



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, January 17, 2017 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Gary Svider, Vice-Chairman Jay Clagg, Treasurer Pat Jones, Director Andy Hinson. Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: Monte Wilson Slater Hanifan Group, Carrie Cote EEC, Kurt, Hazen & Sawyer, David Pollard CNB Excavating.

1. Call to Order/Roll Call

Chairman Jeff Daniel called the meeting to order and held roll call at 6:01 p.m.
All were present

2. Call to Public

None

3. Election of Board Of Director Officers for 2017

Director Andy Hinson made the motion for the officers to remain the same as they were in 2016

Director Jay Clagg seconded

Vote – 5 ayes Motion passed

4. A). Approval of Regular Meeting Minutes and Executive Session Minutes dated 12/13/16

Director Jay Clagg made a motion to approve the Regular Meeting Minutes and Executive Session Minutes dated 12/13/16.

Director Pat Jones seconded

Vote – 5 ayes Motion passed

B). Approval of Accounts Payable dated 12/1/2016 – 12/31/2016

Director Pat Jones made the motion to approve the Accounts Payables dated 12/1/2016– 12/31/2016.

Director Andy Hinson seconded

Vote 5 ayes Motion passed

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5. (Discussion Items) District Managers Reports

- A. Operator Report was given by Wayne Posey. He stated the report had been provided to the Board and asked for any questions and there were none. He did say that Brooke Utilities had a water overflow from their compound at the WWTP and it was reported as a sewer spill. Wayne met with the new Community Development Health Officer, K C Mathewson and gave her a tour of our facilities and explained that Brooke Water also has a compound located in front of our WWTP and people see the water and assume it is a sewer spill.
- B. Pam stated that the office staff had a refresher training last week on the software systems and found it very beneficial after using the new software for a while. She also said that it helped Rose as she didn't go through the initial training.
- C. Wayne gave his project status report and went over the construction for the Phase 4 Project and explained that Slater Hanifan Group has brought on a new construction management inspector named Adam Pierucci. He explained that he lives locally in Lake Havasu and is highly qualified to perform the duties of resident engineer. He also updated the Board on the Community Relations with Strokes and Jolly Knight for repairs related to storm drainage by CNB Excavating, Inc. He explained that he would be visiting other items for CNB later in the meeting but that the contractor's construction schedule continues to slip.
- Wayne said that as of today, he was pleased to announce that the land deal with Arizona State Parks was finalized and the lease has been signed by both parties. He thanked the staff, the Board and Glenn Panaro for the work that was put into acquiring this property. He said that the RFQ's to hire for the design of Phase 5/6 would be going out this week. He also reported that he had met with Carrie Cote of EEC this afternoon regarding the APP permit process and will bring back to the Board at the next meeting and that he had also met with (8) HOA members from the Verde West Co Op to update them on the Phase 5/6 Project.

6. Executive Session – Not needed

7. (Action Item) Discussion and possible action to authorize the District Manager to purchase a Flyght 7.5 HP backwash pump to replace the existing failing pump in the amount of \$9,558.00.

Wayne explained what a backwash pump was used for and that there are actually (2) of these 10 HP pumps and after the fire one of these pumps had been replaced with a 7.5HP from the insurance funds and the other was not. He said that pump has now failed and cannot be fixed. He stated that our other pumps are Flyght and that he researched the cost that was charged for the new pump after the fire and this price is in line with that price from 6 years ago.

Chairman Jeff Daniel asked if there are parts for these pumps and Wayne explained that we have them repaired when possible locally with Bob's Electric in Lake Havasu City.

Director Andy Hinson made a motion to approve as stated

Director Jay Clagg seconded

Vote – 5 ayes Motion passed

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8. (Action Item) Discussion and possible action to authorize the District Manager to purchase a new effluent storage pond 10-inch mag meter to replace the failed meter in the amount of \$3,288.00 plus tax.

Wayne gave the board information about ADEQ's requirement to meter the water delivered from the ponds to the golf course for the blending. He explained that the current meter has been sent for repair and it was found that it was cheaper to purchase a new one rather than repair and ship the old one. He also explained that this old one does not have the submersible junction box option and the new one will so that it is protected in the event of water submersing. He said the cost is \$3,288 plus tax and that the money would come from the Operations Maintenance Reserve.

Director Jay Clagg made a motion to approve the purchase of the new meter at \$3,288 plus tax

Director Pat Jones seconded

Vote – 5 ayes Motion passed

9. (Discussion Item) Discussion and status of CNB Excavating Inc Field Order Directives, Change Order Requests, and Change Orders.

