

**Minutes of the Annual General Meeting of
Campbelltown Meals on Wheels and Housebound Resources Held
at
Campbelltown Civic Centre on
Wednesday 11th October 2017 at 11:00am**

Attendance: Gary West, Bob Drake, Barry Daley, Lennie Hayes, Joan McIntyre, Peter Parawa, Martyn Gilbert, Lyn Moores, Sam Watson Lisa Johnson

President Gary West opened the meeting at 11:00am. Debbie McCall from Campbelltown City Council was introduced for the acknowledgement that the City of Campbelltown is located on the traditional lands of the Dharawal people.

Apologises - Rose Fernandes, Nevine Youssef, Lisa Butcher.

The Minutes of the 2016 Annual General Meeting were mentioned and having no business arising, their acceptance was

Moved: Peter
Parawa

Seconded: Lennie
Hayes

Presidents Report:

The President presented and read his report to the attendees. Mr. Gary West sincerely thanked all Staff, Committee Members and Volunteers for all their hard work which resulted in an increase in meal output over the last year. Gary advised our current funding agreement has been extended to 2020 and we are meeting our funding conditions and reporting. With our continual advertising (back of bus, social media, pharmacy prescription covers, Campbelltown Bowling Club, Bunnings BBQ and through C91.3) and local shopping centre promotional stands we continue to reach our goals. Mr Gary West personally thank Barry Daley for the work he has done and Eloise Young as Vice President, Mr West announced that Eloise is now working down at Wollongong now and we wish her all the best and that Bob Drake has now retired from committee. Mr West specially thanked Bob Drake on behalf of all staff and management committee for the 20 years he serviced on the management committee and presented him with Flowers and a life membership at Campbelltown Meals On Wheels.

Bob Drake spoke about his time at Campbelltown Meals on Wheels and how much it has progressed since he started, he acknowledges that the present Committee and staff have played a big part in its progression.

Mr West closed his speech in the hopes we keep moving forward and achieve the best results for Campbelltown Meals on Wheels.

Moved: Peter
Parawa

Seconded: Lennie
Hayes

Financial Report:

A copy of the full financial report was included in the pack given to each attendee. The Treasurer advised that as stated in the report, Campbelltown Meals on Wheels was able to achieve a surplus \$52,941 compared to a surplus of \$116,405 in 2016. Our Income increased by \$47,988 but expense increased by \$111,452. Meals sales increased by \$41,285, Fund Raising by \$16,3555 and

Library Service doubled to \$6,235. Mr Daley explained the major increases in expense were Advertising and Promotions \$14,515, Computer Program, Training and Support \$4,405, Electricity \$7,828 Meals costs \$33,375, Salaries and Allowance \$36,767 and subsequent increase in Superannuation \$3,201. Mr Daley acknowledged that whilst expenses have increased we are still well in front compared to a few years ago when we were \$50,00 down each year.

Mr Daley acknowledge the support and dedication of Sam Watson our Bookkeeper which has reduced our reliance on the Auditor Stan Moriarty. Mr Daley advised that Stan will be retiring and has recommended a replacement in which the committee will look into. Someone who understands charity work would be recommended.

Mr Daley explained that we still report to the Department of Health for stocktake and acquittal report is due end of October 2017.

Moved:

Peter Parawa

Seconded:

Hayes

Lennie

The acceptance of the Financial Statements was

Moved:

Lennie Hayes

Seconded:

McIntyre

Joan

General Business:

The President Gary West asked Operation Co-Ordinator Lyn Moores to comment on continual growth, Lyn verbally acknowledged our numbers have increased over the last 3 years, from 1900 to well over 3000 meals per month and only 600 under our funded target number per month.

Mr Gary West advised in a recent meeting with C91.3 there will be new ads combining professional voice overs and personal recommendation.

Election of Management Committee

After all reports were given, all committee member seats were made officially vacant at 11:31am for the election of new Committee Members for the coming 2017/18 year.

President called for returning officer Sam Watson.

The Committee positions were filled as follows:

President	Gary West
Vice President	Martyn Gilbert
Secretary	Lennie Hayes
Treasurer/Public Officer	Barry Daley
General Committee Members:	Joan McIntyre
	Peter Parawa
	Naveen Youssif
	Rose Fernandaz

Sam Watson declared the above persons duly elected to the new Committee and handed the meeting to the President. Mr. Gary West officially closed the Annual General Meeting at 11:34pm.