



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES **OF THE BUCKSKIN SANITARY DISTRICT** **BOARD OF DIRECTORS** **Special Telephonic Meeting** **Tuesday, February 4, 2020 @ 6:00 p.m.** **Telephonic Call**

Elected Board Members and District personnel present: Chairman Jeff Daniel. Director Gary Svider. Director Jay Clagg . Staff: District Manager, Wayne Posey, District Admin Pam Stark.

1. Call to Order/Roll Call
Chairman Daniel called the meeting to order and held roll call at 6:00 p.m.
All were present
2. Call to Public
None
3. (Action Item) Discussion and possible action to accept the resignation of Andy Hinson presented to the District on January 27, 2020.
Wayne explained that Mr. Hinson had tendered his resignation via email to the District office on January 27, 2020. He explained that he had a conversation with Mr. Hinson and it is related to a personal matter. His term is up this year.
Director Clagg made a motion to accept the resignation from Andy Hinson
Director Svider seconded
Vote – 3 ayes Motion passed
4. (Action Item) Discussion and possible action to set a temporary procedure for the execution of checks for the purpose of paying bills presented to the District for payment when more than one (1) Board Member is not available.
Questions were raised on how the checks were going to be signed by 2 Board Members in the wake of a Board member resignation. With two (2) of the three (3) remaining members not in town on a regular basis it was almost impossible to get signatures in time to make timely payments. Pam explained that bills come in with due dates that can't be held until a Board Meeting each month. Several scenarios were thrown out for consideration by Wayne Posey and Board members. The final determination was for the Chairman to sign

Phone:(928) 667-7197 * Fax: (928) 667-1697 *

Web: www.bsdsewer.org

An Equal Opportunity Employer and Provider

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request this form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

and then the checks and backup documents be emailed to the other two (2) members for approval and then sent out with only one signature. Pam explained that she would hold all items that could be held until the monthly Board Meeting for two (2) signatures and only present those that could not wait.

Director Clagg made a motion for checks to be signed by the Chairman and then presented via email to the other two (2) Board Members for approval prior to mailing out checks with one signature as a temporary solution until another Board Member is found.

Director Svider seconded

Vote – 3 ayes Motion passed

5. Adjournment

Chairman Daniel adjourned the meeting at 6:20 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

Phone:(928) 667-7197 * Fax: (928) 667-1697 *

Web: www.bsdsewer.org

An Equal Opportunity Employer and Provider

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request this form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.