



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

**Tuesday, June 18, 2019 @ immediately following User Fee Public Hearing
BSD District Offices 8832 Riverside Dr. Parker, AZ 85344**

Elected Board Members and District personnel present: Director Gary Svider, Director Andy Hinson, and Director Jay Clagg (telephone) Absent: Chairman Jeff Daniel Staff: District Manager, Wayne Posey, District Admin Pam Stark.

1. Call to Order/Roll Call
Director Svider called the meeting to order and held roll call at 6:05 p.m.
All were present except Chairman Daniel. (Director Clagg via telephone)
2. Call to Public
None
3. A). Approval of Regular Meeting Minutes dated 05/21/19 and Special Meeting Minutes dated 5/23/19
Director Clagg made a motion to approve as read
Director Hinson seconded
Vote –3 ayes 1-absent Motion passed

B). Approval of Accounts Payable dated 05/01/2019 – 05/31/2019
Director Hinson made a motion to approve as read
Director Clagg seconded
Vote –3 ayes 1-absent Motion passed
4. (Discussion Item) District Managers Report
A). Admin Report – Pam updated everyone on the Assessments that are now in the penalty phase and the Area 4 Residential connections and the Budget being submitted to the County Finance offices by July 8, 2019.

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B). Wayne updated the Board on Contract 103 residential construction and the finalizing of Contract 104 with Kinney Construction. He also explained that Contract 106 for Marina Village and K-Storage was out for proposals and he hoped to come back in July with a proposal for the Board's approval. He also explained that Contract 107 for Lift Station 1 in Rio Lindo was approved by RD and that he is waiting for some final elevations and it should be put out for proposals soon. He stated that Lift Stations 2 & 3 were operational and that he had a meeting with Wood on Phase 5/6 regarding the 75% plans and easements.

C). River Septic was not available at the meeting. Wayne went over the Operator Report and asked for any questions. Director Hinson asked what was going on in the Keys as he seen the service truck driving around in there. Wayne said they do their lift station run and Andy said they were down at the end of a road and turned around and drove out. Wayne said he didn't know.

5. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #1 from JTR General Engineering Contractor, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$89,368.25 for the construction of the Phase 4 Residential Connections Project, Contract 103.

Wayne explained this the first pay app for the contractor and went over the properties that have been connected and all of the items have been verified by Daniel who is inspecting on the sites. It has been reviewed by the engineer and verified.

Director Hinson made a motion to approve as read

Director Clagg seconded

Vote –3 ayes 1-absent Motion passed

6. (Action Item) Discussion and possible action for the Board to approve the annexing of Parcel 311-49-193A, Tract 49 and Track 50, Marina Manor, according to the plat of record in the office of the County Recorder of Yuma (now LaPaz) County, Arizona, recorded in Book 4 of Plats, Page 85 into the District Boundary and record the order amending the District's boundary per A.R.S. 261(I).

Wayne explained that a property owner in Upper Marina Manor approached the staff about tying into the District sewer that runs on Rio Vista in front of his property. Wayne explained that legal counsel was consulted, and the statutes allow the District to annex in properties that border the current boundaries of the District. He stated that the owner would have to buy in on the no free ride ordinance and pay the same assessments that the other owners paid and hire a contractor approved by the District to connect into the existing sewer line in the

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street. The District would then need to redraw their boundary and record that with La Paz County to add this property to the District rolls.

Director Clagg approved as read

Director Hinson seconded

Vote – 3 ayes 1-absent Motion passed

7. (Action Item) Discussion and possible action to review and accept a proposal for services from Brown & Brown Insurance of Arizona, Inc. for insurance coverage related to property, auto, director liability, crime and all other coverages required by the District in the amount of \$24,642.00. Pam stated that she requested a proposal from Brown & Brown Insurance for the District's insurance coverage. She provided the proposal to the Board and a side by side comparison of the coverages. Although the premiums were cheaper, the coverage was not comparable in some areas.

Director Hinson made a motion to disapprove the item as read

Director Clagg seconded

Vote – 3 ayes 1-absent Motion passed

8. Executive Session – None needed

Next Regular Board Meeting will be July 16, 2019

9. Open Comment: Director Hinson asked if there was any information that he requested on the River Septic item and Wayne told him it would be on the next board agenda in July.

10. Adjournment

Director Clagg made a motion to adjourn

Director Hinson seconded

Vote – 3 ayes 1-absent Motion passed

Director Svider adjourned the meeting at 7:10 p.m.

Minutes approved _____ Dated _____
Director Svider

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