



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, February 21, 2017 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Gary Svider, Director Andy Hinson, Director Jay Clagg (Telephone) and Pat Jones-Absent. Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: David Pollar, CNB Excavating, Brian Hamrick, AMEC, John Bishop, SW Project Resources, Doug Kobrick, Hazen & Sawyer, Valerie Hinson.

1. Call to Order/Roll Call

Chairman Jeff Daniel called the meeting to order and held roll call at 6:00 p.m.

Present were Jeff Daniel, Andy Hinson & Gary Svider, Jay Clagg (Telephone) and Pat Jones (Absent)

2. Call to Public

None

3. A). Approval of Regular Meeting Minutes dated 1/17/17.

Director Jay Clagg made a motion to approve the Regular Meeting Minutes 1/17/17.

Director Andy Hinson seconded

Vote -4 ayes 1-absent Motion passed

B). Approval of Accounts Payable dated 1/1/2017 – 1/30/2017

Director Andy Hinson made the motion to approve the Accounts Payables dated 1/1/2017–1/30/2017.

Director Jay Clagg seconded

Vote 4 ayes 1 absent Motion passed

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4. (Discussion Items) District Managers Reports

- A. Operator Report was given by Wayne Posey. He stated the flows and explained the flows and the sampling. He went over the call outs and the lateral issue at the property in Miraleste Shores. He also told the Board that he is not comfortable that the District is even responsible for Miraleste system as he could find no recorded easement or documentation. He also alerted the Board to the manhole rehabilitation that is currently going on and that it should come in under the budgeted and approved \$35,000.
- B. Pam presented the Budget Schedule to the Board and asked that they check their schedules on the dates that were provided. She also stated that the Audit has been completed and will be presented next month. She said that it is possible that we may go out for proposals for Audit Services as the cost with Henry & Horne is getting too high. She also let them know that this year we will possibly have to do a single audit due to the money received from Rural Development.
- C. Wayne gave his project status report and went over the construction for the Phase 4 Project and explained that CNB is still behind schedule and that they had talked about bringing in a firm from Lake Havasu City, Tri-Sun Engineering to assist them. Wayne explained that the District's position is that they are NOT asking the contractor to accelerate their work in any way. Wayne explained that the RFQ's had gone out for the Phase 5/6 Project and gave them the timeline on the process. He also discussed the funding for that portion of the system and the new Treatment Plant.

Director Svider asked if the EDU count includes the new development currently in process and Wayne said no, not at this time.

5. Executive Session – Not needed

6. (Action Item) Discussion and possible action to approve the February 2017 progress payment application for CNB Excavating, Inc., subject to USDA Rural Development funding agency concurrence in the amount of \$421,471.92 for the Phase 4 Wastewater Conveyance and Treatment Plant Improvement Project.

Wayne explained that this progress payment was for the time period of Dec. 17 – Jan 31, 2017 due to a missed pay request in January. He said that the bulk of this pay request is for stored materials and equipment and presented the invoices and pictures. Director Andy Hinson asked what work had been done and Wayne explained that they didn't work between Dec 17 and Jan 3rd and started back later than that. He said there wasn't a lot of work on this progress payment. Director Jay Clagg asked where this equipment was being stored and it is covered if it goes missing and Wayne explained that the larger pieces were being stored at the vendor sites and they are insured and earmarked for BSD.

Director Jay Clagg made a motion to approve Pay Request #6 subject to approval by Rural Development in the amount of \$421,471.92

Director Andy Hinson seconded

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Discussion: Director Hinson asked about Item #44 and what that picture was. Wayne explained that it was a grid cover and that it is showing the foam.

Vote – 4 ayes 1-absent Motion Passed

Open Comment: There were no comments made.

Director Andy Hinson made the motion to adjourn at 6:40 p.m.
Chairman Daniel seconded
Vote – 4 ayes 1-absent Motion passed

Chairman Jeff Daniel adjourned the meeting at 6:40 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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