



Lake Country Montessori, Inc.

625 Walnut Ridge Drive, Hartland, WI 53029 | 262.367.6595 | admin@lcmsschool.org | www.lcmsschool.org

Enrollment Contract 2017-2018 School Year

Student (please print): _____

(hereinafter "Student")

Nickname: _____ Date of Birth _____

Male Female

Parent/Guardian (please print): _____
(hereinafter "Parent")

Parent/Guardian (please print): _____
(hereinafter collectively included in the use of "Parent")

I. Enrollment: Parent hereby enrolls Student for the 2017-2018 school year, commencing the week of September 5, 2017 in the Lake Country Montessori, Inc.'s ("LCM's") program(s) indicated below, under the terms of this contract. For returning students, a Tuition Deposit of \$150.00 is due and payable on or before May 14, 2017. The Tuition Deposit will be credited towards Annual Tuition. Apart from the later application of the Tuition Deposit to Annual Tuition, as mentioned, the Tuition Deposit is non-refundable and must accompany the Enrollment Contract.

Days of Attendance	Arrival Time	Departure Time
___ Monday	_____	_____
___ Tuesday	_____	_____
___ Wednesday	_____	_____
___ Thursday	_____	_____
___ Friday	_____	_____

Due to staffing concerns, permanent Schedule Changes, after the Application for Admission has been signed, are only permitted if the hours your child originally contracted for remain the same or increase. A decrease in hours is considered a breach of contract and is not permitted. If your child misses any days, there will be no refunds.

II. Tuition: For each desired program, Parent has placed a checkmark in the far left column beneath "Select a program" and noted in the column Annual Tuition. Tuition includes two (2) tickets to LCM's annual event/auction in the spring. Placement is ultimately at the discretion of the teacher. In that a child transitions or changes programs the program cost will change accordingly. Parent hereby agrees to pay the Annual Tuition for the selected programs. Additionally, with the first payment made in accord with the selected option under Section III, below, Parent agrees to pay an annual Materials Fee of \$75.00. Merchant fees will be added to debit/credit payments. This contract does not reflect scholarship awards and may be voided if there is no award.

Please select a program.

Toddler Room tuition: Monthly tuition plus childcare rates are shown starting at 7 total hours per day and go up from there.

Program	Hours	Annual Tuition	2 payments	Monthly	7 hours	8 hours	9 hours	10 hours	11 hours
<input type="checkbox"/> 3-day	8:30 – 11:45	\$3690	\$1845	\$410					
<input type="checkbox"/> 3-day <i>Extended Day</i>	8:30 – 2:45	\$4590*	\$2295*	\$510	\$580	\$645	\$695	\$740	\$780
<input type="checkbox"/> 4-day	8:30 – 11:45	\$4950	\$2475	\$550					
<input type="checkbox"/> 4-day <i>Extended Day</i>	8:30 – 2:45	\$5760*	\$2880*	\$640	\$720	\$790	\$850	\$910	\$960
<input type="checkbox"/> 5-day	8:30 – 11:45	\$5850	\$2925	\$650					
<input type="checkbox"/> 5-day <i>Extended Day</i>	8:30 – 2:45	\$7110*	\$3555*	\$790	\$825	\$905	\$975	\$1030	\$1085

Children’s house tuition: Monthly tuition plus childcare rates are shown starting at 7 total hours per day and go up from there.

Program	Hours	Annual Tuition	2 payments	Monthly	7 hours	8 hours	9 hours	10 hours	11 hours
<input type="checkbox"/> 3-day	8:30 – 11:45	\$3600	\$1800	\$400					
<input type="checkbox"/> 3-day <i>Extended Day</i>	8:30 – 2:45	\$4500*	\$2250*	\$500	\$565	\$625	\$675	\$720	\$760
<input type="checkbox"/> 4-day	8:30 – 11:45	\$4500	\$2250	\$500					
<input type="checkbox"/> 4-day <i>Extended Day</i>	8:30 – 2:45	\$5400*	\$2700*	\$600	\$680	\$750	\$800	\$865	\$910
<input type="checkbox"/> 5-day	8:30 – 11:45	\$5400	\$2700	\$600					
<input type="checkbox"/> 5-day <i>Extended Day</i>	8:30 – 2:45	\$6300*	\$3150*	\$700	\$780	\$860	\$920	\$975	\$1025

* Annual and 2 payment tuition rates do not include include additional childcare. Please multiply monthly childcare rates by 9 for annual payment.

