

Hillsdale Township Board Minutes

10/11/2016 Regular Meeting

Hillsdale, MI 49242

Board Members Present: Emery, Lantis, Marsh, Keefer, Sullivan

Guests: Jack McLain, Joe Sanford, Mr. and Mrs. Jim Lancaster, Tuesday Brown, Jack TenEyck, Mrs. Keefer, James Radabaugh, Ruth Brown, Joe Sanford

Supervisor Sullivan opened the meeting at 6:30pm with the Pledge of Allegiance.

Supervisor Sullivan opened the **public hearing** for increasing property taxes. The notice was published in the Hillsdale Daily News and posted at the hall and on the website. Sullivan explained that this hearing is needed to levy the taxes for the winter tax bills. Our newly approved fire millage of 1 mill required this hearing. Mr. Lancaster wanted to confirm that this was not an additional increase but just the voted on increase and that was confirmed. With no other public questions, the public hearing was closed.

Motion to sign and submit Form L-4029 for the 2016 Tax Request Marsh/Lantis 5-0

Motion to approve meeting agenda: Keefer/Emery 5-0

Comments from Scheduled Guests: Commissioner **Brown** sent her report via email.

Greg Bailey, CPA of Bailey, Hodshire and Company submitted the 2016 Audit to the Board. He went over the major points and provided copies. He recommended that we adopt an ACH and Electronic Transaction of Funds policy via resolution, that the new fire department funds be kept separate from our general fund with a separate checking account be established and to monitor our budget. Overall he gave a good opinion of the Township. Sullivan had questions concerning the Capital Outlay and Marsh and Lantis has questions concerning the new fire department accounting. We will follow up with Greg. Marsh provided the Board with copies of his response to the State of Michigan's request for an action plan in response to the State's review of the audit.

Resident Jack TenEyck questioned the info from the last meeting concerning the speed limit on Bunn Road. Sullivan will follow up on the procedures to review and possibly lower the speed.

Correspondence: Region 2 sent a request for membership, and MTA supplied info on the new law on medical marijuana facilities. That was referred to the PC. We are now registered in the government's System for Award Management (SAM)

Consent Agenda:

This month's payments presented by Marsh: \$14,167.48 which included \$2400 for the audit.

Board Minutes of 9/13/2016 were accepted

Planning Commission Minutes from August were reviewed

Fire Board Minutes were reviewed

Treasurer Lantis reported current balance of \$601,079.81. Winter Tax Bill Newsletter info will be needed at the next meeting

Motion to approve consent agenda: Lantis/Emery 5-0

Old Business: www.hillsdaletownship.com is active and input is requested.

New Business:

Motion to change the November 9th meeting to Thursday November 10th due to schedule conflicts. Sullivan/Emery 5-0

Motion to have Hoop Lawn and Snow transplant up to 15 trees at Sand Lake Valley Cemetery in the spring of 2017 not to exceed \$1000. Sullivan/Keefer 5-0

Motion to have B & A Lawn Care (Bob Billman) to continue to do the snow plowing for the 2016-2017 season. Marsh/Emery 5-0

Marsh asked if he could relocate the large flag pole site to the parking lot side of the building. He also informed the Board on recent minor flooding of the basement and that the furnace was not working. He also gave an election update.

Zoning Officer Report: McLain submitted a written report and updated the board on current situations.

Sexton Report: Sanford reported that the County Equalization Department can do the mapping of SLV. He was told to proceed with this. Final fall winterization and pruning is scheduled. Tuesday Brown requested reimbursement by the Township for a recent grave dug in the wrong side of the headstone. Sexton Sanford agreed. She will submit a bill for her back hoe rental. Discussion took place on a headstone and the orientation of the body when placed in the grave. Work on King Lake may be delayed to next year.

HTFD Report: Recent sign landscaping and grass planting has been completed and plans for the Halloween Party on October 22 are progressing.

Planning Commission: Sanford explained that the process for reviewing the ordinance is taking time and he suggested public hearings for the changes be done in thirds. Deputy Clerk Roberts has downloaded the existing ordinance and will start to input changes for the PC to review.

Other Public Comment: None

Motion to adjourn at 8:40 Keefer/Lantis 5-0

Respectfully submitted,

James Marsh, Clerk