Wayne explained that this is just a discussion item and feels like he will be doing this going forward to keep the Board up to date. He said that there are (3) Main items that are used for the construction, (1) one being Field Directives which are used when something is discovered in the field that may require a minor change due to an unknown utility that would prohibit the construction as designed. Another would be Change Order Requests which are submitted by the contractor to the CM for compensation or time extension with respect to the contract documents, engineering drawings and project specifications. They are evaluated to have merit or to have no merit and can become Change Orders. Change Orders are submitted to the District Manager that have been justified to show merit for costs and time extensions. They are approved by the CM, RD and District Manager and Board and must be approved prior to the work being performed. He explained that the District currently has four (4) Field Order Directives, 19 Change Order Requests and three (3) Change Orders. The Board was provided with all of the above for their reference.

10. (Action Item) Discussion and possible action to approve CNB Excavating Inc. Change Order #3 in the amount of \$1,683.60 for the construction of the Phase 4 Wastewater Conveyance System Project and the addition of 17 calendar days to CNB's Contract time.

Wayne gave the Board background information on Change Oder #3 which consisted in part of \$1,683.60 negotiated cost for concrete encasement work of a 6-inch force main to protect two (2) Brooke Utilities water line blow offs as required by ADEQ. The other part of this Change Order included contract time extension for days over the Christmas and New Year's holidays, down time at the request of CNB and due to the influx of part time residents, visitors and tourists to the general area and the safety of the traveler and workmen it was deemed appropriate to recommend CNB not to have construction in between December 18th thru January 3rd and one (1) rain day on October 25, 2016 and one (1) day for the Friday after Thanksgiving as Jolly Knight and Strokes requested no work in that timeframe totaling 18 calendar days. He said that he and Slater Hanifan believe this to be reasonable costs and time and that he recommended the Board approve Change Order #3.

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Director Hinson asked again how many days' total and Wayne stated 18 days. Director Pat Jones asked if RD had an issue with this and Wayne stated that it would still need to be approved by them as well.

Director Pat Jones made the motion to approve Change Order #3 for \$1,683.60 and the additional calendar days of 16 + 2 totaling 18 calendar days.

Director Jay Clagg seconded

Vote – 5 ayes Motion passed

11. (Action Item) Discussion and possible action for the Board to endorse the positions taken in the Slater Hanifan Group letter dated January 10, 2017 referencing CNB Excavating, Inc. Change Order Request #18 and revised construction schedule.

Wayne introduced Monte Wilson, Construction Manager from Slater Hanifan Group to go over the letter dated January 10, 2017 regarding Change Order #18 by CNB Excavating Inc. Monte Wilson thanked the Board for the chance to go over his findings and summarized that there were 19 Change Order Requests by CNB and that most of them were related to two (2) issues – utilities and groundwater. He explained that it is his findings that the contractor failed to furnish any evidence to document delay, disruption or other impact and the previous COR's did not provide any either nor demonstrate the impact on the critical path. He addressed the Pre-Bid Meeting and the wording on the top of the Agenda and the walk of the job site requirements to assess the field conditions. He also talked about the plans and the notes that were added to alert the contractors. He also felt that CNB intentionally chose to bid the plans which did not indicate underground facilities and clearly stated why on each applicable sheet instead of bidding as required by the contract documents which is solely their responsibility. The other main issue was regarding ground water and CNB claims that the depth of ground water is substantially less than shown in the geotechnical report. They contend that statements in the Contract documents specify that the contractor may rely on technical data contained in the geotechnical report and that they bid the ground water at the depths indicated in the geotechnical report. The geotechnical report states that the static level of ground water is seasonal and effected by the proximity to the Colorado River. Monte talked about Spec Section 01300 and 00700.5.05 related to hammocking and Critical Path. He provided exhibits of the letters from CNB and Slater regarding these issues. Wayne stated that we had a construction meeting and tried to work through these items, but were unsuccessful so myself and Monte decided that we want to proceed with the construction and reject those items.

Director Hinson asked how critical this was and should it come back and Wayne explained they are just seeking the Board to endorse his and Slater Hanifan Group's position regarding this item.

Director Pat Jones made a motion to endorse the position taken in the Slater Hanifan Group letter dated January 10, 2017 referencing CNB Excavating Inc. Change Order Request #18 and revised construction schedule.

Director Jay Clagg seconded

Vote – 5 ayes Motion passed

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Open Comment: Wayne introduced Carrie Cote from EEC and Curtis Courter from Hazen & Sawyer. They both expressed desire to stay on top of what is going on with the District and future build out.

Chairman Jeff Daniel adjourned the meeting at 7:03 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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