III. Payment Option: Parent must select one of the following three methods of paying the Annual Tuition by initialing one of the options below:

_____ OPTION A: Payment in full of the Annual Tuition on or before September 1, 2017.

_____ OPTION B: Payment of the Annual Tuition in two (2) equal installments, the first due on or before September 1, 2017 and the second due on or before January 15, 2018.

_____ OPTION C: Payment of the Annual Tuition in nine (9) monthly installments, the first installment due September 1, 2017 and subsequent installments due on the first day of each subsequent month, with the last payment due on or before May 1, 2018. A \$15.00 per month surcharge will be assessed to utilize this option..

IV. Before- and After-School Care: For each desired service, Parent has placed a checkmark in the far left column noting which options he or she prefers. Parent hereby agrees to pay the charges incurred per hour above and beyond their contract, which will be billed on a monthly basis per use. Please inquire in the office regarding our current childcare policy.

Lunch 11:45 a.m.-1:00 p.m. Occasionally Daily
 Childcare before school 7:00-8:20 a.m. Occasionally Daily

Before & After Care	Hours	Per Day/Hour
<input type="checkbox"/> Lunch Option Children's House	11:45 – 1:00	\$6
<input type="checkbox"/> Lunch Option Toddler Program	11:45 – 1:00	\$6.50
<input type="checkbox"/> Child Care Children's House	7:00 – 6:00	\$6
<input type="checkbox"/> Child Care Toddler Program	7:00 – 6:00	\$6.50

V. Handbook Agreement and Withdrawal: It is understood that Student and Parent agree to support all LCM's rules as outlined in the Parent Handbook. LCM reserves the right to require withdrawal of a student in situations including but not limited to the following: a) repeated or serious violations of LCM's rules; b) serious academic problems; c) if a student's influence is considered harmful or their presence in LCM is considered undesirable; d) for any breach of this enrollment contract; or e) if any material information contained in the Application for Admission is incorrect. LCM also reserves the right to require a student to withdraw for medical or psychological reasons. Any determinations regarding the withdrawal of a student shall be made by the Board of Directors, who shall make the determination in their sole discretion.

If Parent withdraws Student before June 1, 2017, Parent shall be entitled to a refund of any Annual Tuition payments already made, except for the non-refundable Tuition Deposit. If there is any withdrawal after June 1, 2017, Parent and LCM agree to the following liquidated damages. This contract may be terminated by the parent(s) or the provider. A 60 day notice prior to the last date of care is required. The provider may immediately terminate this contract without any notice if payment is not made on time. Parent understands the unique educational experience provided by a Montessori education and further understands that the education of all students relies on the relationship between the student and the teacher, and between the students. Parents acknowledge that the

withdrawal of a student after the commencement of the school year will have a negative impact on the education of all students in the class. Parent agrees that if Student is removed or withdrawn from LCM by the Parent for any reason without 60 days notice tuition is due and owing throughout the 60 days whether or not the student is in attendance. The decision on whether or not to return any money or waive the 60 day notice rests in the sole discretion of the Board of Directors. PARENT EXPRESSLY ACKNOWLEDGES THAT IF ANY LEGAL ACTION IS REQUIRED TO COLLECT UNPAID TUITION OR WITHDRAWAL FEE, LCM SHALL FURTHER BE ENTITLED TO RECOVER ANY COSTS ASSOCIATED WITH SUCH LEGAL ACTION, INCLUDING, BUT NOT LIMITED TO, ATTORNEY'S FEES AND COURT COSTS. IF, FOR ANY REASON, LCM DOES NOT HAVE A LEVEL OF ENROLLMENT SUFFICIENT TO SUPPORT ITS OPERATIONS, LCM RESERVES THE RIGHT TO CANCEL THIS CONTRACT. IN THE EVENT OF SUCH CANCELLATION, PARENT WILL BE INFORMED OF THE CANCELLATION AT LEAST ONE MONTH PRIOR TO THE START OF THE LCM SCHOOL YEAR, AND ALL TUITION PAYMENTS AND DEPOSITS SHALL BE REFUNDED.

