

BOOTLE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14TH JANUARY 2019 IN THE COMMUNITY ROOM, BOOTLE FIRE STATION, COMMENCING AT 7.30PM

101/18 Attendance

Cllr, R Kenworthy (Chair), Cllr G Stoker Cllr P George, Cllr M Capstick Cllr R Read
A Woodcock

102/18 Apologies, Cllr D Faulkner and Cllr T Miles

103/18 Co-option of Councillor

A letter of application had been received from A Woodcock to be co-opted onto the Council. It was proposed by Cllr Stoker and Seconded by Cllr Read that the co-option be approved.

It was resolved to co-opt A Woodcock onto the council, who was invited to complete the Declaration of Acceptance of Office, which was witnessed by the Clerk.

104/18 Exclusions of Press and Public

None required

105/18 DECLARATIONS OF INTEREST

None

106/18 Minutes of Meeting held on 12th November 2018

The minutes of the meeting held on 12th November 2018 were approved and signed by Cllr Kenworthy, Vice Chair in the absence of the Chair.

107/18 Police Liaison Report

A report had been received and previously circulated to Councillors. It was agreed to accept the report.

108/18 PROGRESS REPORTS

108/18.1 Toilet Refurbishment

Cllr George reported that she had sent the specification to one builder for a quote. Cllr Kenworthy to complete plans for planning permission and building notice purposes based on the agreed layout/specifications.

On reviewing the layout it was agreed that there was insufficient room for 2 disabled toilets and that the planned layout of 1 disabled and 2 unisex toilets to remain.

108/18.2 Emergency Plan

In the absence of Cllr Miles, this was deferred to the next meeting.

108/18.3 Tree Survey

Cllr Stoker had undertaken a visual inspection of highlighting all trees located on parish council land and produced a report recommending those trees that

require a full survey undertaking on them. Cllr Stoker to contact appropriately qualified contractors to obtain quotes for the works.

It was agreed that Cllr Stoker would undertake works required to the Cherry tree located near to the toilets.

It was suggested that once surveys and remedial works had been undertaken that BDSCC be invited to manage routine checks on the sports ground trees, especially after storms.

109/18 PUBLIC PARTICIPATION

None present

110/18 County Councillor and District Councillors' Reports

None received.

111/18 APPLICATIONS FOR DEVELOPMENT

111/18.1 Applications

None received

111/18.2 Ratifications

None undertaken

111/18.3 Approved Planning Applications

7/2018/4094 New Mill Howe, Bootle, Millom

An all purpose barn that will mainly be used for storage but will also house sheep during winter months for health welfare purposes

Approved with Conditions

7/2018/4103 Pipers Croft, Bootle

Erection of a 13m rear extension, erection of front porch, internal/external modifications to an existing bungalow, installation of timber decking and steps to the rear, erection of single garage, and the change of use of agricultural land to residential garden.

Approved with Conditions

7/2018/4117 Bootle Evangelical Church, Chapel Lane, Bootle,

Replacement of windows & door to 20th century hall extension to church building

Listed Building Consent Granted

7/2012/E4030 Woodstock, Bootle

Use of property as a single residence

Permission required

112/18 FINANCIAL RECORDS

112/18.1 The following payments were approved:

SH Penellum	Toilet Cleaning Services Dec	£	69.75
Outlines	Fitting overlay signs BIB	£	20.00
SLCC	third cost of membership	£	36.00
L Cooper	Clerks Salary & expenses	£	497.30
HMRC	PAYE	£	103.20

Woodhouse	Grass cutting Hycemoor 2018	£ 303.00
Water plus	Water bill toilets	£ 107.25
British Telecoms	Purchase of Phone booth	£ 1.00

The following invoices were paid under Financial Standing Orders during the month of December

Fox fencing –	railway sleepers	£ 72.00
BCW Office Products	overlay signage BIB	£ 64.82
SH Penellum –	toilet cleaning November	£ 77.50

112/18.2 Receipts

None received

113/18.3 To receive and note the bank statement dated 30 November and 31 December

Cllr Capstick checked and signed the bank reconciliations provided by the Clerk

113/18.4 To consider the Budget Comparison Report as at 31 December 2018 and determine action needed to address deviations from the budget.

None required

113/18.5 Annual precept for 2019/20

The Clerk reported that a request had been made to Copeland Borough Council for the Annual Precept.

