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# Management Committee Meeting Agenda

Wednesday 11/10/2017

## 1. Establish Quorum

## 2. Apologies

## 3. Business arising from last meeting

- C91.3 Promotional
- Wests Tigers Promotion
- Medical
- Presentation to MFS Investment Management
- Strategy meeting required
- Policy: Section 14; Brochure/Information Booklet
- Retail Arm
- Calendars
- Outstanding Debts

## 4. Treasurer & Financial Reporting

- As per Financial Report

## 5. Correspondence

- Media Release – Additional 8 million funding

## 6. Coordinators Report

- As per Coordinators Report

## 7. General Business

- Developing new or Redeveloping Old brochures to include NDIS clients
- Complaints & Compliments

## 8. WH & S

- Office Audit – Accident and incident Adverse event.

## 9. Marketing & Promotions

- Bunnings BBQ – 11/11/17 (Sat)
- Wests Tigers request a more predominant position and a signed shirt for raffling -
- C91.3 ongoing advertising with a different approach

## 10. Policy & Procedures

- Policy: Section 14: Brochure/Information Booklet

## 11. Equipment Management



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**Next Business Date:** 13/12/2017 – 10am