VI. Health, Safety and Exclusion From School: Parent understands and agrees that LCM shall have the right to exclude any student from attendance, temporarily or permanently, under any circumstances if the school administrator or the Board of Directors, in their sole discretion, deem said student to be interfering with the health, safety, or educational development of the Student or any other student(s) in LCM.

VII. Legal Interest Rate: Failure by Parent to pay any scheduled payment on time shall be deemed a breach of this contract. At the sole discretion of LCM, past due balances under all Payment Options may bear interest at the legal rate of 6 percent (6%) from date of breach.

VIII. After Hours Charge: LCM's hours of operation are: 7:00 a.m. until 6:00 p.m. Parent agrees to pay a charge of \$1.00 for every minute that Student is left at school past 6:00 p.m.

IX. Photo Release: The agreement between Parent and LCM with respect to photographs of children at LCM is governed by the Photo Release Authorization form, which Parent acknowledges having received by signing this document. Absent receipt by LCM of such governing document, Parent hereby gives permission for LCM to photograph Student and use said photographs in promotional materials for the school.

X. Waiver: Any waivers by the school of this contract, in part or in whole, shall not be construed as a perpetual waiver.

XI. Emergency Medical Attention: Parent hereby gives express consent to LCM, or any agent acting in its behalf, to secure and provide any medical and/or dental attention that may be necessary at the discretion of the school administrator or the teachers for the above-named Student during a period when the undersigned cannot be contacted by telephone. Parent further agrees to assume complete financial responsibility for any and all medical expenses incurred on behalf of the Student under the conditions described above. Further, we hereby agree to indemnify and hold LCM, and any of their employees and agents harmless, for any medical or dental acts they took if those acts are in the best interest of the student.

XII. Tuition Increase: Tuition at LCM may increase annually by five percent (5%).

By execution of this Agreement, Parent does hereby consent to either of the undersigned parties acting as the agent of the other for the purpose of negotiating and being bound by any modifications hereto. No oral modifications will be recognized. No oral inducements have been made other than those appearing herein. Except to the extent that official written communications from LCM have otherwise indicated special offers or incentives, this Agreement represents the entire understanding between Parent and LCM. Parent covenants that Parent has read the above terms and conditions and fully understands and agrees to abide by all the conditions and terms of this Agreement. These terms shall be binding upon and inure to Parent's and LCM's benefit, heirs, personal representatives, trustees, and successors.

This Agreement shall be interpreted under the laws of the State of Wisconsin.

NOTE: This agreement must be signed personally by the parent(s) of the Student, or legal guardian(s) of the Student, if applicable.

Signature of Parent/Guardian

Signature of Parent/Guardian

Date

Date

Billing Street Address

Phone Number

City, State, Zip

E-Mail Address

Have you:

- Checked the desired program(s) under Paragraphs II, III and IV?
- Initialed the bottom of pages 1 and 2 of this Agreement?
- Enclosed your \$150.00 Tuition Deposit?

Please return the completed contract and payment to:

Lake Country Montessori, 625 Walnut Ridge Drive, Hartland, WI 53029

A signed contract will be returned to you. Thank you.

For Lake Country Montessori, Inc.

Date

Lake Country Montessori does not discriminate on the basis of race, religion, gender, sexual orientation, disability, ethnicity, national origin, cultural heritage, political beliefs or family style in its admissions process or the administration of any of our programs.