



Job Hazard Form

This form highlights hazards related to the role that could pose a risk to the post holder.

Role Title: Site Manager

Manual Handling

This role requires some manual handling operations.

The types of manual handling operation involved in this role are the movement of deliveries, heavy objects, cleaning equipment, light furniture and the carrying out of cleaning tasks such as vacuuming, sweeping, mopping etc.

These manual handling operations are required on a daily basis.

Display Screen Equipment

This role will require the post holder to be a Display Screen Equipment User. This will involve occasional use of a laptop/desktop computer.

Job Characteristics

This role involves working in an environment used by children of up to 5 years of age, and a range of other Centre users. The role involves cleaning and maintaining the Centre to a high standard of cleanliness following daily usage.

Work Environment

This role is carried out in an environment which involves mainly working indoors. Outdoor working and frequent lone working is also required. Some ladder work may be required for which appropriate training will be provided.

Work Equipment/Machinery

This role also involves working with hand-held powered tools.

Biological Hazards

It is possible that the post holder may come into contact with human bodily fluid e.g. through first aid/soil/waste/cleaning. The post holder will come into contact with cleaning substances and chemicals for which appropriate training and protective equipment will be provided.

Applicants should be aware that where roles are exposed to hazardous risks, risk assessments are undertaken and control measures are put into place where possible adhering to COSHH (Control of Substances Hazardous to Health) regulations.