



# Harwood Boosters Club

harwoodboosters@gmail.com

EST. 1985

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## Boosters Meeting Minutes

April 11, 2016

6 p.m. Harwood Cafe

Attendance Leslie Proteau, Anne Latulippe, Patti Kaufmann, Missy Semprebon

Approval of Minutes from 3/14/2016 - Approved

Financial Report -Treasurer - Missy handed out the reports which were then reviewed. She suggested we move some money from checking to savings. A motion was made to move \$5000 to saving and leave \$2000 in checking: so voted. We had a discussion to post our Financial statement only on the website with a notation on the bottom of page to invite people to contact us if they would like further information. This was instead of posting the entire report which includes the bank statements. We also voted on and decided that we will have an Annual Audit presented in July after the close of the fiscal year and to make sure we have a transitional audit anytime a signer on the account leaves the board. Missy will be checking into a debit/credit card and report back the pros and cons of getting one for the Boosters.

Legal Status - Insurance - Tabled

### Board recruitment

- Secretary Position - Tabled
- Parent outreach - The plan is to reach out person to person any opportunity we have - specifically at the spring concessions.
- Coach/Teacher/Club outreach - Anne will send out a Faculty/Staff email to be forwarded by Sue Duprat.
- Student Outreach - Missy will be reaching out to student government to see if we can get sa student rep or two to be on our board.

Leaf Peepers 2016 - October 2, 2016 - Update - Ad Hoc committee: Katy, Patti and Diane

- Patti will organize a meeting to develop a timeline as an organizational tool for this event with the ad hoc committee and report back.
- Anne has sent Barbara an excel of many local businesses to reach out to for donations and prizes.



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School Spirit - We decided to try to get or use a banner we already own for our spring concessions.

Spring Sports -

- Programs for spring sports - ??
- Concessions schedule and responsibilities - Missy will take an inventory and buy the necessary food and drinks. Anne will work on a schedule of games to commit to. These will generally be on Fridays and Saturdays and two Wednesdays for Track.
- Cart acquisition, registration and storage - Anne will pick up and deliver the cart to Harwood in the next couple of weeks. It will be stored in the custodians shop.

Scholarships - Committee: names and procedures - responsibilities The scholarships applications have been posted on our website and on facebook, FPF and newspapers. They are due on May 20th. Monique Lafley will be collecting them on our behalf and coding them so the applicants names are not on them. Patti has lined up two retired educators, and is asking one more ....We will all finalize a score sheet at our next meeting....please come with some suggestions.

New Business - Banners for the Gym. Question has been asked where we are with these? Are we missing any as of now?

Next Meeting - Monday, May 9, 2016 Harwood Cafe, 6 p.m.