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# Management Committee Meeting Agenda

Wednesday 11/04/2018

## 1. Establish Quorum

## 2. Apologies

## 3. Business arising from last meeting

- Special Strategic Planning Meeting
- Hotel Ibis Fundraising
- 100.3 Macarthur sponsorship
- C91.3 Sponsorship
- Local Newspaper advertising
- Young Volunteers
- New Phones
- Chamber of Commerce
- Trolley for Kitchen
- Network Meeting NDIS providers (Gary)

## 4. Treasurer & Financial Reporting

- As per Financial Report

## 5. Correspondence

- Australian Aged Care Quality Agency – Updates
- Minors Liability Waiver
- NSW Meals on Wheels

## 6. Coordinators Report

- As per Coordinators Report

## 7. General Business

## 8. WH & S

- Office Audit
- Accident and incident Adverse event.

## 9. Marketing & Promotions

- Ingleburn Alive outcome
- Bunning BBQ + Wests Tigers game volunteers (17/6/2018)

## 10. Policy & Procedures

- Policy: Section 17; Advocacy

## 11. Equipment Management

Next Business Date: 13/06/2018 at 10am

