



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, May 21, 2019 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Andy Hinson, Director Gary Svider, Director Jay Clagg (telephone) Staff: District Manager, Wayne Posey, District Admin Pam Stark. Other Attendees: River Septic, Amber Byrd, Valerie Hinson.

1. Call to Order/Roll Call
Chairman Jeff Daniel called the meeting to order and held roll call at 6:01 p.m.
All were present (Director Clagg via telephone)
2. Call to Public
None
3. A). Approval of Regular Meeting Minutes dated 04/16/19
Director Clagg made a motion to approve as read
Director Daniel seconded
Vote –3 ayes 1-absentention Motion passed

B). Approval of Accounts Payable dated 04/01/2019 – 04/30/2019
Director Svider made a motion to approve as read
Director Hinson seconded
Vote –4 ayes Motion passed
4. (Discussion Item) District Managers Report
A). Admin Report – Pam explained that the permitting process has begun for the Area 4 connections and the staff is busy collecting all the necessary customer paperwork to provide service to the customers.

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B). Wayne updated the Board on Contract 104 and explained it has been completed and all of the equipment is currently up and running. He also talked about Phase 5/6 and stated that the 75% plans had arrived he was having a meeting to review them. He said he is still waiting on the Parkson's contract with the redlines and then it will go back to Parkson's for their approval. He stated that he had attended Moonridge Marina HOA meeting and that he has secured the easement for the lift station as well. He thanked Valerie Hinson for all of her help on making this happen as well.

C). Amber Byrd gave the Operator Report and said the plant is still in a semi-upset condition but is getting better every day. She asked if there were any questions by the Board and there were none.

5. (Action Item) Discussion and possible action for the Board to approve Kinney Construction Services, LLC Change Order #4 in the amount of a credit of \$-\$6,715 for the construction of the Phase 4 Wastewater Conveyance System Project 104 project. Wayne explained that at the end of the Contract 104 there were some items that were offset and/or not completed. He said that resulted in a Change order credit in the amount of -\$6,715. He said there were tow items that will be finished when the products arrived and are indicated in a letter from Kinney.

Director Hinson approved as read

Director Svider seconded

Vote – 4 ayes Motion passed

6. (Action Item) Discussion and possible action for the Board to approve the May 2019 FINAL progress payment application for Kinney Construction Services, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$23,131.65 for the construction of the Phase 4 Wastewater Treatment Plant Headworks Contract 104.

Wayne explained that this Pay application #5 is for the work that Kinney Construction had completed on Contract 104 from March 1 – February 31, 2019.

Director Svider made a motion to approve as read

Director Clagg seconded

Vote –4 ayes Motion passed

7. (Discussion Item) Presentation of the first draft of the FY2019-2020 Budget. Pam and Wayne went over the layout of the Budget and called attention to several items and asked if the Board had any comments. Pam apologized and said that she should have made this an Action Item. She asked if the Board could do a short telephonic Meeting on Thursday, May 23, 2019 to approve so

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that the publishing could be done for the Public Hearings. The Board was good with that and set the meeting at 5:15 p.m. telephonically on that date.

8. Executive Session – None needed

Next Regular Board Meeting will be June 18, 2019

9. Open Comment: Director Svider stated that he attended the Memorial Service for J.R. Pooler on April 20, 2019 and there was a big turnout. He said that he was very involved in College swimming, and community and religious organizations.

10. Adjournment

Director Jeff Daniel adjourned the meeting at 6:37 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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