114/18 VILLAGE MATTERS

114/18.1 Allotment Field

Cllr Stoker reported that there was no funding for the planting of hedging or fencing. Cllr Kenworthy to include it in a proposed plan to the Rivers Trust. The use of the field to be included in the Community Plan.

114/18.2 Phone Box – Church Lane

The Clerk reported that BT had sent a contract for the phone box to enable the Parish Council to take over responsibility.

It was proposed by Cllr Kenworthy and Seconded by Cllr Stoker that the contract be agreed upon and the phone box purchased for the sum of £1.

114/18.3 To approve a Grant Awarding Policy

The policy had been previously circulated

Proposed by Cllr Capstick and Seconded by Cllr Woodcock that the policy be approved.

The Clerk to create an accompanying application form and a draft note for consideration for the next meeting. Once approved this would be circulated/shared with the community.

114/18.4 To approve the revised and amended Standing Orders

These had been previously circulated to the council. Proposed by Cllr Stoker, seconded by Cllr George it was RESOLVED to accept the Standing Orders

114/18.5 To approve the revised and amended Financial Standing Orders

These had been previously circulated to the council. Proposed by Cllr Woodcock, Seconded by Cllr George it was RESOLVED to accept the Financial Standing Orders

114/18.6 Human Resources issue

a) Clerk's Annual Appraisal

Cllrs Kenworthy and Capstick undertook this in January Review form to be shared with the council.

b) CiLCA Course

The Clerk informed the Council that she had obtained the qualification and explained the benefits to the council.

115/18 Reports from representatives on outside bodies and working groups

115/18.1 Beach

Cllr Kenworthy reported that he had attended the Copeland Coastal Strategy group meeting. On challenging the economic impact assessment in the report then Cumbria CC conformed that information from the MOD/Qinetic had not been made available. In order to ensure that more appropriate values and options to maintain the road be considered Cllr Kenworthy raised the issue with both Trudy Harrison MP and Qinetic and requested that the appropriate information be made available to Cumbria CC during the consultation. It has been confirmed by Cumbria CC that the information has now been made available and their consultants are developing options in light of this.

Cllr Kenworthy reported that Cumbria CC did not have a contingency plan if the road was to disappear in a storm event.

Cllr Stoker pointed out that when the railway crossing is closed for repairs, the beach road is the only viable alternative route. It was agreed that the beach road be included in the Community Plan.

115/18.2 Wellbank

Since the development is not within the control of the Council then until progress/requests are made, the Council resolved to remove this item from the Agenda.

115/18.3 Swimming Pool

A letter had been received from Bootle and District Swimming Club applying for a contribution to the fundraising for a new pool. After discussion it was resolved that the Parish Council were unable to donate any significant funding to the project to support the match funding requirements.

It was resolved that the Community would be asked via the Community Plan what they would want from a swimming pool.

115/18.4 Wellbank Footpath

It was resolved that this would be included in the Community Plan. The Clerk was instructed to contact ACT to arrange a meeting re revising the Community Plan.

115/18.5 Feedback from Flood Group

Cllr Kenworthy reported that a precise would be written on the work of the Flood Group and be put on Cumbria Crack page for information/feedback. To include the work with the West Cumbria Rivers Trust and DEFRA in further projects including a heritage footpath and a scheme to pay farmers to undertake flood retention/wildlife habitats schemes.

116/18 Correspondence

All correspondence has been previously circulated. The following had been received:

- Letter from Copeland BC showing estimated cost of a contested Parish Council election
- Email from Harris & Aspinall's circus requesting an area to pitch and deliver the circus experience.

Proposed by Cllr Stoker and Seconded by Cllr George that the Clerk to write to the Village Hall committee proposing that it be held on their land.

117/18 Councillor Matters

- Cllr Read asked who was responsible for checking the defib at Hycemoor. Cllr Faulkner had organised the rota.
- Cllr George reported that someone was killing foxes and leaving the carcasses on bales at Monks Moor
- Cllr Woodcock reported that since there had been a police presence at the village hall, there had been no further instances of youths congregating.
- Cllr Stoker queried how long the railway crossing would be shut for, the clerk is subsequently seeking clarity from Network Rail and ensuring Cumbria CC are aware to ensure appropriate signage.

118/18 Next Meeting

The next meeting to be held at the **Community Room, Bootle Fire Station** on 11 February 2019 at 7.30pm.

There being no other business the Meeting closed at 9.35pm