

**REQUEST TO BIENVILLE PLACE OWNERS ASSOCIATION
ARCHITECTURAL REVIEW BOARD
FOR APPROVAL OF BUILDING PLANS AND/OR EXCEPTION TO COVENANTS**

PRINT ALL INFORMATION, EXCEPT THE PROPERTY OWNER'S SIGNATURE.

Section 1. Contact/Location Information

Bienville Place Subdivision Phase: _____ Lot: _____ Date: _____
Property Owner Name(s): _____
Street Address of Property: _____
Telephone: (C): _____ (H): _____ Email: _____

Section 2. Type of Approval Being Requested (Check each one that applies)

- | | |
|---------------------------------------------------------|-------------------------------------|
| _____ Request approval without exception to Covenants | _____ Improvements to Existing Home |
| _____ Request approval with exception to BPOA Covenants | _____ Door (Entry) |
| _____ New Construction | _____ Door (Garage) |
| _____ Painting/Staining/Coating | _____ Gutters |
| _____ Roof | _____ Shutters |
| _____ Driveway/Walks | _____ Accessory Building/Shed |
| _____ Porch Enclosure | _____ Mail Box |
| _____ In-Ground Swimming Pool | |
| _____ In-ground Swimming Pool Enclosure | |
| _____ Other (Explain) _____ | |

Section 3. Required Attachments *(as applicable)*

- a. An explanation of the nature, kind and shape of structure, if applicable.
- b. Floor plan, if applicable.
- c. Describe type of materials of which structure is to be constructed.
- d. Finishes and colors of all exterior surfaces, including roof coverings.
- e. A drawing of the exact location on Lot.
- f. Identify front, side and rear elevations, if applicable.
- g. Location of drives and parking areas, if applicable.
- h. Finished main floor level elevation and street level elevation, if applicable.

Description of Improvement: (Attach additional sheet if needed) _____

Include color chips, sample material or photos with this application, as appropriate. Include a copy of your plat detailing the location of any proposed change. Fence requests must detail material, height, and drawing of exact location of fence.

I understand written authorization is required from the Architectural Review Board before I can proceed with this project.

Property Owner's Signature: _____

Submit this application and all supporting documentation for this project by mail to:

**BPOA Architectural Review Board
P.O. Box 0071
Ocean Springs, MS 39566-0071**

Section 4. FOR ARB USE ONLY

Date Received _____

ARB Control Number: _____