR written and submitted with package

7. Photos of project before and after

8. Package submitted to UC

9. Package submitted to National Headquarters Training Dept.

10. Verification names & contact information (i.e. phone or email) for Community Service project:

- a. _____
- b. _____
- c. _____
- d. _____

12. Unit Commanders or XO Signature: _____

(Printed name of UC or XO signature)

(Unit Commander or XO signature must be included on this form. By signing, the UC or XO is verifying that all information above is correct and that Young Marine has met all qualifications for DOM device).

This form and any additional pages or attachments may be scanned and emailed to (michael.guiles@youngmarines.com). If sent via U.S. Postal Service, please mail to: Director, T&E Dept., P.O. Box 70735, SW Station, Washington DC 20024-0735.

For National Headquarters use:

Package reviewed by Director of Training	<input type="checkbox"/>	
Package submitted to Deputy Director	<input type="checkbox"/>	
Young Marine award sent out	<input type="checkbox"/>	(Date mailed: _____)

AWARDS MANUAL

DEA Device Request Form

Date: _____

YM Division: _____ YM Regiment: _____

YM Battalion: _____

Unit Name & Mailing Address: _____

2. Young Marine Rank and Full Name: _____ Age: _____

3. Presentation(s)

a. Start date, start time & end time: _____

b. Start date, start time & end time: _____

c. Start date, start time & end time: _____

d. Start date, start time & end time: _____

4. Presentation Location(s) (add any others on separate page if required):

a. _____

b. _____

c. _____

d. _____

5. # of People at each presentation: _____

6. Age Group of Audience each presentation: _____

7. Was there a question & answer period (Q&A)? _____

8. Was a handout(s) used? _____ (if so, attach a copy)

9. Topic(s) of DDR Presentation? _____

(i.e. Tobacco, illegal drugs [specify], prescription drugs [specify], other)

10. Provide a brief overview of presentation(s):

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11. Verification names & contact information (i.e. phone or email) for each presentation:

- a. _____
- b. _____
- c. _____
- d. _____

12. Unit Commanders or XO Signature: _____

(Printed name of UC or XO signing)

(Unit Commander or XO signature must be included on this form. By signing, the UC or XO is verifying that all information above is correct and that Young Marine has met all qualifications for DEA device).

This form and any additional pages or attachments may be scanned and emailed to ddr@youngmarines.com).

AWARDS MANUAL

Presentation evaluation page (to be filled out by host adult/teacher):

Please check most applicable – based on the presenters age how would you rate this presentation:

Excellent Good Average Fair Needs Work

Please check most applicable – given the age of the audience do you feel that this presentation was well received and informative to the audience:

Yes, adequate Somewhat, too advanced No, too basic Not sure

Please check most applicable – given the age of the presenter and the age of the audience do you think the presenter was able to convey their message to the audience:

Yes No

Please check most applicable – if there was a question and answer period, did the presenter answer the questions?

Yes, proficiently Somewhat, seemed unsure No, was not prepared for Q&A

Please check most applicable – have you ever heard of the topic presented before today?

Yes Kind of No Not sure

In the future what would be helpful to enhance this presentation? _____

Please check most applicable – what was your knowledge of the Young Marine program before this presentation:

Well Aware Aware Limited knowledge Not aware

Would you welcome and or recommend this Young Marine back for another presentation? _____

Why? _____

AWARDS MANUAL



Recruit Instructor Device Request Form

Date: _____

YM Division: _____ YM Regiment: _____

YM Battalion: _____

Unit Name & Mailing Address: _____

2. Young Marine Rank and Full Name: _____ Age: _____

3. National SLS/ALS Graduation Date: _____

4. Recruit Class Graduation Start and end Date:

Start Date: _____ Number of RCTs: _____

End Date: _____ Number of RCTs: _____ (graduated)

5. Award # (i.e. 1st award, 2nd award, 3rd award): _____

6. Unit Commanders or XO Signature: _____

(Printed name of UC or XO signing)

(Unit Commander or XO signature must be on form. UC or XO is verifying that all information above is correct and that Young Marine has met all qualifications for Recruit Instructor device).

This form and any additional pages or attachments may be scanned and emailed to michael.guiles@youngmarines.com or faxed (202-889-0502) to Director, Training and Education, National YM Headquarters. If sent via U.S. Postal Service, please mail to: Director, T&E Dept., P.O. Box 70735, SW Station, Washington DC 200

AWARDS MANUAL

Recruit Instructor evaluation page (to be filled out by the UC / XO):

Please check most applicable – how would you rate Recruit Instructors performance:

Excellent	Good	Average	Fair	Needs work
<input type="checkbox"/>				

Please check most applicable – do you feel that this instructor was well received and informative to the recruits:

Yes, Adequate	Somewhat, too advanced	No, too basic	Not sure
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please check most applicable – do you think the instructor was able to convey the classes 'message' to the recruits:

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Please check most applicable – if there was a question and answer period, did instructor answer the questions professionally?

Yes, Proficiently	Somewhat, seemed unsure	No, was not prepared for Q&A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please check most applicable – rate the instructors mentoring abilities to the recruits:

Excellent	Good	Average	Fair	Needs work
<input type="checkbox"/>				